



4.

MINUTES

Page 1

**Toronto Public Library Board**

**Meeting No. 1: Monday, January 25, 2016, from 6:10 p.m. to 7:50 p.m.**  
**Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

---

**Members Present:**

Mr. Ron Carinci (Chair)  
Ms. Lindsay Colley (Vice Chair)  
Councillor Sarah Doucette  
Councillor Mary Fragedakis  
Ms. Sue Graham-Nutter  
Mr. Ross Parry  
Ms. Archana Shah  
Ms. Eva Svec

**Regrets:**

Councillor Paul Ainslie  
Councillor Ana Bailão  
Ms. Dianne LeBreton  
Mr. Strahan McCarten

**16-001 Call to Order**

Vickery Bowles, City Librarian, called the meeting to order at 6:10 p.m.

**16-002 Election of Chair of the Board**

Vickery Bowles called for nominations for the Chair of the Toronto Public Library Board.

*Moved by S. Graham-Nutter, seconded by E. Svec:*

*That:*

*1. Ron Carinci be nominated for Chair.*

*Carried*

Ron Carinci agreed to stand for election.

**Toronto Public Library Board****Meeting No. 1: Monday, January 25, 2016, from 6:10 p.m. to 7:50 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

---

---

**Election of Chair of the Board – continued**

There being no further nominations, it was:

***Moved by A. Shah, seconded by S. Graham-Nutter:***

***That:***

*1. nominations be closed.*

***Carried***

Vickery Bowles declared Ron Carinci duly elected Chair of the Toronto Public Library Board by acclamation.

Ron Carinci assumed the Chair.

**16-003 Election of Vice Chair of the Board**

Ron Carinci called for nominations for the Vice Chair of the Toronto Public Library Board.

***Moved by S. Graham-Nutter, seconded by E. Svec:***

***That:***

*1. Lindsay Colley be nominated for Vice Chair.*

***Carried***

Lindsay Colley agreed to stand for election.

There being no further nominations, it was:

***Moved by S. Graham-Nutter, seconded by E. Svec:***

***That:***

*1. nominations be closed.*

***Carried***

Ron Carinci declared Lindsay Colley duly elected Vice Chair of the Toronto Public Library Board by acclamation.

**Toronto Public Library Board****Meeting No. 1: Monday, January 25, 2016, from 6:10 p.m. to 7:50 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

---

---

**16-004 Selection of Committee Members, Board Representatives and Association****Members – 2016**

Councillor Paul Ainslie was unable to attend the January 25, 2016 meeting, however, he provided in writing his consent to be appointed as a Toronto Public Library Board representative to the Federation of Ontario Public Libraries Board of Directors.

**Library Board Decision**

The Toronto Public Library Board on January 25, 2016 adopted the following:

**Moved by L. Colley, seconded by A. Shah:**

**That the Toronto Public Library Board:**

1. *approves the revised terms of reference for the City Librarian's Performance Review Committee as contained in Attachment 2;*
2. *appoints Eva Svec to the City Librarian's Performance Review Committee;*
3. *confirms the current membership and Chair of the Strategic Planning Steering Committee until the approval of the public-facing version of the strategic plan and a communications plan at the February Board meeting;*
4. *appoints Councillor Paul Ainslie to the Board of the Federation of Ontario Public Libraries;*
5. *appoints Archana Shah to the role of Board Liaison to Youth;*
6. *appoints Councillor Mary Fragedakis to the Toronto Public Library Foundation Board; and*
7. *defers appointment of a second Board member to the Federation of Ontario Public Libraries until the February Board meeting.*

**Carried as amended**

**Motions:**

See the following:

**Moved by L. Colley, seconded by A. Shah:**

**That the Toronto Public Library Board:**

1. *approves the revised terms of reference for the City Librarian's Performance Review Committee as contained in Attachment 2;*
2. *appoints Eva Svec to the City Librarian's Performance Review Committee;*
3. *confirms the current membership and Chair of the Strategic Planning Steering Committee until the approval of the public-facing version of the strategic plan and a communications plan at the February Board meeting;*
4. *appoints Councillor Paul Ainslie to the Board of the Federation of Ontario Public Libraries;*
5. *appoints Archana Shah to the role of Board Liaison to Youth; and*
6. *appoints Councillor Mary Fragedakis to the Toronto Public Library Foundation Board.*

**Amended**

**Toronto Public Library Board****Meeting No. 1: Monday, January 25, 2016, from 6:10 p.m. to 7:50 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

---

---

**Selection of Committee Members, Board Representatives and Association Members – 2016 – continued***Moved in amendment by R. Parry, seconded by Councillor Doucette:**That the Motions moved by L. Colley and seconded by A. Shah be amended to add the following recommendation:*

1. *defers appointment of a second Board member to the Federation of Ontario Public Libraries until the February Board meeting.*

*Carried***16-005 Declarations of Conflict of Interest**

There were no Declarations of Conflict of Interest by members of the Library Board.

**16-006 Approval of Agenda***Moved by L. Colley, seconded by E. Svec:**That the Toronto Public Library Board approves the agenda as revised to:*

1. *add an additional Communications item under Agenda Item No. 10 - Communications; and*
2. *add additional information as provided for in Agenda Item No. 15a regarding the 2016 Operating Budget Update.*

*Carried***16-007 Confirmation of December 14, 2015 Toronto Public Library Board Meeting Minutes***Moved by E. Svec, seconded by A. Shah:**That the Toronto Public Library Board:*

1. *confirms the Minutes of the December 14, 2015 Toronto Public Library Board meeting.*

*Carried*

**Toronto Public Library Board****Meeting No. 1: Monday, January 25, 2016, from 6:10 p.m. to 7:50 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

---

---

**Business Arising from the Minutes**

**Youth Participation in Library Board Decision Making – 2014-2015 Pilot and Future Recommendations** (Resolution No. 15-226 from the December 14, 2015 Toronto Public Library Board meeting minutes)

**16-008** As the Board Liaison to Youth, Archana Shah expressed appreciation for the Board's support of *Youth Participation in Library Board Decision Making – 2014-2015 Pilot and Future Recommendations* at the December Board meeting. She also thanked staff for their assistance. Ms. Shah outlined the process and background of the role of youth at Toronto Public Library relating to the 2014-2015 pilot project and recommendations for the future.

**Moved by Councillor Doucette, seconded by E. Svec:**

*That the Toronto Public Library Board:*

1. *receives the remarks of Archana Shah, Board Liaison to Youth regarding Youth Participation in Library Board Decision Making – 2014-2015 Pilot and Future Recommendations for information.*

**Carried**

**16-009** Miroslav Glavic outlined for the Board the importance of using various and current approaches to engaging youth in providing feedback to the Board.

*That the Toronto Public Library Board:*

**Moved by Councillor Fragedakis, seconded by Councillor Doucette:**

1. *receives the remarks of Miroslav Glavic regarding Youth Participation in Library Board Decision Making – 2014-2015 Pilot and Future Recommendations for information.*

**Carried**

**Toronto Public Library Board****Meeting No. 1: Monday, January 25, 2016, from 6:10 p.m. to 7:50 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

---

---

**16-010 Chair's Report*****Toronto Arts Council – Artists in the Library***

Ron Carinci, Chair introduced Andrew Suri, Community Arts Officer from the Toronto Arts Council; Paul Stewart, Artist in Residence at the Richview Branch; Penny Griffin, Area Manager, Branch Libraries and Heather Mathis, Divisional Support Manager, Branch Libraries. The Chair thanked the presenters for returning to the January 2016 Board meeting after cancellation of the *Toronto Arts Council – Artists in the Library* presentation at the December 2015 meeting.

Mr. Suri, Mr. Stewart, Ms. Griffin and Ms. Mathis provided highlights of the Artists in the Library program at Toronto Public Library, offered in collaboration with the Toronto Arts Council.

Mr. Carinci expressed the Board's appreciation to the Toronto Arts Council and Paul Stewart, Artist in Resident for their roles in the Artists in the Library program.

***Moved by Councillor Fragedakis, seconded by E. Svec:***

***That the Toronto Public Library Board:***

1. *receives the Chair's Report for information.*

***Carried***

**16-011 Communications**

***Moved by L. Colley, seconded by S. Graham-Nutter:***

***That the Toronto Public Library Board:***

1. *receives Communication (a) from the Honourable Michael Coteau, Minister, Ministry of Tourism, Culture and Sport to Ron Carinci, Chair, Toronto Public Library Board dated November 23, 2015 regarding the funding of e-resources at Ontario's public libraries for information; and*
2. *receives Communication (b) from the Honourable Michael Coteau, Minister, Ministry of Tourism, Culture and Sport to Vickery Bowles, City Librarian dated January 8, 2016 expressing appreciation for the Toronto Public Library's submission regarding the Culture Strategy consultation.*
3. *receives Communication (c) from the Honourable Michael Coteau, Minister, Ministry of Tourism, Culture and Sport to Vickery Bowles, City Librarian dated January 22, 2016 expressing appreciation for hosting the November 23, 2015 Culture Talks event at Toronto Public Library.*

***Carried***

**Toronto Public Library Board****Meeting No. 1: Monday, January 25, 2016, from 6:10 p.m. to 7:50 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

---

---

**16-012 Presentations**

There were no Presentations at the January 25, 2016.

***Items for Approval:*****16-013 Guildwood Branch Expansion – New Lease Agreement**

*Moved by Councillor Doucette, seconded by S. Graham-Nutter:*

*That the Toronto Public Library Board:*

1. *approves a lease renewal agreement for the Guildwood Branch at 123 Guildwood Parkway with Revenue Properties Company Limited for:*
  - a. *a two-year term to commence on December 1, 2016 on the existing 3,010 sq. ft. at a base annual rental rate of \$15.00 per sq. ft., excluding Harmonized Sales Tax (HST);*
  - b. *a further 10-year term to commence on December 1, 2018 for an expanded 4,577 sq. ft. at a base annual rental rate of:*
    - i. *\$17.50 for the first years; and*
    - ii. *\$18.50 for the second five years;*
2. *approves submitting a report to Council to seek approval for the proposed lease; and*
3. *authorizes and directs staff to take the necessary action to give effect thereto.*

***Carried***

**16-014 Bayview Branch – Approval to Increase Award for Architect's Fees**

*Moved by E. Svec, seconded by L. Colley:*

*That the Toronto Public Library Board requests staff to:*

1. *approves the increase in the award for architectural services to MacLennan Jaunkalns Miller Architect Ltd. by an amount of approximately \$450,000, for a total commitment of approximately \$650,000 (excluding HST), for the interior design of the branch, including furniture, fixtures and equipment, additional common areas and a portion of the cost for the design of an underground parking garage; and*
2. *authorizes and directs the appropriate Library staff to take the necessary action to give effect thereto.*

***Carried***

**Toronto Public Library Board****Meeting No. 1: Monday, January 25, 2016, from 6:10 p.m. to 7:50 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

---

---

**16-015    Toronto Public Library Board – 2016 Meeting Dates and Locations****Library Board Decision**

The Toronto Public Library Board on January 25, 2016 adopted the following:

**Moved by A. Shah, seconded by L. Colley:**

**That the Toronto Public Library Board:**

1.    *approves the Toronto Public Library Board January to November 2016 meeting dates and locations schedule; and*
2.    *moves the December 2016 meeting date to Thursday, December 8.*

**Carried as amended**

**Motions:**

See the following:

**Moved by A. Shah, seconded by L. Colley:**

**That the Toronto Public Library Board:**

1.    *approves the Toronto Public Library Board 2016 meeting dates and locations schedule; and*
2.    *considers moving the December 2016 meeting date to earlier in the month.*

**Amended**

**Moved in amendment by Councillor Fragedakis, seconded by S. Graham-Nutter:**

**That the Motions moved by A. Shah and seconded by L. Colley be amended to replace Recommendation Nos. 1 and 2 with the following:**

1.    *approves the Toronto Public Library Board January to November 2016 meeting dates and locations schedule; and*
2.    *moves the December 2016 meeting date to Thursday, December 8.*

**Carried**

**Toronto Public Library Board****Meeting No. 1: Monday, January 25, 2016, from 6:10 p.m. to 7:50 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

---

---

**Items for Information:****16-016 2016 Operating Budget Update and 2016 Operating Budget – Further Update**

Staff distributed the *2016 Operating Budget – Further Update* report to provide additional information regarding the 2016 operating budget following on the City's Budget Committee meeting of January 18, 2016.

***Moved by L. Colley, seconded by S. Graham-Nutter:***

***That the Toronto Public Library Board:***

1. *receives the 2016 Operating Budget Update and the tabled 2016 Operating Budget – Further Update reports for information.*

***Carried***

**16-017 2016-2025 Capital Budget and Plan Update**

***Moved by L. Colley, seconded by E. Svec:***

***That the Toronto Public Library Board:***

1. *receives the 2016-2025 Capital Budget and Plan Update report for information.*

***Carried***

**16-018 2016 Social Media Update**

Linda Hazzan, Director, Communications, Programming and Customer Engagement provided a presentation on the ways in which staff use social media to engage customers at Toronto Public Library.

***Moved by S. Graham-Nutter, seconded by Councillor Doucette:***

***That the Toronto Public Library Board:***

1. *receives the 2016 Social Media Update verbal report for information.*

***Carried***

**Toronto Public Library Board****Meeting No. 1: Monday, January 25, 2016, from 6:10 p.m. to 7:50 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

---

---

**16-019 Ebook Pricing Update***Moved by A. Shah, seconded by E. Svec:**That the Toronto Public Library Board:*

1. receives the Ebook Pricing Update report for information.

*Carried***16-020 Board Resolutions – Status Report***Moved by L. Colley, seconded by Councillor Doucette:**That the Toronto Public Library Board:*

1. receives the Board Resolutions – Status Report for information.

*Carried***16-021 Closed Meeting**

At 7:30 p.m., it was:

*Moved by Councillor Fragedakis, seconded by Councillor Doucette:**That the Toronto Public Library Board:*

1. conducts a Closed meeting as the subject matter being considered (Collective Bargaining – 2016) involves labour relations or employee negotiations.

*Carried*

At 7:45 p.m. the Board resumed its meeting in public.

**Adoption of Closed Meeting Actions:****16-022 Collective Bargaining – 2016***Moved by L. Colley, seconded by A. Shah:**That the Toronto Public Library Board:*

1. receives the confidential verbal report from staff for information;
2. requests that the confidential information provided in the verbal report from staff not be made public as it involves labour relations or employee negotiations.

*Carried*

**Toronto Public Library Board**

**Meeting No. 1: Monday, January 25, 2016, from 6:10 p.m. to 7:50 p.m.**

**Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

---

---

**16-023 Adjournment**

*Moved by L. Colley, seconded by Councillor Fragedakis:*

*That the Toronto Public Library Board:*

*1. adjourns the January 25, 2016 Toronto Public Library Board meeting.*

*Carried*

The meeting ended at 7:50 p.m.

Signed: \_\_\_\_\_