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## Toronto Public Library Board – Draft Meeting Minutes

### Meeting Details

Meeting Number: 05

Date: Monday, April 24, 2023

Time: 6:00 p.m. to 9:17 p.m.

Location: Toronto Reference Library, Boardroom, 789 Yonge Street and via Webex and Teleconference

### Members Present

Alim Remtulla (Chair)

Jonathan Hoss (Vice Chair)

Councillor Paul Ainslie

Tamara Balan

Serda Evren

Amina Mohamed

Councillor Amber Morley

Soo Wong

### Regrets

Justice Faith Betty

Dhruv Jain

## 23-068 Call to Order

Alim Remtulla, Chair called the meeting to order at 6:00 p.m. and welcomed participants, both in-person and virtual attendees.

The Chair then introduced Vickery Bowles, City Librarian.

Vickery recognized that it is important to acknowledge that the land on which Toronto Public Library is located is Indigenous. She indicated this is the traditional territory of the Haudenosaunee Confederacy, the Wendat, and the Mississaugas of the Credit First Nation. Toronto Public Library gratefully acknowledges these Indigenous nations for their guardianship of this land.

Vickery then introduced the participants in the meeting.

## 23-069 Declarations of Conflicts of Interest

There were no *Declarations of Conflicts of Interest* by members of the Library Board at the April 24, 2023 meeting.

## 23-070 Approval of Agenda

**Moved by** Councillor Amber Morley, **seconded by** Amina Mohamed:

**That** the Toronto Public Library Board approves the agenda as revised to:

1. add The Perspectives of Library Workers at the Toronto Public Library: Libraries Work Because We Do presentation from the Toronto Public Library Workers Union, CUPE Local 4948.

**Carried**

## 23-071 Confirmation of March 27, 2023 Toronto Public Library Board Meeting Minutes

**Moved by** Jonathan Hoss, **seconded by** Councillor Amber Morley:

**That** the Toronto Public Library Board:

1. confirms the minutes of the March 27, 2023 Toronto Public Library Board meeting.

**Carried**

**23-072 Confirmation of April 06, 2023 City Librarian's Performance Review Committee Meeting Minutes**

***Moved by*** Jonathan Hoss, ***seconded by*** Councillor Amber Morley:

***That the Toronto Public Library Board:***

1. *confirms the minutes of the April 06, 2023 City Librarian's Performance Review Committee meeting.*

***Carried***

**23-073 Confirmation of April 06, 2023 City Librarian's Performance Review Committee Closed Meeting Minutes**

***Moved by*** Jonathan Hoss, ***seconded by*** Amina Mohamed:

***That the Toronto Public Library Board:***

1. *confirms the minutes of the April 06, 2023 City Librarian's Performance Review Committee closed meeting.*

***Carried***

**23-074 Approval of Consent Agenda Items**

***Moved by*** Serda Evren, ***seconded by*** Tamara Balan:

***That the Toronto Public Library Board:***

1. *approves the consent agenda.*

***Carried***

**23-075 Business Arising from the Minutes**

There were no *Business Arising from the Minutes* items at the April 24, 2023 meeting.

**23-076 City Librarian's Report (*Received by Consent*)**

***That the Toronto Public Library Board:***

1. *receives the City Librarian's Report for information.*

***Carried***

**23-077 Communications**

There were no *Communications* items at the April 24, 2023 meeting.

## 23-078 Presentations

Brandon Haynes, President, Toronto Public Library Workers Union, CUPE Local 4948, welcomed newly-appointed Board members to the Library before giving an introduction to Local 4948 and providing an overview of some of the issues facing library workers today. Brandon was joined by Jinkie David, Vice-President; Camlin Vinayagamoorthy, Secretary-Treasurer; and Jenna Liu, Recording Secretary, Local 4948.

Alim Remtulla, Board Chair, thanked the Union representatives for their presentation and reiterated the commitment of the Board to the well-being of Library workers.

**Moved by Amina Mohamed, seconded by Councillor Amber Morley:**  
**That the Toronto Public Library Board:**

1. receives The Perspectives of Library Workers at the Toronto Public Library: Libraries Work Because We Do presentation from the Toronto Public Library Workers Union, CUPE Local 4948, for information.

**Carried**

## 23-079 Toronto Public Library Board Education – Youth Programming

Alim Remtulla introduced Pam Ryan, Director, Service Development and Innovation, and Lisa Heggum, Manager, Youth Services.

Pam and Lisa provided an overview of youth programming at TPL, including: TPL's Youth Services Strategy; Teen Councils; Young Voices, TPL's magazine of teen writing and visual art; and Youth Hubs.

**Moved by Councillor Amber Morley, seconded by Jonathan Hoss:**  
**That the Toronto Public Library Board:**

1. receives the Youth Programming presentation for information.

**Carried**

## Items for Action

### 23-080 Apple Equipment – Commitment of Funds

Steve Till-Rogers, Director, Digital Strategy and CIO, reviewed highlights of the report. The Board requested further detail regarding the equipment to be purchased.

#### **Motions:**

See the following:

**Moved by** Councillor Amber Morley, **seconded by** Councillor Paul Ainslie:

**That** the Toronto Public Library Board:

1. *approves a Motion to Defer – Apple Equipment – Commitment of Funds until a later date.*

**Carried**

**Moved by** Jonathan Hoss, **seconded by** Councillor Paul Ainslie:

**That** the Toronto Public Library Board:

1. *approves a commitment with Apple Canada Inc. for the supply of Apple hardware, software and peripherals for approximately four years with an estimated value of up to \$4,034,436, excluding HST.*

**Deferred**

## 23-081 2023 Roofing Construction – Award of Contracts (*Approved by Consent*)

**That the Toronto Public Library Board:**

1. *approves entering into a commitment with a value of \$1,989,592.58, excluding HST, for the award of contracts to supply materials and labour to replace six branch roofs comprised of the following:*
  - a. *Proteck Roofing and Sheet Metal Inc. for:*

i	Eatonville	\$675,155.00
ii	Evelyn Gregory	\$335,588.00
iii	McGregor Park	\$489,134.00
  - b. *Sinclair Industrial Roofing Inc. for:*

i	Humber Bay	\$182,934.33
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  - c. *Semple Gooder Roofing Corporation for:*

i	Richview:	\$48,274.00
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  - d. *Tectra Group Inc. for:*

i	Runnymede:	\$258,507.25
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**Carried**

## Items for Information

### 23-082 Enterprise Balanced Scorecard and Strategic Action Plan: 2022 Results and 2023 Targets

Shawn Mitchell, Director, Policy, Planning and Performance Management and Laural Raine, Strategic Planning Manager, reviewed highlights of the report.

**Moved by Soo Wong, seconded by Amina Mohamed:**

**That the Toronto Public Library Board:**

1. *receives the Enterprise Balanced Scorecard and Strategic Action Plan: 2022 Results and 2023 Targets report for information.*

**Carried**

### 23-083 Motion to Extend the Meeting

**Moved by** Jonathan Hoss, **seconded by** Soo Wong:

**That the Toronto Public Library Board:**

1. extends the meeting until the completion of the agenda.

**Carried**

### 23-084 2022 Public Service Statistics, Trends, & Comparisons

Shawn Mitchell and Joseph Lalonde, Manager, Data and Analytics, reviewed highlights of the report.

**Moved by** Councillor Amber Morley, **seconded by** Jonathan Hoss:

**That the Toronto Public Library Board:**

1. receives the 2022 Public Service Statistics, Trends, & Comparisons report for information.

**Carried**

### 23-085 Board Resolutions – Status Report (Received by Consent)

**That the Toronto Public Library Board:**

1. receives the Board Resolutions – Status Report for information.

**Carried**

### 23-086 Closed Meeting

At 8:25 p.m., it was:

**Moved by** Councillor Amber Morley, **seconded by** Amina Mohamed:

**That the Toronto Public Library Board:**

1. conducts a Closed meeting as the subject matter being considered (City Librarian's 2022 and 2023 Performance Review) involve personal matters concerning an identifiable individual – Public Libraries Act, R.S.O. 1990, Chapter P. 44, s. 16.1(4).

At 9.16 p.m. the Board resumed its meeting in public.

## 23-087 Adoption of Closed Meeting Actions

**City Librarian's Annual Performance Review Committee:**

**City Librarian's 2022 and 2023 Performance Review**

**Moved by** Amina Mohamed, **seconded by** Jonathan Hoss:

**That the Toronto Public Library Board:**

1. *approves the City Librarian's Performance Review Committee's confidential verbal and written report and recommendations for the City Librarian's 2022 and 2023 performance review; and*
  
2. *approves that the information concerning the City Librarian's 2022 and 2023 performance review not be made public as the subject matter being considered involves personal matters about an identifiable individual.*

**Carried**

## 23-088 Adjournment

**Moved by** Councillor Amber Morley, **seconded by** Jonathan Hoss:

**That the Toronto Public Library Board:**

1. *adjourns the April 24, 2023 Toronto Public Library Board meeting.*

**Carried**

The meeting ended at 9:17 p.m.

Signed:\_\_\_\_\_