

**Toronto Public Library Board**

**Meeting No. 2: Tuesday, February 17, 2015, from 6:00 p.m. to 8:25 p.m.
Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

Members Present:

Mr. Ron Carinci (Chair)
Ms. Lindsay Colley (Vice Chair)
Councillor Paul Ainslie
Councillor Ana Bailão
Councillor Sarah Doucette
Councillor Mary Fragedakis
Ms. Sue Graham-Nutter
Ms. Dianne LeBreton
Mr. Strahan McCarten
Ms. Archana Shah
Ms. Eva Svec

Regrets:

Mr. Ross Parry

15-018 Call to Order

Vickery Bowles, City Librarian, called the meeting to order at 6:00 p.m. It was noted that Ross Parry was absent from the meeting due to an emergency.

15-019 Election of Chair of the Board

Vickery Bowles called for nominations for the Chair of the Toronto Public Library Board.

Moved by L. Colley, seconded by E. Svec:

That:

1. Ron Carinci be nominated for Chair.

Carried

Ron Carinci agreed to stand for election.

There being no further nominations, it was:

Moved by S. McCarten, seconded by S. Graham-Nutter:

That:

1. nominations be closed.

Carried

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Election of Chair of the Board – continued

Vickery Bowles declared Ron Carinci duly elected Chair of the Toronto Public Library Board by acclamation.

Ron Carinci assumed the Chair.

15-020 Election of Vice Chair of the Board

Ron Carinci called for nominations for the Vice Chair of the Toronto Public Library Board.

Moved by S. McCarten, seconded by D. LeBreton:

That:

1. Lindsay Colley be nominated for Vice Chair.

Carried

Lindsay Colley agreed to stand for election.

There being no further nominations, it was:

Moved by Councillor Fragedakis, seconded by Councillor Doucette:

That:

1. nominations be closed.

Carried

Ron Carinci declared Lindsay Colley duly elected Vice Chair of the Toronto Public Library Board by acclamation.

15-021 Waiving of Procedural By-law S42.8 – Board Committees

Moved by Councillor Doucette, seconded by A. Shah:

That the Toronto Public Library Board:

- 1. reviews and selects the following members for the City Librarian's Performance Review Committee:
Ron Carinci, Lindsay Colley, Councillor Sarah Doucette;*
- 2. waives the Toronto Public Library Board Procedural By-Law Section 43.8; and*
- 3. reviews the membership of the other committees at the March 23, 2015 meeting.*

Carried

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15-022 Declarations of Conflict of Interest

There were no Declarations of Conflict of Interest by members of the Library Board.

15-023 Approval of Agenda

Moved by L. Colley, seconded by E. Svec:

That the Toronto Public Library Board approves the agenda as revised to:

1. *add two additional Communications under Agenda Item No. 10; and*
2. *add a Presentation under Agenda Item No. 11 from Miroslav Glavic regarding Agenda Item Nos. 10 – Communications – Attachment C and 12 – Notice of Motion – Report Request: Achieving a Paperless Board through Technology.*

Carried

15-024 Confirmation of January 19, 2015 Toronto Public Library Board Meeting Minutes

Moved by Councillor Bailão, seconded by Councillor Fragedakis:

That the Toronto Public Library Board:

1. *confirms the Minutes of the January 19, 2015 Toronto Public Library Board meeting.*

Carried

15-025 Business Arising from the Minutes

There were no *Business Arising from the Minutes* items at the February 17, 2015.

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15-026 Chair's Report***Freedom City: Uncovering Toronto's Black History* Exhibition in the TD Gallery**

Linda Mackenzie, Director, Research and Reference Libraries, introduced Mary Rae Shantz, Manager, Special Collections, Archives & Digital Collections.

A video was shown to the Board regarding Toronto's Black History and some of its first black residents presented in conjunction with the Toronto Reference Library's TD Gallery *Freedom City: Uncovering Toronto's Black History* exhibit from January 31 to March 29, 2015.

Minister's Award for Innovation for Toronto in Literature: Book Lists by Neighbourhood

Linda Mackenzie introduced the following members of the Library's Readers' Services Committee: Sharon Moynes, Chair; Mary-Beth Arima; Carrie Benbow and Dawna Rowlson. Mary-Beth Arima provided the Board with a presentation on *Toronto in Literature: Book Lists by Neighbourhood* – an online map of books set in Toronto plotted visually by neighbourhood allowing readers to explore the city through its literature. The Committee developed the initiative in 2014 and it won the Minister's Award for Innovation at the Public Library Service Awards event, part of the January 2015 Ontario Library Association Super Conference.

Councillor Doucette noted the following highlights from the Chair's Report:

- a) the Reach out and Read program launched in conjunction with St. Michael's Hospital and Toronto Public Library; and
- b) the successful 10th anniversary of The Book Lover's Ball on February 5th at the Toronto Reference Library.

Moved by S. McCarten, seconded by Councillor Doucette:

That the Toronto Public Library Board:

1. receives the Chair's Report for information.

Carried

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15-027 Communications*Moved by D. LeBreton, seconded by E. Svec:**That the Toronto Public Library Board:*

1. receives Communication (a) from Mohammad Sardar to the Toronto Public Library Board, dated November 26, 2014 requesting to address the Board regarding the Circulation and Collection Use (including Fees and Fines) Policy.
2. receives Communications (b) from Michael Foderick, Chair, 2014 Toronto Public Library Board and Councillor Jan Harder, Chair, Ottawa Public Library Board dated January 22, 2015 to Guy Browning, Macmillan Publishers; Martha Bucci, Hachette Book Group Canada; Kevin Hanson, Simon & Schuster Canada; Brad Martin, Penguin Random House Canada and Iris Tupholme, HarperCollins Canada regarding e-content for Canadian public libraries, for information.
3. receives Communication (c) from Margaret Atwood, David Bezmozgis, Dennis Bock, Kenneth Bonert, Dionne Brand, Catherine Bush, Adrienne Clarkson, Lynn Crosbie, Craig Davidson, Emma Donoghue, Marina Endicott, Terry Fallis, Charles Foran, Greg Hollingshead, Steven Galloway, Graeme Gibson, Don Gillmor, Barbara Gowdy, Elizabeth Hay, Frances Itani, Joe Kertes, Vincent Lam, Ann-Marie MacDonald, Lisa Moore, Michael Ondaatje, Nino Ricci, Noah Richler, Antanas Sileika, Linda Spalding, Padma Viswanathan to Vickery Bowles, City Librarian, dated January 28, 2015 regarding the “Sell Books to the Library Program”.
4. receives Communication (d) from John Wilson to Nancy Marshall dated February 5, 2015 requesting to address the Board regarding the feasibility of a Women’s History Month at Toronto Public Library.
5. receives Communication (e) from Councillor Paul Ainslie, Board member to the Toronto Public Library Board, dated February 6, 2015 reporting on his recent attendance at the Ontario Library Superconference, for information.
6. receives Communication (f) from Michael Foderick, Chair, 2014 Toronto Public Library Board to the 2015 – 2018 Toronto Public Library Board dated February 10, 2015 regarding the 2011 – 2014 Board’s legacy, for information.
7. receives Communication (g) from Julie Campbell to Councillor Paul Ainslie, Board member, Toronto Public Library Board dated February 17, 2015 regarding live web broadcasting of Toronto Public Library Board meetings, for information.

Carried

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Communications – continued

Regarding Communications (a) and (d), it was:

Moved by L. Colley, seconded by Councillor Ainslie:

That the Toronto Public Library Board:

1. *grants the requests of Mohammad Sardar and John Wilson to address the Board at the February 17, 2015 meeting under Agenda Item No. 11 – Presentations.*

Carried

Regarding Communication (c), it was:

Moved by Councillor Doucette, seconded by L. Colley:

That the Toronto Public Library Board:

1. *requests staff to report to the Board at the March 23, 2015 meeting regarding the “Sell Books to the Library Program”.*

Carried

Presentations**15-028**

Maureen O'Reilly, President, Toronto Public Library Workers Union, Local 4948 CUPE (TPLWU Local 4948) re introduction of the TPLWU Local 4948

Ms. O'Reilly introduced Brendan Haley, Vice President, TPLWU Local 4948 CUPE. Ms. O'Reilly and Mr. Haley welcomed the new citizen representatives to the Board. They distributed information and spoke to issues of concern to TPLWU Local 4948.

Moved by Councillor Doucette, seconded by Councillor Ainslie:

That the Toronto Public Library Board:

1. *receives the presentation from Maureen O'Reilly, President and Brendan Haley, Vice President, Toronto Public Library Workers Union, Local 4948 CUPE introducing the Toronto Public Library Workers Union, Local 4948 CUPE to the 2015 – 2018 Toronto Public Library Board, for information.*

Carried

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Presentations – continued

15-029 Mohammad Sardar regarding the Circulation and Collection Use (including Fees and Fines) Policy

Mr. Sardar addressed the Board regarding the Circulation and Collection Use (including Fees and Fines) Policy relating to fines in his Toronto Public Library account. He requested that the Board consider increasing the loan period of non-book library materials. The City Librarian advised that staff would review Mr. Sardar's concerns regarding fines in his account.

Moved by D. LeBreton, seconded by A. Shah:

That the Toronto Public Library Board:

1. *receives the presentation from Mohammad Sardar regarding the Circulation and Collection Use (including Fees and Fines) Policy, for information; and*
2. *requests staff to consider Mohammad Sardar's comments during the annual review of the Circulation and Collections Use (including Fees and Fines) Policy for revisions.*

Carried

15-030 John Wilson regarding the feasibility of a Women's History Month at Toronto Public Library

Mr. Wilson addressed the Board outlining his idea for the programming of a Women's History Month at Toronto Public Library.

Moved by Councillor Fragedakis, seconded by L. Colley:

That the Toronto Public Library Board:

1. *receives the presentation from John Wilson regarding the feasibility of a Women's History Month at Toronto Public Library, for information; and*
2. *directs staff to explore the feasibility of celebrating Women's History Month and provide a summary of current programming related to women, and report back at the end of the Third Quarter 2015.*

Carried

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Presentations – continued

15-031 Miroslav Glavic regarding Agenda Item Nos. 10 – *Communications – Attachment C* and 12 – *Notice of Motion: Report Request: Achieving a Paperless Board through Technology*

Mr. Glavic addressed the Board regarding the importance of:

- supporting the efforts of writers; and
- achieving a paperless Board through technology.

Moved by Councillor Doucette, seconded by Councillor Ainslie:

That the Toronto Public Library Board:

1. *receives the presentation from Miroslav Glavic regarding Agenda Item No. 10 – Communications – Attachment C and 12 – Notice of Motion: Report Request: Achieving a Paperless Board through Technology, for information.*

Carried

Items for Approval:

15-032 Notice of Motion – Report Request: Achieving a Paperless Board through Technology

Moved by Councillor Ainslie, seconded by Councillor Doucette:

That the Toronto Public Library Board:

1. *requests Toronto Public Library staff to examine what lessons can be learned from other Boards in the public sector, in particular the public library sector, which could potentially transform the conduct of Board business by moving communication and document delivery from paper format to electronic format and report back as soon as possible on the feasibility of it.*

Carried

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15-033 Notice of Motion – Pilot Project Request for “Pop-up Storefront Branch”*Moved by D. LeBreton, seconded by S. Graham-Nutter:**That the Toronto Public Library Board requests staff to:*

1. *explore the feasibility of opening a “pop-up storefront branch” as a pilot project at a suitable location within the City of Toronto, along with the appropriate services, which could be offered on a smaller scale than our currently operated branches;*
2. *explore opportunities for partnerships in operating the pilot project with City of Toronto Departments, as well as suitable partners in the private sector;*
3. *submit a request to the City of Toronto for the 2016 capital/operating budget cycle, if feasible; and*
4. *report back to the June 22, 2015 Board of Directors meeting.*

*Carried***15-034 Display and Distribution of Information for the Public Policy - Revisions***Moved by Councillor Doucette, seconded by D. LeBreton:**That the Toronto Public Library Board:*

1. *approves the Display and Distribution of Information for the Public Policy as amended (Attachment 1).*

*Carried***Items for Information:****15-035 2015 Operating and Capital Budgets - Update**

Larry Hughsam, Director, Finance and Treasurer, provided the following information to update the Board regarding the 2015 operating and capital budgets:

- a. The Library presented its operating and capital budgets to the City's Budget Committee on January 26; the Budget Committee's final meeting is expected to take place on Feb. 20.

2015 – 2024 Capital Budget:

- b. The Board's capital budget met the City's debt target with one exception; City staff are not recommending an additional \$840,000 of debt funding for the Perth/Dupont Branch project.
- c. With the current staff-recommended debt funding, the Library's State of Good Repair (SOGR) backlog will triple over the next ten years, growing from \$44 million to \$128 million by the end of 2024. The SOGR backlog results from inadequate debt funding that funds approximately two-thirds of the capital program. The debt target is not adjusted for inflation after 2019; then the targets decrease in 2022 – 2024. The issue of inadequate debt funding levels to address SOGR needs was discussed at Budget Committee.

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2015 Operating and Capital Budgets – Update – continued**2015 Operating Budget:**

- d. The City staff-recommended and the Board-recommended budgets were presented to the City's Budget Committee on January 29. If the Budget Committee supports the Board's recommended budget, then a motion would come forward at the February 20 Budget Committee meeting.
- e. City staff are also recommending that the Library report back on any progress achieved on acquiring e-materials as part of the 2016 budget process.
- f. The City's Executive Committee will consider the Library's budgets on March 2, followed by Council approval on March 10 and 11. The Board will be requested to adopted the City Council-approved budget at the March 23 Board meeting.

Moved by D. LeBreton, seconded by E. Svec:***That the Toronto Public Library Board:***

- 1. *receives the 2015 Operating and Capital Budgets – Update verbal report for information.*

Carried**15-036 Results of Public Consultation Meetings**

Paul Trumphour, Acting Director, Planning, Policy and E-Service Delivery provided the following information regarding the results of the recent public consultation meetings requested by the Board for the 2015 budgets:

- a. An online and in-library branch survey resulted in 455 responses over two weeks. As well, a total of 30 individuals attended four public meetings at Toronto Reference Library, North York Central Library and the Brentwood and Cedarbrae branches in early February.
- b. Access to open hours, spaces to work and use computers, and a safe and welcoming environment were ranked highest in the category of Public Spaces.
- c. The provision of library materials in a wide variety of formats was ranked highest in the category of Collections.
- d. The role that staff play in providing assistance with and access to technology was ranked highest in the category of Technology.
- e. Lifelong learning programs for people of all ages was ranked highest in the category of Programs.

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Results of Public Consultation Meetings – continued**Survey Results:**

- f. A total of 15% indicated they would view webcast Board meetings.
- g. The results of the survey and the public consultation meetings indicate that the Board's budget was well received and there is strong support for a full range of library services. The input received will be used to assist with service planning and delivery for the 2016 budget process and the development of the Library's new strategic plan.

Moved by Councillor Fragedakis, seconded by Councillor Doucette:***That the Toronto Public Library Board:***

1. receives the Results of Public Consultation Meetings verbal report for information.

Carried**15-037 Toronto Public Library Board Members – Expenses Paid for 2014*****Moved by S. McCarten, seconded by Councillor Ainslie:******That the Toronto Public Library Board:***

1. receives the Toronto Public Library Board Members – Expenses Paid for 2014 report for information.

Carried**15-038 Board Resolutions – Status Report*****Moved by Councillor Fragedakis, seconded by Councillor Ainslie:******That the Toronto Public Library Board:***

1. receives the Board Resolutions – Status Report for information.

Carried**15-039 Adjournment*****Moved by S. Graham-Nutter, seconded by D. LeBreton:******That the Toronto Public Library Board:***

1. adjourns the February 17, 2015 Toronto Public Library Board meeting.

Carried

The meeting ended at 8:25 p.m.

Signed: _____