



Toronto Public Library Board – Strategic Plan Performance Measures Committee
Meeting No. 2: Wednesday, July 13, from 5:30 p.m. to 6:35 p.m.
Toronto Reference Library, Board Room, 789 Yonge Street, Toronto

Members Present:

Ms. Dianne LeBreton (Chair)
Ms. Lindsay Colley
Ms. Sue Graham-Nutter
Ms. Archana Shah

Regrets:

Mr. Ron Carinci

SPPM Call to Order

16-010 Dianne LeBreton called the meeting to order at 5:30 p.m.

SPPM Declarations of Conflict of Interest

16-011 There were no Declarations of Conflict of Interest by members of the Strategic Plan Performance Measures Committee.

SPPM Approval of Agenda

16-012 *Moved by L. Colley:*

That the Strategic Plan Performance Measures Committee:

1. approves the agenda.

Carried

SPPM Confirmation of May 31, 2016 Strategic Plan Performance Measures Committee

16-013 Meeting Minutes

Moved by L. Colley:

That the Strategic Plan Performance Measures Committee:

1. confirms the Minutes of the May 31, 2016 Strategic Plan Performance Measures Committee.

Carried

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SPPM Business Arising from the Minutes

16-014 There were no *Business Arising from the Minutes* items at the July 13, 2016 Strategic Plan Performance Measures Committee meeting.

SPPM Communications

16-015 There were no Communications items at the July 13, 2016 Strategic Plan Performance Measures Committee meeting.

SPPM Presentations

16-016 There were no public presentations at the July 13, 2016 Strategic Plan Performance Measures Committee meeting.

Item for Approval:

SPPM Strategic Plan 2016-2019: Status and Performance Management Reporting Tools

16-017 Elizabeth Glass, Director, Policy, Planning & Performance Management, and Linda Hazzan, Director, Communications, Programming & Customer Engagement, provided a presentation on status and performance management reporting tools.

Moved by A. Shah:

That the Strategic Plan Performance Measurement Committee:

1. *considers the attached presentation materials; and*
2. *directs staff to further develop the balanced score card, key performance indicators and the Strategic Plan dashboard and indicators for a Strategic Plan Performance Measures Steering Committee meeting in September.*

Carried

SPPM Adjournment

Moved by S. Graham-Nutter:

That the Strategic Plan Performance Measures Committee:

1. *adjourns the July 13, 2016 Strategic Plan Performance Measures Committee meeting.*

Carried

The meeting ended at 6:35 p.m.

Signed: _____