



Toronto Public Library Board – Draft Meeting Minutes

Meeting Details

Meeting Number: 03

Date: Monday, 24 March 2025

Time: 6:00 p.m. to 8:02 p.m.

Location: Toronto Reference Library, Boardroom, 789 Yonge Street and via WebEx

Members Present (in person)

Alim Remtulla (Chair)
Councillor Paul Ainslie
Tamara Balan

Members Present (via WebEx)

Jonathan Hoss (Vice Chair)
Sakariya Ahmed
Deputy Mayor Amber Morley
Soo Wong

Regrets

Amina Mohamed
Serda Evren

25-062 Call to Order

Alim Remtulla, Chair, called the meeting to order at 6:03 p.m. and welcomed all to the meeting.

Alim then introduced Vickery Bowles, City Librarian.

Vickery recognized that it is important to acknowledge that the land on which Toronto Public Library is located is Indigenous. She indicated this is the traditional territory of the Haudenosaunee Confederacy, the Wendat, and the Mississaugas of the Credit First Nation. Toronto Public Library gratefully acknowledges these Indigenous nations for their guardianship of this land.

Vickery then introduced the participants in the meeting.

25-063 Declarations of Conflicts of Interest

There were no *Declarations of Conflicts of Interest* by members of the Library Board at the March 24, 2025 meeting.

25-064 Approval of Agenda

Moved by Councillor Paul Ainslie, **seconded by** Tamara Balan:

That the Toronto Public Library Board:

1. *add a presentation from Anthony Nolan related to agenda item No. 12: Naming Policy – Update;*
2. *add a presentation from Kate Mills related to agenda item No. 13: Sponsorship Policy – Update;*
3. *add agenda item No.20a: Toronto Public Library Board April Meeting – Revised Date as an Urgent Matter; and*
4. *approves the revised agenda.*

Carried

25-065 Confirmation of February 24, 2025 Toronto Public Library Board Meeting Minutes

Moved by Tamara Balan, **seconded by** Deputy Mayor Amber Morley:

That the Toronto Public Library Board:

1. confirms the minutes of the February 24, 2025 Toronto Public Library Board meeting.

Carried

25-066 Confirmation of February 24, 2025 Toronto Public Library Board Closed Meeting Minutes

Moved by Jonathan Hoss, **seconded by** Councillor Ainslie:

That the Toronto Public Library Board:

1. confirms the minutes of the February 24, 2025 Toronto Public Library Board closed meeting.

Carried

25-067 Approval of Consent Agenda Items

Soo Wong asked for item no. 20: Social Service Team – Extension of Contract to be held for discussion.

Moved by Councillor Paul Ainslie, **seconded by** Jonathan Hoss:

That the Toronto Public Library Board:

1. approves the consent agenda as amended.

Carried

25-068 Business Arising from the Minutes

There were no *Business Arising from the Minutes* items at the March 24, 2025 meeting.

25-069 City Librarian's Report (*Received by Consent*)

That the Toronto Public Library Board:

1. receives the City Librarian's Report for information.

Carried

25-070 Communications

There were no *Communications* items at the March 24, 2025 meeting.

25-071 Presentations: Naming Policy - Update

Alim Remtulla introduced Anthony Nolan, who delivered a presentation relating to Toronto Public Library's Naming Policy.

Anthony Nolan expressed concern about the name chosen for the Daniel G. Hill branch and asked the Board to reconsider the decision. Alim Remtulla thanked Anthony Nolan for his presentation and explained a response would be coming from the Board in due course.

Moved by *Tamara Balan*, **seconded by** *Deputy Mayor Amber Morley*:
That *the Toronto Public Library Board:*

1. *receives the presentation from Anthony Nolan regarding Agenda Item No. 12 – Naming Policy - Update for information.*

Carried

25-072 Presentations: Sponsorship Policy - Update

Alim Remtulla introduced Kate Mills, who delivered a presentation relating to Toronto Public Library's Sponsorship Policy.

Kate Mills expressed concerns about TD's environmental record and asked the Board to reconsider TD's sponsorship of TPL programs.

Alim Remtulla thanked Kate Mills for her presentation and indicated the Board would take her concerns into account in future.

Moved by *Councillor Paul Ainslie*, **seconded by** *Jonathan Hoss*:
That *the Toronto Public Library Board:*

1. *receives the presentation from Kate Mills regarding Agenda Item No. 13 – Sponsorship Policy - Update for information.*

Carried

25-073 TPL Board Education – Literary and Cultural Programming at Toronto Public Library

Linda Hazzan, Director, Communications, Programming and Customer Engagement, and Gregory McCormick, Manager, Cultural & Special Events Programming, delivered a presentation about the adult literary and cultural programming at TPL, featuring significant program achievements.

The presentation highlighted the ways in which TPL programming supports creativity and culture opportunities for Torontonians, as well as raising awareness of Library programs and encouraging branch visits.

Linda and Gregory also provided an overview of 2024 successes and upcoming programming in 2025, including high-profile events in TPL's spaces.

Moved by Tamara Balan, **seconded by** Soo:

That the Toronto Public Library Board:

1. receives the Literary and Cultural Programming at Toronto Public Library presentation for information.

Carried

Items for Action

25-074 Naming Policy - Update

Shawn Mitchell, Director, Planning, Policy and Performance Management; and Laural Raine, Senior Manager, Planning, Policy and Evaluation, delivered a presentation and reviewed highlights of the report for the Board.

Moved by Councillor Paul Ainslie, **seconded by** Soo Wong:

That the Toronto Public Library Board:

1. approves the updated Naming Policy, appended as Attachment 1.

Carried

25-075 Sponsorship Policy - Update

Shawn Mitchell and Laural Raine delivered a presentation and reviewed highlights of the report for the Board.

Moved by Councillor Paul Ainslie, **seconded by** Soo Wong:

That the Toronto Public Library Board:

1. approves the updated Sponsorship Policy, appended as Attachment 1.

Carried

25-076 Media Relations Policy

Linda Hazzan and Ana-Maria Critchley, Senior Manager, Communications & Stakeholder Relations reviewed highlights of the report for the Board.

Moved by Sakariya Ahmed, **seconded by** Soo Wong:

That the Toronto Public Library Board:

1. approves the Media Relations Policy as included in Attachment 1.

Carried

25-077 Multi and Single Function Printers and Managed Print Services – Increase and Extension to Contract

Steve Till-Rogers, Director, Digital Strategy & CIO, reviewed highlights of the report for the Board.

Moved by Soo Wong, **seconded by** Councillor Paul Ainslie:

That the Toronto Public Library Board:

1. approves an extension to the contract with HP Canada Ltd. for the supply of Multi and Single Function Printers and Managed Print Services for one year, from January 2026 to January 15, 2027, and increase the value of the contract, in the amount of \$1,561,630, for a total revised contract value of \$4,172,654, excluding HST.

Carried

25-078 Security Guard Services – Increase to Contract

Alyssa van Graft, Director, Enterprise Projects and Facilities Management, reviewed highlights of the report for the Board.

Alim Remtulla directed Library staff to bring a report back to the Board in approximately one year to review performance data.

Moved by Soo Wong, **seconded by** Deputy Mayor Amber Morley:

That the Toronto Public Library Board:

1. *approves an increase to the commitment with Cancom Security for security guard services for an amount of \$1,837,143 excluding HST, which increases the total value of the contract from \$34,339,000 to \$36,176,143, comprised of a three-year contract from May 2024 to April 2027 and two optional one-year extensions.*

Carried

25-079 Janitorial Services – Increase to Contract

Alyssa van Graft reviewed highlights of the report for the Board.

Moved by Tamara Balan, **seconded by** Soo Wong:

That the Toronto Public Library Board:

1. *approves an increase to the commitment with TBM Service Group for janitorial services for an amount of \$2,486,298 excluding HST, which increases the total value of the contract from \$19,351,825 to \$21,838,123, comprised of a three-year contract from April 2022 to March 2025, and two optional one-year extensions.*

Carried

25-080 2025 Roofing Construction – Award of Contracts (Approved by Consent)

That the Toronto Public Library Board:

1. approves the award of contracts to supply materials and labour to repair/replace nine branch roofs, for a total commitment of \$877,070, comprised of:
 - a. Proteck Roofing & Sheet Metal Inc. for one roof for \$27,104;
 - b. Viana Roofing & Sheet Metal Ltd. for two roofs for \$398,100;
 - c. Semple Gooder Roofing Corporation for four roofs for \$81,633;
 - d. Always Roofing Ltd. for two roofs for \$290,500; and
 - e. an overall contingency of 10% or \$79,733.

Carried

25-081 Malvern Branch Renovation – Increase to Construction Contract (Approved by Consent)

That the Toronto Public Library Board:

1. approves an increase to the commitment with Direct Construction Company Limited for additional construction services at Malvern branch, estimated at \$219,069, bringing the total value of the contract commitment to \$895,000 excluding HST.

Carried

25-082 Social Service Team – Extension of Contract

Pam Ryan, Director, Service Development & Innovation, answered questions from the Board on the report.

Moved by Deputy Mayor Amber Morley, **seconded by** Sakariya Ahmed:

That the Toronto Public Library Board:

1. approves a commitment with Gerstein Crisis Centre to continue to deliver TPL's Social Service Team initiative from January 1, 2025 to December 31, 2025, including:
 - a. a contract extension with cost not exceeding \$1,067,000 for a total April 1, 2023 to December 31, 2025 contract value of \$1,938,408, excluding HST.

Carried

25-083 Toronto Public Library Board April Meeting – Revised Date (Approved by Consent)

That the Toronto Public Library Board:

1. moves the date of the April 2025 Library Board meeting from Monday, April 28 to Tuesday, April 22, 2025.

Carried

Items for Information

25-084 Intellectual Freedom Challenges – 2024 Annual Report

Lisa Radha Vohra, Director, Collections & Membership Services, and Matt Abbott, Senior Manager, Collection Development, reviewed highlights of the report for the Board.

Moved by Deputy Mayor Amber Morley, **seconded by** Sakariya Ahmed:

That the Toronto Public Library Board:

1. receives the Intellectual Freedom Challenges – 2024 Annual Report report for information.

Carried

25-085 Annual Customer Satisfaction Survey – 2024 Results

Shawn Mitchell and Laural Raine reviewed highlights of the report for the Board.

Moved by Deputy Mayor Amber Morley, **seconded by** Councillor Paul Ainslie:

That the Toronto Public Library Board:

1. receives the Annual Customer Satisfaction Survey – 2024 Results report for information.

Carried

25-086 Social Impact Study - Update

Shawn Mitchell reviewed highlights of the report for the Board.

Moved by Sakariya Ahmed, **seconded by** Soo Wong:

That the Toronto Public Library Board:

1. receives the Social Impact Study - Update report for information.

Carried

25-087 Economic Uncertainty and Tariffs - Toronto Public Library's Considerations and Supports for Torontonians

Marco Cuoco, Director, Finance & CFO, reviewed highlights of the report for the Board.

Moved by Soo Wong, **seconded by** Deputy Mayor Amber Morley:

That the Toronto Public Library Board:

1. Receives the Economic Uncertainty and Tariffs – Toronto Public Library's Considerations and Supports for Torontonians report for information.

Carried

Closed Meeting

25-088 Closed Meeting

At 7:45 p.m., it was:

Moved by Councillor Paul Ainslie, **seconded by** Deputy Mayor Amber Morley:

That the Toronto Public Library Board:

1. conducts a Closed meeting as the subject matter being considered (Collective Bargaining Update) involves labour relations or employee negotiations. Public Libraries Act, R.S.O. 1990, Chapter P. 44, s. 16.1(4).

Carried

At 8:01 p.m., the Board resumed its meeting in public.

25-089 Adoption of Closed Meeting Actions: Collective Bargaining Update

Moved by Councillor Paul Ainslie, **seconded by** Deputy Mayor Amber Morley:

That the Toronto Public Library Board:

1. receives the Collective Bargaining Update verbal report for information; and
2. approves that information in the confidential verbal report will not be made public as it involves labour relations or employee negotiations Public Libraries Act, R.S.O. 1990, Chapter P. 44, s. 16.1(4).

Carried

25-090 Adjournment

Moved by Deputy Mayor Amber Morley, **seconded by** Soo Wong:

That the Toronto Public Library Board:

1. adjourns the March 24, 2025 Toronto Public Library Board meeting.

Carried

The meeting ended at 8:02 p.m.

Signed: _____