

**Toronto Public Library Board – City Librarian’s Performance Review Committee
Meeting No. 1: Monday, April 12, 2019, 11:10 a.m. – 11:50 a.m.
Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

Committee Members Present:

Ms. Sue Graham-Nutter (Committee Chair)

Mr. Strahan McCarten

Regrets:

Councillor Paul Ainslie

CLPRC Call to Order

19-001 Dan Keon, Director, Human Resources and the City Librarian’s designate, called the meeting to order at 11:10 a.m.

CLPRC Election of Chair of the Committee

19-002 Dan Keon called for nominations for the Chair of the City Librarian’s Performance Review Committee.

Moved by S. McCarten:

That the City Librarian’s Performance Review Committee:

- 1. nominates Sue Graham-Nutter for Chair of the City Librarian’s Performance Review Committee.*

Carried.

Sue Graham-Nutter agreed to stand for election.

Moved by S. McCarten:

That the City Librarian’s Performance Review Committee:

- 1. closes nominations.*

Carried

Dan Keon declared Sue Graham-Nutter duly elected Chair of the City Librarian’s Performance Review Committee by acclamation.

CLPRC Declarations of Conflicts of Interest

19-003 There were no Declarations of Conflicts of Interest by members of the City Librarian’s Performance Review Committee.

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CLPRC Approval of Agenda

19-004

Moved by S. McCarten:

That the City Librarian’s Performance Review Committee:

1. *approves the agenda.*

Carried

CLPRC Communications

19-005

There were no *Communications* items at the April 12, 2019 City Librarian’s Performance Review Committee meeting.

CLPRC Presentations

19-006

There were no *Presentations* at the April 12, 2019 City Librarian’s Performance Review Committee meeting.

CLPRC Closed Meeting

19-007

At 11:15 a.m. it was:

Moved by S. McCarten:

That the City Librarian’s Performance Review Committee:

1. *conducts a Closed meeting as the subject matter being considered (City Librarian’s 2018 and 2019 Performance Review) involves personal matters about an identifiable individual.*

Carried

At 11:45 p.m. the Committee resumed its meeting in public.

CLPRC Confirmation of Closed Meeting Decision

19-008 City Librarian’s 2018 and 2019 Performance Plans

Moved by S. McCarten:

That the City Librarian’s Performance Review Committee:

1. *recommends to the Toronto Public Library Board that it approves the City Librarian’s Performance Review Committee’s confidential recommendations for the City Librarian’s 2018 and 2019 performance plans; and*
2. *recommends that the information concerning the City Librarian’s 2018 and 2019 performance plans not be made public as the subject matter being considered involves personal matters about an identifiable individual.*

Carried

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CLPRC Adjournment

19-009

Moved by S. McCarten:

That the City Librarian’s Performance Committee:

- 1. adjourns the April 12, 2019 meeting of the City Librarian’s Performance Review Committee.*

Carried

The meeting ended at 11:50 a.m.

Signed: _____