



STAFF REPORT ACTION REQUIRED

14.

Toronto Public Library Board – 2016 Meeting Dates and Locations

Date:	January 25, 2016
To:	Toronto Public Library Board
From:	City Librarian

SUMMARY

This report provides the dates and locations for Toronto Public Library Board meetings in 2016 for approval.

RECOMMENDATIONS

The City Librarian recommends that the Toronto Public Library Board:

1. approves the Toronto Public Library Board 2016 meeting dates and locations schedule; and
2. considers moving the December 2016 meeting date to earlier in the month.

FINANCIAL IMPACT

There is no financial impact arising from the information in this report.

The Director, Finance and Treasurer has reviewed this financial impact statement and is in agreement with it.

DECISION HISTORY

Section 16(1) of the *Public Libraries Act* states:

“A board should hold regular meetings once a month for at least ten months each year and at such other times as it considers necessary.”

At the October 26, 2015 meeting, the Board received the proposed dates for meetings in 2016 for information. At that time, the Board directed staff to schedule two Board meetings in branch locations in 2016.

COMMENTS

The following dates and locations are proposed for meetings of the Toronto Public Library Board in 2016:

Date	Time	Location	Date	Time	Location
Monday Jan. 25	6:00 p.m.	TRL	Monday Jun. 27	6:00 p.m.	TRL
Monday Feb. 22	6:00 p.m.	TRL	Monday Sep. 26	6:00 p.m.	TRL
Monday Mar. 21	6:00 p.m.	TRL	Monday Oct. 24	6:00 p.m.	Cedarbrae Branch
Monday Apr. 25	6:00 p.m.	Riverdale Branch	Monday Nov. 21	6:00 p.m.	TRL
Monday May 30	6:00 p.m.	TRL	Monday Dec. 19	6:00 p.m.	TRL

Meeting Dates

At the October 26, 2015 Board meeting, the proposed dates for meetings in 2016 were provided to the Board for information. After the meeting, a Board member expressed concern that the December meeting date was too late in the month for Board members to accommodate in their schedules. The week earlier date, December 12th, was not an option for a Board meeting as it is Mawlid al-Nabi; the City has requested that meetings not be scheduled on days of cultural or religious significance. December 13th and 14th are City Council meeting dates. If the Board wanted to move the December meeting to earlier in the month, the following dates are suggested:

- Thursday, December 8 (only approximately two weeks after the November Board meeting);
- Thursday, December 15.

Meeting Locations

At the October 26, 2015 meeting, the Board directed staff to schedule two Board meetings in branch locations in 2016. The Riverdale Branch at 370 Broadview Avenue has been selected for the April 25, 2016 meeting. The Cedarbrae Branch at 545 Markham Road has been selected for the October 24, 2016 meeting. All other meetings are scheduled to take place at the Toronto Reference Library, 789 Yonge Street.

CONTACT

Nancy Marshall; Library Board Officer, City Librarian's Office;
Tel: 416-393-7215; E-mail: nmarshall@torontopubliclibrary.ca

SIGNATURE

Vickery Bowles
City Librarian