



## MINUTES

Page 1

**Toronto Public Library Board – Strategic Plan Performance Measures Committee**  
**Meeting No. 2: Wednesday, July 13, from 5:30 p.m. to 6:35 p.m.**  
**Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

---

### **Members Present:**

Ms. Dianne LeBreton (Chair)  
Ms. Lindsay Colley  
Ms. Sue Graham-Nutter  
Ms. Archana Shah

### **Regrets:**

Mr. Ron Carinci

### **SPPM Call to Order**

**16-010** Dianne LeBreton called the meeting to order at 5:30 p.m.

### **SPPM Declarations of Conflict of Interest**

**16-011** There were no Declarations of Conflict of Interest by members of the Strategic Plan Performance Measures Committee.

### **SPPM Approval of Agenda**

**16-012** *Moved by L. Colley:*  
*That the Strategic Plan Performance Measures Committee:*  
*1. approves the agenda.*

*Carried*

### **SPPM Confirmation of May 31, 2016 Strategic Plan Performance Measures Committee Meeting Minutes**

**16-013** *Moved by L. Colley:*  
*That the Strategic Plan Performance Measures Committee:*  
*1. confirms the Minutes of the May 31, 2016 Strategic Plan Performance Measures Committee.*

*Carried*

**Toronto Public Library Board – Strategic Plan Performance Measures Committee  
Meeting No. 2: Wednesday, July 13, from 5:30 p.m. to 6:35 p.m.  
Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

---

**SPPM Business Arising from the Minutes**

- 16-014** There were no *Business Arising from the Minutes* items at the July 13, 2016 Strategic Plan Performance Measures Committee meeting.

**SPPM Communications**

- 16-015** There were no Communications items at the July 13, 2016 Strategic Plan Performance Measures Committee meeting.

**SPPM Presentations**

- 16-016** There were no public presentations at the July 13, 2016 Strategic Plan Performance Measures Committee meeting.

***Item for Approval:***

**SPPM Strategic Plan 2016-2019: Status and Performance Management Reporting Tools**

- 16-017** Elizabeth Glass, Director, Policy, Planning & Performance Management, and Linda Hazzan, Director, Communications, Programming & Customer Engagement, provided a presentation on status and performance management reporting tools.

***Moved by A. Shah:***

***That the Strategic Plan Performance Measurement Committee:***

- 1. considers the attached presentation materials; and***
- 2. directs staff to further develop the balanced score card, key performance indicators and the Strategic Plan dashboard and indicators for a Strategic Plan Performance Measures Steering Committee meeting in September.***

***Carried***

**SPPM Adjournment**

- 16-018** ***Moved by S. Graham-Nutter:***

***That the Strategic Plan Performance Measures Committee:***

- 1. adjourns the July 13, 2016 Strategic Plan Performance Measures Committee meeting.***

***Carried***

The meeting ended at 6:35 p.m.

Signed: \_\_\_\_\_