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## PROCEDURE FOR ELECTING THE VICE CHAIR OF THE BOARD

1. Michael Foderick, Chair of the Board, will call for nominations.
2. Nominations must be moved and seconded. Movers and seconders must be present at the meeting.
3. M. Foderick will ask each nominee if he/she is prepared to stand for election. The name of anyone not prepared to stand for election is dropped. A person who is not present at the meeting may be nominated, but must provide written consent to the Secretary in advance of the meeting.
4. M. Foderick will ask if there are any further nominations. If there are none, M. Foderick will ask for the following motion:

### **Motion:**

That the Toronto Public Library Board:

1. close the nominations for the election of Vice Chair of the Board.

This motion must be moved, seconded and carried by a show of hands.

### **Acclamation**

5. If there is only one nomination, M. Foderick will declare that person duly elected by acclamation.

### **Voting**

6. If there are two or more nominations, M. Foderick will conduct the vote and voting will be by a show of hands. Each member may vote for only one person (who may be him or herself). M. Foderick will announce the number of votes cast for each candidate, in alphabetical order.

If there are two nominations, M. Foderick will declare the person with the highest number of votes elected. If the result is a tie, M. Foderick will reopen nominations and call for another vote. If there is still a tie, M. Foderick will supervise the drawing of lots to decide who is elected.

7. If there are three or more nominations, the person with the lowest number of votes after the first ballot will be dropped from voting, and balloting will be repeated until a winner is declared.