



MINUTES

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Toronto Public Library Board

Meeting No. 2: Monday, February 25, 2019, from 6:00 p.m. to 6:55 p.m.

Toronto Reference Library, Boardroom, 789 Yonge Street, Toronto

Members Present:

Ms. Sue Graham-Nutter (Chair)

Mr. Strahan McCarten (Vice Chair)

Mr. Jonathan Hoss

Mr. Fenton Jagdeo

Ms. Jennifer Liu

Mr. Alim Remtulla

Regrets:

Councillor Paul Ainslie

Ms. Andrea Geddes Poole

Councillor Gord Perks

19-019 Call to Order

Vickery Bowles, City Librarian, called the meeting to order at 6:00 pm.

Ms. Bowles gratefully acknowledged that the Toronto Reference Library is on Indigenous land. She indicated this is the traditional territory of the Haudenosaunee Confederacy (also known as the Six Nations Confederacy), the Wendat, and the Mississaugas of the New Credit First Nation. Toronto Public Library gratefully acknowledges these Indigenous nations for their guardianship of this land. Ms. Bowles reminded and reaffirmed as Torontonians and Canadians, accountability to these Indigenous nations, and to all Indigenous peoples and communities living in Toronto.

Ms. Bowles further indicated that this land is also part of the Dish with One Spoon territory, that includes a treaty between the Haudenosaunee Confederacy, the Anishinaabek and allied nations, to peaceably share and care for this land, its waters, and all of the biodiversity in the Great Lakes region. All those who come to live and work here are responsible for honouring this treaty in the spirit of peace, friendship, and respect.

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Call to Order – continued

Ms. Bowles welcomed new citizen Library Board members Jonathan Hoss, Fenton Jagdeo, Jennifer Liu, Andrea Geddes Poole and Alim Remtulla along with returning citizen members Sue Graham-Nutter and Strahan McCarten to the 2019 – 2022 term of the Toronto Public Library Board.

Ms. Bowles acknowledged the service to the Toronto Public Library Board of Cameron Bryant since May 2018. Appreciation was expressed to Mr. Bryant for his commitment and dedication to the Toronto Public Library Board during his term on the Board.

Presentations**19-020 Derek Moran regarding Agenda Item Nos. 3 – Election of Vice Chair of the Board and 20 – 2019-2028 Capital Budget and Plan – Update**

Derek Moran's presentation was moved to earlier on the agenda to allow his comments regarding the Board's election process to take place before elections were held. He expressed concern regarding differences in the Toronto Public Library's Procedural By-law from the City of Toronto's that limit the matters on which members of the public can address the Board. In response to Mr. Moran's request that Councillor Gord Perks be nominated for Chair of the Toronto Public Library Board to address these differences, Vickery Bowles, City Librarian, advised that under the Board's Procedural By-law, members of the public cannot nominate Board members for Chair of the Board.

Relating to the *2019-2028 Capital Budget and Plan – Update*, Mr. Moran expressed concern regarding noise issues at the Northern District branch and indicated the need for an enclosed children's section at the branch to address these issues.

Moved by S. Graham-Nutter, seconded by A. Remtulla:

That the Toronto Public Library Board:

1. *receives the presentation from Derek Moran regarding Agenda Item Nos. 3 – Election of Vice Chair of the Board and 20 – 2019-2028 Capital Budget and Plan – Update for information.*

Carried

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19-021 Election of Chair of the Board

Vickery Bowles called for nominations for the Chair of the Toronto Public Library Board.

Moved by S. McCarten, seconded by J. Hoss:

That:

1. *Sue Graham-Nutter be nominated for Chair.*

Carried

Ms. Graham-Nutter agreed to stand for election.

There being no further nominations, it was:

Moved by A. Remtulla, seconded by F. Jagdeo:

That:

1. *nominations be closed.*

Carried

Vickery Bowles declared Sue Graham-Nutter duly elected Chair of the Toronto Public Library Board by acclamation.

Ms. Graham-Nutter assumed the Chair.

19-022 Election of Vice Chair of the Board

Sue Graham-Nutter called for nominations for the Vice Chair of the Toronto Public Library Board.

Moved by J. Hoss, seconded by J. Liu:

That:

1. *Strahan McCarten be nominated for Vice Chair.*

Carried

Mr. McCarten agreed to stand for election.

There being no further nominations, it was:

Moved by A. Remtulla, seconded by J. Hoss:

That:

1. *nominations be closed.*

Carried

Sue Graham-Nutter declared Strahan McCarten duly elected Vice Chair of the Toronto Public Library Board by acclamation.

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19-023 Selection of Committee Members, Board Representatives and Association Members – 2019

Andrea Geddes Poole, unable to attend the February 25, 2019 meeting, provided her consent to be considered for the Strategic Planning Steering Committee and the representative to the Toronto Public Library Foundation Board.

Councillor Paul Ainslie, unable to attend the February 25, 2019 meeting, provided his consent to be considered for the City Librarian's Performance Review Committee.

Moved by S. McCarten , seconded by J. Liu:

That the Toronto Public Library Board:

1. *approves the terms of reference for the Strategic Planning Steering Committee as contained in Attachment 2;*
2. *appoints the following Library Board members to the following committees for 2019:*
 - a. *City Librarian's 2018/2019 Performance Review Committee:
Sue Graham-Nutter, Strahan McCarten and Councillor Paul Ainslie;*
 - b. *Strategic Planning Steering Committee:
Sue Graham-Nutter, Strahan McCarten, Andrea Geddes Poole, Jonathan Hoss, Fenton Jagdeo, Jennifer Liu, Alim Remtulla;*
3. *appoints Fenton Jagdeo to the role of Board Liaison to Youth.*

Carried

There was no interest expressed by Board members for representation to the Board of the Federation of Ontario Public Libraries.

In addition to Andrea Geddes Poole, Jennifer Liu expressed interest in representation to the Toronto Public Library Foundation Board. The matter will be brought back to the March 25, 2019 Toronto Public Library Board under *Business Arising from the Minutes*.

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19-024 Declarations of Conflicts of Interest

There were no Declarations of Conflicts of Interest by members of the Library Board.

19-025 Approval of Agenda

Moved by S. McCarten, seconded by A. Remtulla:

That the Toronto Public Library Board approves the agenda as revised to:

1. *add a Presentation from Derek Moran regarding Agenda Item Nos. 3 – Election of Vice Chair of the Board and 20 – 2019-2028 Capital Budget and Plan – Update for information; and*
2. *add a Presentation from Toronto Public Library Workers Union Local 4948 CUPE regarding a health and safety matter for information.*

Carried

19-026 Confirmation of January 21, 2019 Toronto Public Library Board Meeting Minutes

Moved by S. McCarten, seconded by A. Remtulla:

That the Toronto Public Library Board:

1. *confirms the minutes of the January 21, 2019 Toronto Public Library Board meeting.*

Carried

19-027 Approval of Consent Agenda Items

Moved by J. Liu, seconded by F. Jagdeo:

That the Toronto Public Library Board:

1. *approves the consent agenda and all other items not held on consent.*

Carried

19-028 Business Arising from the Minutes

There were no *Business Arising from the Minutes* items at the February 25, 2019 meeting.

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19-029 City Librarian's Report (Received for Information by Consent)*That the Toronto Public Library Board:*

1. receives the City Librarian's Report for information.

*Carried***19-030 Communications (Received for Information by Consent)***That the Toronto Public Library Board:*

1. receives Communication (a) from Sue Graham-Nutter, Chair, Toronto Public Library Board to Hachette, Macmillan, Penguin Random House, Simon & Schuster and Harper Collins publishers dated February 15, 2019 regarding the Canadian Urban Libraries Council econtentforlibraries.org advocacy campaign, for information.

*Carried***Presentations****19-031 Brendan Haley, President, Toronto Public Library Workers Union Local 4948 CUPE regarding health and safety**

Brendan Haley introduced Paul Robinson, Co-Chair, Central Joint Health & Safety Committee. Mr. Haley welcomed new citizen members to the Board. He expressed concern regarding the current relationship between Management and the Union. He also questioned the need for rebranding of the Library at this time.

Mr. Haley outlined the results of a recent health and safety survey conducted by the Union that indicated the majority of respondents to the survey expressed concern regarding health and safety at the Library.

*Moved by J. Hoss, seconded by S. McCarten:**That the Toronto Public Library Board:*

1. receives the presentation from Brendan Haley, Acting President, Toronto Public Library Workers Union Local 4948 CUPE regarding health and safety for information.

Carried

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Item for Information:**19-032 Toronto Public Library Board Education – Orientation – Conflicts of Interest**

Rosa Stall, Solicitor, City of Toronto, outlined information for Board members regarding their legal duties and requirements, including acting in the best interests of the Board, abiding by the requirements of the Municipal Conflicts of Interest Act and the Library Board's Code of Conduct as well as fulfilling their requirements under the Public Libraries Act.

A copy of the presentation will be provided to Board members.

Moved by S. McCarten, seconded by J. Liu:

That the Toronto Public Library Board:

1. *receives the Toronto Public Library Board Education – Orientation – Conflicts of Interest presentation for information;*

Carried

Items for Action:**19-033 2019 Operating Budget – Update and Youth Hub Plan**

Larry Hughsam, Director, Finance & Treasurer, reviewed highlights of the report for the Board.

Moved by S. McCarten, seconded by F. Jagdeo:

That the Toronto Public Library Board:

1. *receives the City staff recommended 2019 operating budget of \$187.659 million net (\$206.880 million gross), which represents a \$5.266 million net (\$5.163 million gross) increase, or 2.9%, over the 2018 operating budget; and*
2. *endorses the plan for eight additional Youth Hubs over 2019 and 2020 as noted in Attachment 1, subject to Council approval.*

Carried

19-034 Centennial Branch – Architect – Award of Contract (Approved by Consent)

That the Toronto Public Library Board:

1. *awards the contract to Ken Fukushima Architecture jointly with McCallum Sather Architects Inc., for architectural services for the Centennial Library capital project based on fees of 6.93% of the estimated construction budget of \$8,954,000 resulting in a cost of \$620,512 excluding Harmonized Sales Tax (HST).*

Carried

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19-035 York Woods Branch – Lease Agreement for Alternate Service Plan (Approved by Consent)

That the Toronto Public Library Board:

1. *endorses a lease agreement between the Library and 7506473 Canada Inc. for space located at Yorkgate Mall, 1 York Gate Blvd, Unit 30 for a twenty-six (26) month term with four options to renew for three months each, substantially on terms and conditions set out in Appendix A;*
2. *authorizes the City Librarian to act on its behalf to seek City approval and execute the lease and related documentation; and*
3. *requests City Council to approve a Municipal Capital Facility Agreement for the leased space.*

Carried

19-036 Parkdale Branch – Closure for Minor Renovation (Approved by Consent)

That the Toronto Public Library Board:

1. *approves the closure of the Parkdale branch for approximately two to three months.*

Carried

19-037 Parliament Street Branch – Closure for Minor Renovation (Approved by Consent)

That the Toronto Public Library Board:

1. *approves the closure of the Parliament Street branch for approximately 1-1/2 to two months.*

Carried

19-038 St. James Town Branch – Closure for Minor Renovation (Approved by Consent)

That the Toronto Public Library Board:

1. *approves the closure of the St. James Town branch for approximately two to three months.*

Carried

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Items for Information:

19-039 2019-2028 Capital Budget and Plan – Update

Larry Hughsam, Director, Finance & Treasurer, reviewed highlights of the report for the Board.

Moved by S. McCarten, seconded by J. Hoss:

That the Toronto Public Library Board:

1. receives the 2019-2028 Capital Budget and Plan – Update report for information.

Carried

19-040 Google IT Support Professional Certificate Program – Update

Moved by S. McCarten, seconded by J. Liu:

That the Toronto Public Library Board:

1. receives the Google IT Support Professional Certificate Program – Update report for information.

Carried

19-041 Toronto Public Library Board Members – Written Statements of Disclosure under the Municipal Conflicts of Interest Act

Moved by A. Remtulla, seconded by F. Jagdeo:

That the Toronto Public Library Board:

1. receives the Toronto Public Library Board Members – Written Statements of Disclosure under the Municipal Conflicts of Interest Act report for information.

Carried

19-042 Toronto Public Library Board Members – Expenses Paid for 2018 (Received for Information by Consent)

That the Toronto Public Library Board:

1. receives the Toronto Public Library Board Members – Expenses Paid for 2018 report for information.

Carried

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19-043 Board Resolutions – Status Report (*Received for Information by Consent*)

That the Toronto Public Library Board:

1. receives the Board Resolutions – Status Report for information.

Carried

19-044 Adjournment

Moved by A. Remtulla, seconded by J. Liu:

That the Toronto Public Library Board:

1. adjourns the February 25, 2019 Toronto Public Library Board meeting.

Carried

The meeting ended at 6:55 pm.

Signed: _____