

## MINUTES

Page 1

**Toronto Public Library Board****Meeting No. 3: Monday, March 23, 2015, from 6:00 p.m. to 9:05 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

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**Members Present:**

Mr. Ron Carinci (Chair)  
Ms. Lindsay Colley (Vice Chair)  
Councillor Paul Ainslie  
Councillor Sarah Doucette  
Councillor Mary Fragedakis  
Ms. Sue Graham-Nutter  
Ms. Dianne LeBreton  
Mr. Strahan McCarten  
Mr. Ross Parry  
Ms. Archana Shah

**Regrets:**

Councillor Ana Bailão  
Ms. Eva Svec

**15-040 Call to Order**

Ron Carinci called the meeting to order at 6:00 p.m.

**15-041 Declarations of Conflict of Interest**

There were no Declarations of Conflict of Interest by members of the Library Board.

**15-042 Approval of Agenda**

*Moved by D. LeBreton, seconded by Councillor Doucette:*

*That the Toronto Public Library Board approves the agenda as revised to:*

1. *add two Communications items under Agenda Item No. 7;*
2. *add a Presentation under Agenda Item No. 8 from Miroslav Glavic;*
3. *move agenda Item No. 15 – Sell Books to the Library Program Update to earlier on the agenda; and*
4. *move agenda Item No. 7 – Communications to later on the agenda.*

*Carried*

**Toronto Public Library Board****Meeting No. 3: Tuesday, March 23, 2015, from 6:00 p.m. to 9:05 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

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**15-043 Confirmation of February 17, 2015 Toronto Public Library Board Meeting Minutes**

The following correction was noted under Resolution No. 15-032 – *Notice of Motion – Report Request: Achieving a Paperless Board through Technology* on Page 8: the word “private” was replaced with “public” so that it reads as follows: “*That the Toronto Public Library Board requests Toronto Public Library staff to examine what lessons can be learned from other Boards in the public sector, in particular the public library sector, which could potentially transform the conduct of Board business by moving communication and document delivery from paper format to electronic format and report back as soon as possible on the feasibility of it.*”

***Moved by Councillor Ainslie, seconded by A. Shah:***

***That the Toronto Public Library Board:***

1. *confirms the Minutes of the February 17, 2015 Toronto Public Library Board meeting as corrected.*

***Carried***

**15-044 Business Arising from the Minutes**

There were no *Business Arising from the Minutes* items at the March 23, 2015.

**15-045 Chair’s Report*****Superbrain – The Insider’s Guide to Getting Smart***

Anne Bailey, Director, Branch Libraries, introduced Peggy Thomas, Library Service Manager, Special Projects and Jessica Rovito, Librarian.

Peggy Thomas and Jessica Rovito provided the Board with a presentation on *Superbrain: The Insider’s Guide to Getting Smart*, the Library’s most recent publication released in February 2015. *Superbrain* addresses the learning needs of children from grades three to seven. The Library partnered with Annick Press on this and several other similar publications starting in 2005.

**Book Lover’s Ball**

Heather Rumball, President, Toronto Public Library Foundation provided the Board with video highlights from the recent Book Lover’s Ball. This year’s event held at the Toronto Reference Library, was the 10<sup>th</sup> anniversary of the Foundation’s annual gala fundraising event. More than \$565,000 was raised to supplement the Library’s capital and operating budgets.

**Toronto Public Library Board****Meeting No. 3: Tuesday, March 23, 2015, from 6:00 p.m. to 9:05 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

---

**Chair's Report – continued***Moved by Councillor Fragedakis, seconded by Councillor Ainslie:**That the Toronto Public Library Board:*

1. receives the Chair's Report for information.

**Carried****15-046 Presentations****John Degen, Executive Director, The Writers' Union of Canada regarding  
Sell Books to the Library Program**

Mr. Degen addressed the Board on behalf of The Writers' Union of Canada to express concern for the *Sell Books to the Library Program*. Mr. Degen outlined their view that the program contributes to the overall devaluation of books and authors' compensation. He distributed materials regarding The Writers' Union of Canada.

*Moved by S. McCarten, seconded by S. Graham-Nutter:**That the Toronto Public Library Board:*

1. receives the presentation from John Degen, Executive Director, The Writers' Union of Canada regarding the Sell Books to the Library Program, for information.

**Carried**

Miroslav Glavic was not in attendance to make his presentation.

**Item for Information:****15-047 Sell Books to the Library Program Update**

At the request of Ron Carinci, Lindsay Colley presided over the meeting.

**Library Board Decision**

The Toronto Public Library Board on March 23, 2015 adopted the following:

*Moved by R. Carinci, seconded by D. LeBreton:**That the Toronto Public Library Board:*

1. approves a Motion to Reconsider – Resolution No. 14-153 - Acquiring Collections from the Public – Recommendation 1.

**Carried**

**Toronto Public Library Board****Meeting No. 3: Tuesday, March 23, 2015, from 6:00 p.m. to 9:05 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

---

**Sell Books to the Library Program Update – continued***Moved by R. Carinci, seconded by Councillor Ainslie:**That the Toronto Public Library Board:*

1. *concludes the pilot project at the Toronto Reference Library to test the practicality and value of purchasing collections materials from the public, effective March 31, 2015.*

*Carried unanimously***Recorded Vote Requested:**

Yes – 10

Councillor Ainslie, Ron Carinci, Lindsay Colley,  
Councillor Doucette, Councillor Fragedakis, Sue Graham-  
Nutter, Dianne LeBreton, Strahan McCarten, Ross Parry  
and Archana Shah.

No – 0

Ron Carinci returned to chairing the meeting.

**Items for Approval:****15-048 Selection of Committee Members, Board Representatives and Association Members – 2015**

At the request of Ron Carinci, Lindsay Colley presided over the meeting.

**Library Board Decision**

The Toronto Public Library Board on March 23, 2015 adopted the following:

*Moved by R. Carinci, seconded by Councillor Ainslie:**That the Toronto Public Library Board:*

1. *defers consideration of all Committee members, Board representatives and Association members with the exception of the Strategic Planning Steering Committee;*
2. *amends the Strategic Planning Steering Committee terms of reference as follows:*
  - a. *expand the mandate to include a review of the Board committee structure, including the mandate, membership and value of committees and make recommendations to the Board; and to report back on the committee structure no later than May 31, 2015;*

**Toronto Public Library Board****Meeting No. 3: Tuesday, March 23, 2015, from 6:00 p.m. to 9:05 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

---

**Selection of Committee Members, Board Representatives and Association Members – 2015 – continued**

- b. change the membership of the Strategic Planning Steering Committee to be open to all Board members interested in joining the committee, including a minimum of three Board members;*
- c. change the notice of meetings to at least five business days in advance of the meeting.*

***Carried as amended*****Motions**

See the following recommendations in the staff report:

*That the Toronto Public Library Board:*

- 1. approves the terms of reference for the following committees and working groups:*
  - a. Budget Committee as contained in Attachment 2;*
  - b. Employee and Labour Relations Committee as contained in Attachment 3;*
  - c. Strategic Planning Steering Committee as contained in Attachment 4;*
  - d. Advertising Review Working Group as contained in Attachment 5;*
  - e. E-Book Working Group as contained in Attachment 6;*
- 2. appoints Library Board members to the following committees:*
  - a. Budget Committee;*
  - b. Employee and Labour Relations Committee;*
  - c. Strategic Planning Steering Committee;*
  - d. Advertising Review Working Group;*
  - e. E-Book Working Group;*
- 3. appoints one Board member representative to the Board of the Federation of Ontario Public Libraries;*
- 4. does not appoint a Board member to the First Parliament Site Working Group;*
- 5. appoints a Board member to the role of Board Liaison to Youth Advisors; and*
- 6. appoints a Board member to the Toronto Public Library Foundation Board.*

***Amended***

**Toronto Public Library Board****Meeting No. 3: Tuesday, March 23, 2015, from 6:00 p.m. to 9:05 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

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**Selection of Committee Members, Board Representatives and Association Members – 2015 – continued***Moved in amendment by R. Carinci, seconded by Councillor Ainslie:**That the Toronto Public Library Board:*

1. *defers consideration of all Committee members, Board representatives and Association members with the exception of the Strategic Planning Steering Committee;*
2. *amends the Strategic Planning Steering Committee terms of reference as follows:*
  - a. *expand the mandate to include a review of the Board committee structure, including the mandate, membership and value of committees and make recommendations to the Board;*
  - b. *change the membership of the Strategic Planning Steering Committee to be open to all Board members interested in joining the committee, including a minimum of three Board members.*

***Carried as amended****Moved in amendment by Councillor Fragedakis, seconded by Councillor Doucette:**That the Motion moved in amendment by R. Carinci and seconded by Councillor Ainslie be amended to add the words “and to report back on the committee structure no later than May 31, 2015” to 2a and to add the words “change the notice of meetings to at least five business days in advance of the meeting” as 2c so that it reads as follows:*

1. *defers consideration of all Committee members, Board representatives and Association members with the exception of the Strategic Planning Steering Committee;*
2. *amends the Strategic Planning Steering Committee terms of reference as follows:*
  - a. *expand the mandate to include a review of the Board committee structure, including the mandate, membership and value of committees and make recommendations to the Board; and to report back on the committee structure no later than May 31, 2015;*
  - b. *change the membership of the Strategic Planning Steering Committee to be open to all Board members interested in joining the committee, including a minimum of three Board members;*
  - c. *change the notice of meetings to at least five business days in advance of the meeting.*

***Carried***

**Toronto Public Library Board****Meeting No. 3: Tuesday, March 23, 2015, from 6:00 p.m. to 9:05 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

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Ron Carinci returned to chairing the meeting.

**15-049 Communications****Library Board Decision**

The Toronto Public Library Board on March 23, 2015 adopted the following:

***Moved by*** Councillor Ainslie, ***seconded by*** S. Graham-Nutter:

***That the Toronto Public Library Board:***

1. *defers consideration of Communication (a) from the Auditor General until the Committee structure has been reviewed;*
2. *receives Communication (b) from the Federation of Ontario Public Libraries to the Chair, Toronto Public Library Board, dated February 17, 2015 regarding the election of the Chair and Vice-Chair positions at the Federation of Ontario Public Libraries, for information;*
3. *receives Communication (c) from John Degen, Executive Director, The Writers' Union of Canada to the Toronto Public Library Board, dated February 20, 2015 regarding the sell books to the Library pilot program, for information;*
4. *receives Communication (d) from Joe Clark to the Toronto Public Library Board, dated February 25, 2015 regarding The new TPL Board inherits a censorship scandal from the previous Board, for information;*
5. *receives Communication (e) from Maureen O'Reilly, President, Toronto Public Library Workers Union, Local 4948 to Mayor John Tory, coping the Chair, Toronto Public Library Board, dated March 3, 2015 regarding Cut to Library Security – 2015 TPL Budget, for information;*
6. *receives Communication (f) from Maureen O'Reilly, President, Toronto Public Library Workers Union, Local 4948 to the Toronto Public Library Board, dated March 18, 2015 regarding Pilot Project Request for Pop-up Storefront Branch, for information; and*
7. *receives Communication (g) from Maureen O'Reilly, President, Toronto Public Library Workers Union, Local 4948 to the Toronto Public Library Board, dated March 18, 2015 regarding Acquiring Collections from the Public, for information.*

***Carried as amended***

**Toronto Public Library Board****Meeting No. 3: Tuesday, March 23, 2015, from 6:00 p.m. to 9:05 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

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**Communications – continued****Motions**

See the following:

***Moved by*** Councillor Ainslie, ***seconded by*** S. Graham-Nutter:***That*** the Toronto Public Library Board:

1. *directs, on a one-time basis, that the Budget Committee, in consultation with other Board committees, as appropriate, considers the request from the Auditor General and reports back to the Board on its recommendations regarding Communication (a) from Beverly Romeo-Beehler, Auditor General, City of Toronto to the Chair, Toronto Public Library Board, dated January 29, 2015;*
2. *receives Communication (b) from the Federation of Ontario Public Libraries to the Chair, Toronto Public Library Board, dated February 17, 2015 regarding the election of the Chair and Vice-Chair positions at the Federation of Ontario Public Libraries, for information;*
3. *receives Communication (c) from John Degen, Executive Director, The Writers' Union of Canada to the Toronto Public Library Board, dated February 20, 2015 regarding the sell books to the Library pilot program, for information;*
4. *receives Communication (d) from Joe Clark to the Toronto Public Library Board, dated February 25, 2015 regarding The new TPL Board inherits a censorship scandal from the previous Board, for information;*
5. *receives Communication (e) from Maureen O'Reilly, President, Toronto Public Library Workers Union, Local 4948 to Mayor John Tory, coping the Chair, Toronto Public Library Board, dated March 3, 2015 regarding Cut to Library Security – 2015 TPL Budget, for information;*
6. *receives Communication (f) from Maureen O'Reilly, President, Toronto Public Library Workers Union, Local 4948 to the Toronto Public Library Board, dated March 18, 2015 regarding Pilot Project Request for Pop-up Storefront Branch, for information; and*
7. *receives Communication (g) from Maureen O'Reilly, President, Toronto Public Library Workers Union, Local 4948 to the Toronto Public Library Board, dated March 18, 2015 regarding Acquiring Collections from the Public, for information.*

***Amended***

At the request of Ron Carinci, Lindsay Colley presided over the meeting.



**Toronto Public Library Board****Meeting No. 3: Tuesday, March 23, 2015, from 6:00 p.m. to 9:05 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

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**Communications – continued***Moved in amendment by R. Carinci, seconded by Councillor Ainslie:**That the motion moved by Councillor Ainslie and seconded by S. Graham-Nutter be amended so that Recommendation 1 reads as follows:*

1. *defers consideration of Communication (a) from the Auditor General until the Committee structure has been reviewed.*

***Carried***

Ron Carinci returned to chairing the meeting.

**15-050 2015 Operating Budget Adoption**

Anne Bailey, Director, Branch Libraries distributed materials to update the Board regarding poverty reduction initiatives at Toronto Public Library.

*Moved by Councillor Doucette, seconded by Lindsay Colley:**That the Toronto Public Library Board:*

1. *adopts the 2015 operating budget of \$188.646 million gross and \$172.130 million net, comprised of the following services:*

<u>Service</u>	<u>Gross (\$000s)</u>	<u>Net (\$000s)</u>
Library Collections & Borrowing	71,526.8	65,700.4
Branch and E-Services	110,239.8	99,789.4
Partnerships, Outreach & Customer Engagement	6,879.5	6,640.2
	<u>188,646.0</u>	<u>172,129.9</u>

***Carried***

**Toronto Public Library Board****Meeting No. 3: Tuesday, March 23, 2015, from 6:00 p.m. to 9:05 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

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**15-051 2015 – 2024 Capital Budget and Plan Adoption***Moved by Councillor Doucette, seconded by L. Colley:**That the Toronto Public Library Board requests:*

1. *adopts the 2015 – 2024 capital budget and plan of \$244.217 million gross (\$154.285 million debt), as detailed in Attachment 1 and comprised of:*
  - a. *2015 cash flow of \$19.334 million gross (\$14.450 million debt) and a preliminary carry forward from 2014 of \$1.850 million gross (\$1.050 million debt) for a total 2015 capital budget of \$21.184 million gross (\$15.500 million debt) with future year commitments of \$67.891 million gross (\$40.830 million debt); and*
  - b. *2016 – 2024 uncommitted capital plan totalling \$155.142 million gross (\$97.955 million debt).*

***Carried*****15-052 2014 Year-end Capital Budget Adjustments***Moved by L. Colley, seconded by Councillor Doucette:**That the Toronto Public Library Board:*

1. *year-end cash flow reallocations that have no net impact on total gross, debt or development charges funding for the 2014 and 2015 capital budgets:*
  - a. *advance development charges funded cash flows of \$0.204 million from 2015 to 2014 for the Virtual Branch Services project, offset by a \$0.204 million deferral of unspent cash flow from 2014 to 2015 for the Library Processing Centre project;*
  - b. *advance debt funded cash flows of \$0.288 million from 2015 to 2014 for the Albion Library project, offset by a \$0.288 million deferral of unspent cash flow from 2014 to 2015 for the Technology Asset Management Program;*
2. *the final 2014 under-spending balance of \$2.052 million gross (\$0.770 million debt) be carried forward to 2015; and*
3. *authorizes staff to forward this report to the City to obtain Council approval.*

***Carried***

**Toronto Public Library Board**

**Meeting No. 3: Tuesday, March 23, 2015, from 6:00 p.m. to 9:05 p.m.**

**Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

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**15-053 2015 Work Plan – Strategic Plan**

*Moved by Councillor Ainslie, seconded by S. Graham-Nutter:*

*That the Toronto Public Library Board:*

1. *approves the 2015 work plan as included in Attachment 1.*

**Carried**

**15-054 North York Central Library – Architect – Award of Contract**

*Moved by R. Parry, seconded by D. LeBreton:*

*That the Toronto Public Library Board:*

1. *awards the contract to Diamond and Schmitt Architects Inc., for architectural services for the North York Central Library capital project based on fees of 6.85% of the estimated construction budget of \$11,000,000 resulting in a cost of approximately \$753,500 plus \$75,000 for specialized consulting services for a total cost of approximately \$828,500 [excluding Harmonized Sales Tax (HST)]; and*
2. *authorizes and directs the appropriate Library staff to take the necessary action to give effect thereto.*

**Carried**

**Items for Information:**

**15-055 Toronto Public Library Foundation – Assessment of 2015 Fundraising Priorities**

*Moved by Councillor Ainslie, seconded by Councillor Doucette:*

*That the Toronto Public Library Board:*

1. *receives the Toronto Public Library Foundation – Assessment of 2015 Fundraising Priorities report for information.*

**Carried**

**15-056 Operating Budget Monitoring Report – December 31, 2014**

*Moved by S. Graham-Nutter, seconded by A. Shah:*

*That the Toronto Public Library Board:*

1. *receives the Operating Budget Monitoring Report – December 31, 2014 for information.*

**Carried**

**Toronto Public Library Board**

**Meeting No. 3: Tuesday, March 23, 2015, from 6:00 p.m. to 9:05 p.m.**

**Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

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**15-057 Capital Budget Monitoring Report – December 31, 2014**

*Moved by Councillor Doucette, seconded by L. Colley:*

*That the Toronto Public Library Board:*

1. receives the Capital Budget Monitoring Report – December 31, 2014 for information.

*Carried*

**15-058 Board Resolutions – Status Report**

*Moved by A. Shah, seconded by L. Colley:*

*That the Toronto Public Library Board:*

1. receives the Board Resolutions – Status Report for information.

*Carried*

**15-059 Closed Meeting**

At 8:05 p.m., it was:

*Moved by Councillor Doucette, seconded by R. Parry:*

*That the Toronto Public Library Board:*

1. conducts a Closed meeting as the subject matters being considered (Appeal of Exclusion by Customer and City Librarian's 2014 Performance Review) involve personal matters about identifiable individuals.

*Carried*

At 9:00 p.m. the Board resumed its meeting in public.

**Adoption of Closed Meeting Action:**

**15-060 Appeal of Exclusion by Customer**

*Moved by Councillor Fragedakis, seconded by D. LeBreton:*

*That the Toronto Public Library Board:*

1. receives the Appeal of Exclusion by a Customer for consideration;
2. informs the individual, in writing, of the Board's decision; and
3. requests that the confidential information not be made public as it relates to personal matters about an identifiable individual.

*Carried*

**Toronto Public Library Board**

**Meeting No. 3: Tuesday, March 23, 2015, from 6:00 p.m. to 9:05 p.m.**

**Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

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**Adoption of Closed Meeting Action:**

**15-061 City Librarian's Annual Performance Review Committee**

**a. City Librarian's Annual Performance Review**

*Moved by S. McCarten, seconded by Councillor Fragedakis:*

*That the Toronto Public Library Board:*

1. *approves the City Librarian's Performance Review Committee's confidential recommendations for the Acting City Librarian's 2014 performance review; and*
2. *recommends that the information concerning the City Librarian's 2014 Performance Review not be made public as it relates to personal matters about an identifiable individual.*

*Carried*

**15-062 Adjournment**

*Moved by S. Graham-Nutter, seconded by D. LeBreton:*

*That the Toronto Public Library Board:*

1. *adjourns the March 23, 2015 Toronto Public Library Board meeting.*

*Carried*

The meeting ended at 9:05 p.m.

Signed: \_\_\_\_\_