

Toronto Public Library Board**Meeting No. 7: Monday, September 27, 2021, from 6:00 p.m.****Via Webex and Teleconference**

Members Present:

Sue Graham-Nutter
Alim Remtulla
Tamara Balan
Sarwar Choudhury
Jonathan Hoss
Councillor Paul Ainslie
Jennifer Liu
Alison Menary
Councillor Gord Perks

Regrets:

Andrea Geddes Poole

21-126 Call to Order

Sue Graham-Nutter, Chair, called the meeting to order at 6:01 p.m. and introduced Vickery Bowles, City Librarian.

Vickery gratefully acknowledged that while the meeting is taking place via tele/video conference, it is important to acknowledge that the land on which Toronto Public Library is located is Indigenous. She indicated this is the traditional territory of the Haudenosaunee Confederacy (also known as the Six Nations Confederacy), the Wendat, and the Mississaugas of the Credit First Nation. Toronto Public Library gratefully acknowledges these Indigenous nations for their guardianship of this land. Vickery reminded and reaffirmed as Torontonians and Canadians, accountability to these Indigenous nations, and to all Indigenous peoples and communities living in Toronto.

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Call to Order – continued

Vickery further indicated that this land is also part of the Dish with One Spoon territory, that includes a treaty between the Haudenosaunee Confederacy, the Anishinaabek and allied nations, to peaceably share and care for this land, its waters, and all of the biodiversity in the Great Lakes region. All those who come to live and work here are responsible for honouring this treaty in the spirit of peace, friendship, and respect.

21-127 Declarations of Conflicts of Interest

There were no Declarations of Conflicts of Interest by members of the Library Board.

21-128 Approval of Agenda

Moved by Alim Remtulla, **seconded by** Councillor Paul Ainslie:

That the Toronto Public Library Board approves the agenda as revised to:

1. *add a Presentation from Peter Holleley regarding Agenda Item No. 10 – Statutory Holiday: National Day for Truth and Reconciliation.*

Carried

21-129 Confirmation of June 22, 2021 Toronto Public Library Board Meeting Minutes

Moved by Jonathan Hoss, **seconded by** Councillor Gord Perks:

That the Toronto Public Library Board:

1. *confirms the minutes of the June 22, 2021 Toronto Public Library Board meeting.*

Carried

21-130 Approval of Consent Agenda Items

Moved by Jonathan Hoss, **seconded** Councillor Paul Ainslie:

That the Toronto Public Library Board:

1. *approves the consent agenda.*

Carried

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21-131 Business Arising from the Minutes

There were no *Business Arising from the Minutes* items at the September 27, 2021 meeting.

21-132 City Librarian's Report (*Received by Consent*)

That the Toronto Public Library Board:

1. receives the City Librarian's Report for information.

Carried

21-133 Communications

Jennifer Jones, President, Toronto Public Library Foundation, addressed the Board about Communication (g) and thanked Sarah Fulford for her service as Chair of the Toronto Public Library Foundation Board. Jennifer then introduced Anne Maggisano as the new Chair of the Foundation Board.

Moved by Alim Remtulla, seconded by Jonathan Hoss

That the Toronto Public Library Board:

1. receives Communication (a) from Lucas Emirzian and Arturo Luque, Co-chairs, TPL's Pride Alliance, to Vickery Bowles, City Librarian, TPL, dated July 10, 2021, thanking the City Librarian and the Toronto Public Library Board for the new Gender Affirmation Benefit provided to TPL staff through the TPL employee health insurance carrier, for information;
2. receives Communication (b) from Sue Graham-Nutter, Chair, Toronto Public Library Board, to Hon. Peter Bethlenfalvy, Minister of Finance and President of the Treasury Board, dated July 20, 2021, as an example of the letter sent to the Hon. Peter Bethlenfalvy and to the Hon. Lisa MacLeod, Ministry of Heritage, Sport, Tourism and Culture Industries, asking the Ontario government to meet with TPL and other Ontario public libraries in order to collaborate on the achievement of the Ontario government's digital and data strategy, Building a Digital Ontario, for information;

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Communications – continued

3. receives Communication (c) from Minister Bethlenfalvy's office to Philippa Williamson, Library Board Officer, TPL, dated August 04, 2021, advising that responsibility for the Ontario government's digital and data strategy, *Building a Digital Ontario*, falls under the purview of the Hon. Kaleed Rasheed, Associate Minister of Digital Government, for information. A meeting between the Associate Minister's Office and TPL Directors took place on September 17, 2021;
4. receives Communication (d) from Dina Stephens, Executive Director, Federation of Ontario Public Libraries, to Vickery Bowles, City Librarian, Toronto Public Library (TPL), dated July 29, 2021 thanking Toronto Public Library for its years of support and assistance, including IT support, printing services, and use of hardware (like telephones and computers) as well as facilities and maintenance, for information;
5. receives Communication (e) from Krista Wilcox, Director General, Office for Disability Issues, Income Security and Social Development Branch, Employment and Social Development Canada, on behalf of Hon. Carla Qualtrough, Minister of Employment, Workforce Development and Disability Inclusion, to Sue Graham-Nutter, Chair, Toronto Public Library Board, dated August 11, 2021, confirming continued funding support for the Centre for Equitable Library Access (CELA) and the National Network for Equitable Library Services (NNELS), for information. This letter was sent in response to a letter from Sue Graham-Nutter to federal ministries in support of the CELA and NNELS public advocacy campaign;
6. receives Communication (f) from Shaun Chen, MP, Scarborough North to Sue Graham-Nutter, Chair, Toronto Public Library Board, dated August 19, 2021 confirming continued funding support for the Centre for Equitable Library Access (CELA) and the National Network for Equitable Library Services (NNELS), for information. This letter was sent in response to a letter from Sue Graham-Nutter to 24 local M.P.s in support of the CELA and NNELS public advocacy campaign;

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7. *receives Communication (g) from Sue-Graham Nutter, Chair, Toronto Public Library Board, dated September 9, 2021 to Sarah Fulford, Chair, Toronto Public Library Foundation, thanking her for her dedication and contributions as her term as Foundation Board Chair comes to a close, for information.*

21-134 Presentations**Agenda Item No. 10 – Statutory Holiday: National Day for Truth and Reconciliation**

Peter Holleley addressed the Board summarizing his written submission, read aloud by Philippa Williamson, Library Board Officer. He had a number of questions for staff regarding the Library's activation of the National Day for Truth and Reconciliation and understood that staff would respond to his questions directly.

Moved by Jonathan Hoss, **seconded by** Councillor Paul Ainslie

That the Toronto Public Library Board:

1. *receives the presentation from Peter Holleley regarding Agenda Item No. 10 – Statutory Holiday: National Day for Truth and Reconciliation for information.*

Carried

Items for Action:**21-135 Statutory Holiday: National Day for Truth & Reconciliation**

Brian Daly, Director, Human Resources, reviewed highlights of the report for the Board and Pam Ryan, Director, Service Development and Innovation provided details of the Library's public initiatives to recognize the day.

Moved by Jennifer Liu, **seconded by** Councillor Paul Ainslie:

That the Toronto Public Library Board

1. *approves, for Toronto Public Library's non-union staff, an additional paid holiday for National Day for Truth & Reconciliation. This additional holiday will be administered in 2021 as a floating holiday to minimize operational impact.*

Carried

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21-136 IT Computing Devices – Award of Contract

Angela Copeland, Director, Digital Strategy and CIO, reviewed highlights of the report for the Board.

Moved by Jonathan Hoss, **seconded by** Tamara Balan:

That the Toronto Public Library Board

1. *enters into a contract with Dell Canada for the supply of end user computing devices, accessories and professional services with a term of approximately four years and an estimated commitment value of approximately \$5.5 million, excluding HST.*

Carried

21-137 SafeTO: Toronto's Ten-Year Community Safety and Well-Being Plan (Approved by Consent)

That the Toronto Public Library Board

1. *adopt the SafeTO: Toronto's Ten-Year Community Safety and Well-Being Plan (SafeTO) and agree that Toronto Public Library partner with the City of Toronto on the SafeTO Implementation Plan.*

Carried

21-138 Albert Campbell Capital Project – Increase to Construction Contract

Alyssa van Graft, Director, Transformational Projects, reviewed highlights of the report and provided a presentation for the Board.

Moved by Alison Menary, **seconded by** Councillor Paul Ainslie:

That the Toronto Public Library Board

1. *approves a \$1,063,000 increase to the construction contract with Pre Eng Contracting Ltd. for the Albert Campbell branch renovation, for a revised total of \$18,300,000, excluding Harmonized Sales Tax (HST).*

Carried

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21-139 Steeles Branch – Lease Renewal (*Approved by Consent*)***That the Toronto Public Library Board***

1. *endorses a lease renewal agreement with Bamburgh Gardens Properties Inc. for the premises occupied by the Steeles branch, 375 Bamburgh Circle, Units C106 and C107 for a five year term to commence on September 1, 2021 and terminate on August 31, 2026, substantially on terms and conditions set out in Appendix A;*

2. *authorizes the City Librarian to act on its behalf to seek City approval and execute the lease and related documentation.*

Carried**Items for Information:****21-140 COVID-19 Emergency Response - Update**

Vickery Bowles reviewed highlights of the report for the Board. Sue Graham-Nutter expressed the Board's appreciation for Library staff and all that they have made possible during the pandemic.

Moved by Jennifer Liu, seconded by Alison Menary:***That the Toronto Public Library Board***

1. *receives the COVID-19 Emergency Response - Update report for information.*

Carried**21-141 Operating Budget Monitoring Report – June 30, 2021**

Howard Balter, Manager, Budget and Financial Reporting, reviewed highlights of the report for the Board.

Moved by Jennifer Liu, seconded by Alim Remtulla:***That the Toronto Public Library Board***

1. *receives the Operating Budget Monitoring Report - June 30, 2021 for information.*

Carried

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21-142 Capital Budget Monitoring Report – June 30, 2021

Larry Hughsam, Director, Finance and Treasurer, reviewed highlights of the report for the Board.

Moved by Alim Remtulla, **seconded by** Sarwar Choudhury:

That the Toronto Public Library Board

1. receives the Capital Budget Monitoring Report - June 30, 2021 for information.

Carried

21-143 Overdue Fines – Update

Shawn Mitchell, Acting Director, Collections and Membership Services, reviewed highlights of report and made a presentation for the Board.

Sue Graham-Nutter thanked the TPL Foundation for their support of this initiative.

Moved by Jonathan Hoss, **seconded by** Alison Menary:

That the Toronto Public Library Board

1. receives the Overdue Fines – Update report for information.

Carried

21-144 2022 Operating Budget Status Update

Howard Balter reviewed highlights of the report for the Board.

Moved by Tamara Balan, **seconded by** Jennifer Liu:

That the Toronto Public Library Board

1. receives the 2022 Operating Budget Status Update report for information.

Carried

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21-145 2022-2031 Capital Budget and Plan Status Update

Larry Hughsam reviewed highlights of the report for the Board.

Moved by Jonathan Hoss, **seconded by** Alim Remtulla:

That the Toronto Public Library Board

1. receives the 2022-2031 Capital Budget and Plan Status Update report for information.

Carried

21-146 2021 Enterprise Balanced Scorecard – Progress Update

Alyssa Van Graft reviewed highlights of the report for the Board.

Moved by Councillor Gord Perks, **seconded** Alison Menary:

That the Toronto Public Library Board

1. receives the 2021 Enterprise Balanced Scorecard – Progress Update report for information.

Carried

21-147 Extended Authority Awards

Larry Hughsam reviewed highlights of the report for the Board. Extended Authority Awards were made for:

- Public Desktop Replacements
- Maryvale Construction Tender
- Air Filter Program.

Moved by Councillor Paul Ainslie, **seconded** Jonathan Hoss:

That the Toronto Public Library Board

1. receives the Extended Authority Awards report for information

Carried

21-148 COVID-19 Impact Report – a Six Month Retrospective (Received by Consent)

That the Toronto Public Library Board:

1. receives the COVID-19 Impact Report-a Six Month Retrospective report for information.

Carried

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21-149 Board Resolutions – Status Report (*Received by Consent*)

***That* the Toronto Public Library Board:**

1. receives the Board Resolutions – Status Report for information.

Carried

21-150 Closed Meeting

At 7:32 p.m., it was:

***Moved by* Jennifer Liu, *seconded by* Alison Menary:**

***That* the Toronto Public Library Board:**

1. conducts a Closed meeting as the subject matter being considered (Disclosure of Wrongdoing and Reprisal Protection Policy Investigation - No Findings Report) involves personal matters concerning an identifiable individual – Public Libraries Act, R.S.O. 1990, Chapter P. 44, s. 16.1(4).

At 7:35 p.m. the Board resumed its meeting in public.

21-151 Adoption of Closed Meeting Action:

Disclosure of Wrongdoing and Reprisal Protection Policy Investigation - No Findings Report

***Moved by* Jonathan Hoss *seconded by* Councillor Paul Ainslie:**

***That* the Toronto Public Library Board:**

1. receives the confidential Disclosure of Wrongdoing and Reprisal Protection Policy Investigation - No Findings Report for information; and
2. approves the information provided in the confidential report will not be made public, as it involves personal matters concerning an identifiable individual.

Carried

21-152 Adjournment

***Moved by* Sarwar Choudhury, *seconded by* Councillor Paul Ainslie:**

***That* the Toronto Public Library Board:**

1. adjourns the September 27, 2021 Toronto Public Library Board meeting.

The meeting ended at 7:36 p.m.

Signed: _____