

Toronto Public Library Board**Meeting No. 11: Monday, December 15, 2014, from 6:00 p.m. to 8:40 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

Members Present:

Mr. Michael Foderick (Chair)

Mr. Ross Parry (Vice Chair)

Councillor Paul Ainslie

Councillor Ana Bailão

Ms. Lindsay Colley

Councillor Sarah Doucette

Councillor Mary Fragedakis

Mr. Cameron MacKay

Mr. Kevin McGuire

Mr. Kenneth Stewart

Ms. Andrea Tagalakis

Regrets:

Mr. Benjamin Wulffhart

14-210 Call to Order

Michael Foderick called the meeting to order at 6:00 p.m. He welcomed returning Councillors Paul Ainslie and Sarah Doucette to the Board as well as Councillors Ana Bailão and Mary Fragedakis as new members of the Board.

14-211 Election of Vice Chair of the Board

Michael Foderick called for nominations for the Vice Chair of the Toronto Public Library Board.

Moved by K. Stewart, seconded by Councillor Ainslie:

That:

1. Ross Parry be nominated for Vice Chair.

Carried

Ross Parry agreed to stand for election.

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Election of Vice Chair of the Board – continued

There being no further nominations, it was:

Moved by A. Tagalakis, seconded by C. MacKay:

That:

1. *nominations be closed.*

Carried

Michael Foderick declared Ross Parry duly elected Vice Chair of the Toronto Public Library Board by acclamation.

14-212 Declarations of Conflict of Interest

There were no Declarations of Conflict of Interest by members of the Library Board.

14-213 Approval of Agenda

Moved by L. Colley, seconded by Councillor Ainslie:

That the Toronto Public Library Board approves the agenda as revised to:

1. *add additional communications items under Agenda Item No. 10; and*
2. *add a presentation under Agenda Item No. 11 from Miroslav Glavic regarding Agenda Item Nos. 12 – Notice of Motion – Report Request: Toronto Public Library Board Code of Conduct, 16 – Toronto Public Library Board – 2015 Meeting Dates and Locations Schedule and 22 – Board Resolutions – Status Report.*

Carried

14-214 Confirmation of November 17, 2014 Toronto Public Library Board Meeting Minutes

Moved by R. Parry, seconded by Councillor Ainslie:

That the Toronto Public Library Board:

1. *confirms the Minutes of the November 17, 2014 Toronto Public Library Board meeting.*

Carried

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14-215 Confirmation of November 17, 2014 Toronto Public Library Board Closed Meeting Minutes

Moved by K. Stewart, seconded by K. McGuire:

That the Toronto Public Library Board:

1. *confirms the Minutes of the November 17, 2014 Toronto Public Library Board Closed meeting.*

Carried

14-216 Confirmation of November 27, 2014 Toronto Public Library Board Meeting Minutes

It was noted that Lindsay Colley, Cameron MacKay and Councillor Cesar Palacio were not in attendance at the November 27, 2014 meeting.

Moved by L. Colley, seconded by Councillor Ainslie:

That the Toronto Public Library Board:

1. *confirms the Minutes of the November 27, 2014 Toronto Public Library Board meeting.*

Carried

14-217 Business Arising from the Minutes

There were no *Business Arising from the Minutes* items at the December 15, 2014 meeting.

Chair's Report

14-218 Book Lover's Ball

Helen Burstyn, Co-Chair, Book Lover's Ball and Julie Flynn-Still, Director, Development & Strategic Partnerships, Toronto Public Library Foundation provided a presentation regarding the upcoming 10th anniversary of The Book Lover's Ball on February 5, 2015. In 2015 The Book Lover's Ball will take place at the newly revitalized Toronto Reference Library. Also for the first time, The Book Lover's Ball will host an after party at the Toronto Reference Library starting at 9:00 p.m. to allow a broader audience to attend. The fundraising goal is \$700,000.

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Chair's Report – continued

Michael Foderick noted the following highlights from the Chair's Report:

- a) Staff Recognition Luncheon in The Bram & Bluma Appel Salon at Toronto Reference Library on November 19th with more than 150 staff honoured for reaching 25, 30, 35 and 40-year milestones as Library workers; and
- b) 100th anniversary of the Weston Branch on November 22nd.

Ross Parry expressed appreciation to staff for the all-day events organized to celebrate the Weston Branch's 100th anniversary. He noted the participation of MPP Laura Albanese, MP Mike Sullivan and local Councillor Frances Nunziata as well as staff alumni and members of the public.

In addition, Michael Foderick noted the recent opening of the Toronto Festival of Comics and Graphic Arts Shop at the Toronto Reference Library.

Moved by A. Tagalakis, seconded by L. Colley:

That the Toronto Public Library Board:

1. receives the Chair's Report for information.

Carried

14-219 Communications

Moved by Councillor Ainslie, seconded by Councillor Doucette:

That the Toronto Public Library Board:

1. receives Communication (a) from B. Romain to the Toronto Public Library Board, dated November 18, 2014 regarding the 2015 operating budget;
2. receives Communication (b) from Laurie Cumming to the Toronto Public Library Board, dated November 20, 2014 regarding the 2015 operating budget;
3. receives Communication (c) from Mr. Mohammad Sardar to the Toronto Public Library Board, dated November 26, 2014 requesting to address the Board regarding the Circulation and Collection Use (including Fees and Fines) Policy;
4. receives Communication (d) from the Canadian Urban Libraries Council, dated November 26, 2014 regarding CULC/CBUC recognition for the establishment of the Centre for Equitable Library Access;

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Communications – continued

5. *receives Communication (e) – Lobbying Disclosure Form as provided for in the Board’s Lobbying Disclosure for Board Members Policy from Michael Foderick, Chair, Toronto Public Library Board dated December 2014 regarding a proposed “audio tour” of the Toronto Reference Library;*
6. *receives Communication (f) – Lobbying Disclosure Form as provided for in the Board’s Lobbying Disclosure for Board Members Policy from Michael Foderick, Chair, Toronto Public Library Board dated December 2014 regarding a proposed “community building proposal”;*
7. *receives Communication (g) from Maureen O’Reilly, President, Toronto Public Library Workers Union Local 4948 to the Toronto Public Library Board, dated December 4, 2014 regarding the 2015 operating budget;*
8. *receives Communication (h) from Matt Williams, VP, Publishing Operations, House of Anansi Press Inc. to Michael Foderick, Chair, Toronto Public Library Board, dated December 12, 2014 regarding the Library’s Sell Books to the Library pilot program; and*
9. *receives Communication (i) representative of more than 2,800 emails received as of noon on December 15, 2014 to Mayor John Tory, copying the Toronto Public Library Board regarding Toronto Public Library Board 2015 Budget.*

Carried

Regarding Communication (h) above, it was:

Moved by L. Colley, seconded by R. Parry:***That the Toronto Public Library Board:***

1. *requests staff to review the communication from Anansi Press Inc. and report back to the Board at the January 2015 meeting.*

Carried

Regarding Communication (i) above, Michael Foderick advised that a communication would be distributed responding to the concerns expressed regarding the Toronto Public Library 2015 budget.

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Presentations**14-220 Mohammad Sardar regarding the Circulation and Collections Use (including Fees and Fines) Policy**

Mr. Sardar was not in attendance at the meeting for a presentation.

14-221 Miroslav Glavic regarding Agenda Item Nos. 12 –*Notice of Motion – Report Request: Toronto Public Library Board Code of Conduct*, 16 – *Toronto Public Library Board – 2015 Meeting Dates and Locations Schedule* and 22 – *Board Resolutions – Status Report*

Mr. Glavic addressed the Board regarding the following, suggesting that:

- the provision of a Toronto Public Library Board Code of Conduct is ineffective;
- the Board revise the 2015 meeting schedule so as not to conflict with Board of Health meetings;
- wifi advertising is a simple process to establish; and
- a contest be planned by the Library for the naming of a potentially relocated Perth/Dupont Branch.

Moved by A. Tagalakis, seconded by R. Parry:

That the Toronto Public Library Board:

1. *receives the presentation from Miroslav Glavic regarding Agenda Item No. 12 –Notice of Motion – Report Request: Toronto Public Library Board Code of Conduct, 16 – Toronto Public Library Board – 2015 Meeting Dates and Locations Schedule and 22 – Board Resolutions – Status Report, for information.*

Carried

Items for Approval:**14-222 Notice of Motion – Report Request: Toronto Public Library Board Code of Conduct**

At the request of the Michael Foderick, Ross Parry presided over the meeting.

Moved by M. Foderick, seconded by L. Colley:

That the Toronto Public Library Board:

1. *requests staff to report back by the end of the second quarter of 2015 on the establishment of the Toronto Public Library Board Code of Conduct.*

Carried

Michael Foderick returned to chairing the meeting.

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14-223 2015 Interim Budget Estimates*Moved by Councillor Doucette, seconded by A. Tagalakis:**That the Toronto Public Library Board:*

1. *adopts the 2015 interim operating budget of \$55.266 million gross and \$50.291 million net to be approved by City Council on December 11, 2014; and*
2. *adopts the 2015 interim capital budget of \$3.141 million gross and \$1.949 million debt to be approved by City Council on December 11, 2014.*

Carried**14-224 Potential Operating Budget Cost Savings****Library Board Decision**

The Toronto Public Library Board on December 15, 2014 adopted the following:

*Moved by Councillor Fragedakis, seconded by C. MacKay:**That the Toronto Public Library Board:*

1. *approves staff to continue working on initiatives to improve operational efficiency and effectiveness that do not decrease service levels, and incorporate any savings as part of the 2016 operating budget process;*
2. *requests staff to hold public consultations in February 2015 on the proposed 2015 operating budget in the four districts of the City and other areas, as requested by City Councillors; and*
3. *requests staff to provide Board members with a list of branches affected by the reduction of security guards on site, plus roving guards, as at present-day, with the \$150,000 reduction and the proposed \$513,000 reduction, and report back at the January 2015 Board meeting.*

Carried as amended unanimously**Recorded Vote Requested:**

Yes – 11

Councillor Ainslie, Councillor Bailão, Lindsay Colley,
Councillor Doucette, Councillor Fragedakis, Michael
Foderick, Cameron MacKay, Kevin McGuire, Ross Parry,
Kenneth Stewart, Andrea Tagalakis

No – 0

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Potential Operating Budget Cost Savings – continued**Motions**

See the following:

Moved by Councillor Fragedakis, seconded by C. MacKay:***That the Toronto Public Library Board:***

1. *approves staff to continue working on initiatives to improve operational efficiency and effectiveness and incorporate any savings as part of the 2016 operating budget process.*

Amended***Moved in amendment by Councillor Fragedakis, seconded by Councillor Doucette:******That Recommendation 1 in the Motion moved by Councillor Fragedakis and seconded by C. MacKay be amended by making the following revisions:***

1. *adds the words “that do not decrease service levels,” between the words “approves staff to continue working on initiatives to improve operational efficiency and effectiveness” and “and incorporate any savings as part of the 2016 operating budget process” so that it reads as follows:
“approves staff to continue working on initiatives to improve operational efficiency and effectiveness that do not decrease service levels, and incorporate any savings as part of the 2016 operating budget process.”*

Carried unanimously**Recorded Vote Requested:**

Yes – 11

Councillor Ainslie, Councillor Bailão, Lindsay Colley,
Councillor Doucette, Councillor Fragedakis, Michael
Foderick, Cameron MacKay, Kevin McGuire, Ross Parry,
Kenneth Stewart, Andrea Tagalakakis

No – 0

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Potential Operating Budget Cost Savings – continued*Moved in amendment by Councillor Doucette, seconded by Councillor Ainslie:**That the following recommendations be added to the Motion moved by Councillor Fragedakis and seconded by C. MacKay:*

1. requests staff to hold public consultations in February 2015 on the proposed 2015 operating budget in the four districts of the City and other areas as requested by City Councillors; and
2. requests staff to provide Board members with a list of branches affected by the reduction of security guards on site, plus roving guards, as at present-day, with the \$150,000 reduction and the proposed \$513,000 reduction, and report back at the January 2015 Board meeting.

*Carried unanimously***Recorded Vote Requested:**

Yes – 11

Councillor Ainslie, Councillor Bailão, Lindsay Colley,
Councillor Doucette, Councillor Fragedakis, Michael
Foderick, Cameron MacKay, Kevin McGuire, Ross Parry,
Kenneth Stewart, Andrea Tagalakakis

No – 0

14-225 Terms of Reference – City Librarian's Performance Review Committee*Moved by R. Parry, seconded by K. McGuire:**That the Toronto Public Library Board:*

1. approves the Terms of Reference for the City Librarian's Performance Review Committee.

Carried

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14-226 Toronto Public Library Board – 2015 Meeting Dates and Locations Schedule*Moved by R. Parry, seconded by Councillor Fragedakis:**That the Toronto Public Library Board:*

1. waives under the Board Procedural By-law, Section 45 – By-law amendment by a two-thirds majority vote, the requirement under Section 15.2 – Scheduled meetings to approve the schedule of Board meetings for 2015 at the First Meeting.

*Carried***Library Board Decision**

The Toronto Public Library Board on December 15, 2014 adopted the following:

*Moved by Councillor Ainslie, seconded by R. Parry:**That the Toronto Public Library Board:*

1. approves the Toronto Public Library Board 2015 meeting dates and reviews the dates for the off-site Board meetings and provides recommendations to the Board in January 2015.

*Carried as amended***Motions**

See the following:

*Moved by Councillor Ainslie, seconded by R. Parry:**That the Toronto Public Library Board:*

1. approves the Toronto Public Library 2015 meetings and locations schedule.

*Amended**Moved in amendment by L. Colley, seconded by K. McGuire:**That the Motion moved by Councillor Ainslie and seconded by R. Parry be amended by making the following revisions:*

1. replaces the words “meetings and locations schedule” with “meeting dates and reviews the dates for the off-site Board meetings and provides recommendations to the Board in January 2015” so that it reads as follows:
“approves the Toronto Public Library Board 2015 meeting dates and reviews the dates for the off-site Board meetings and provides recommendations to the Board in January 2015.”

Carried

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Items for Information:**14-227 2015 Operating and Capital Budgets Approval Process - Timetable**

Larry Hughsam, Director, Finance and Treasurer provided the following information regarding the City of Toronto's approval process timetable for the 2015 operating and capital budgets:

- a. The public launch of the 2015 operating and capital budgets is scheduled for January 20th, the day after the Library's January meeting;
- b. On January 29th, the Library will present its budgets to Budget Committee;
- c. On February 2nd and 3rd, the Budget Committee receives presentations from the public;
- d. At the February 17th Board meeting, staff will provide an update on the process to-date;
- e. The final meeting of the Budget Committee is scheduled for February 20th;
- f. On March 2nd, the Executive Committee meets to review the Budget Committee recommendations;
- g. The Library's budgets receive final approval at City Council on March 10th and 11th; and
- h. On March 23rd, the Board will be provided with the final budget approved by City Council for adoption.

Moved by Councillor Doucette, seconded by C. MacKay:

That the Toronto Public Library Board:

1. receives the 2015 Operating and Capital Budgets Approval Process - Timetable verbal report for information.

Carried

14-228 Audit Plan for the Year Ending December 31, 2014

Moved by Councillor Fragedakis, seconded by Councillor Doucette:

That the Toronto Public Library Board:

1. receives the Audit Plan for the Year Ending December 31, 2014 for information.

Carried

14-229 Election of Officers to the Toronto Public Library Board and the Review of Committee Membership

Moved by Councillor Fragedakis, seconded by A. Tagalakis:

That the Toronto Public Library Board:

1. receives the Election of Officers to the Toronto Public Library Board and the Review of Committee Membership for information.

Carried

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14-230 Music Library Implementation Plan

Moved by A. Tagalakis, seconded by K. Stewart:

That the Toronto Public Library Board:

1. receives the Music Library Implementation Plan for information.

Carried

14-231 Plaque Recognizing Former Chief Librarians and City Librarians - Update

Moved by Councillor Ainslie, seconded by Councillor Doucette:

That the Toronto Public Library Board:

1. receives the Plaque Recognizing Former Chief Librarians and City Librarians for information.

Carried

14-232 Board Resolutions – Status Report

Moved by Councillor Ainslie, seconded by R. Parry:

That the Toronto Public Library Board:

1. receives the Board Resolutions – Status Report for information.

Carried

14-233 Closed Meeting

At 7:40 p.m., it was:

Moved by Councillor Fragedakis, seconded by R. Parry:

That the Toronto Public Library Board:

1. conducts a Closed meeting as the subject matter being considered (Network Services Contract) involves litigation or potential litigation, including matters before administrative tribunals, affecting the board and labour relations or employee negotiations – Public Libraries Act, R.S.O 1990, Chapter P. 44, s. 16.1 (4)

Carried

At 8:35 p.m. the Board resumed its meeting in public.

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Adoption of Closed Meeting Action:

14-234 Network Services Contract

Moved by R. Parry, seconded by Councillor Ainslie:

That the Toronto Public Library Board:

1. *adopts the confidential recommendation in Attachment 1; and*
2. *maintains Confidential Attachment 1 as confidential, as it relates to litigation or potential litigation that affects the Board.*

Carried

14-235 Confirmation of November 27, 2014 Toronto Public Library Board Closed Meeting Minutes

Moved by R. Parry, seconded by Councillor Ainslie:

That the Toronto Public Library Board:

1. *confirms the minutes of the November 27, 2014 Toronto Public Library Board Closed Meeting.*

Carried

14-236 Update from the Selection Committee for a City Librarian

Moved by R. Parry, seconded by Councillor Ainslie:

That the Toronto Public Library Board:

1. *adopts the confidential recommendations in Attachment 1; and*
2. *authorizes the release of the approved confidential recommendations at the time that the new City Librarian is appointed.*

Carried

14-237 Adjournment

Moved by Councillor Doucette, seconded by C. MacKay:

That the Toronto Public Library Board:

1. *adjourns the December 15, 2014 Toronto Public Library Board meeting.*

Carried

The meeting ended at 8:40 p.m.

Signed: _____