

Toronto Public Library Board
Meeting No. 6: Monday, June 19, 2017, from 6:00 p.m. to 8:45 p.m.
Toronto Reference Library, Boardroom, 789 Yonge Street, Toronto

Members Present:

Ms. Lindsay Colley (Vice Chair)
Councillor Sarah Doucette
Councillor Mary Fragedakis
Ms. Sue Graham-Nutter
Ms. Dianne LeBreton
Ms. Strahan McCarten
Mr. Ross Parry
Ms. Archana Shah
Ms. Eva Svec

Regrets:

Councillor Paul Ainslie
Mr. Ron Carinci (Chair)

17-108 Call to Order

Lindsay Colley called the meeting to order at 6:00 p.m.

Ms. Colley gratefully acknowledged that the Toronto Public Library Board was meeting on the traditional territory of the Huron-Wendat, the Haudenosaunee, and Mississaugas of New Credit First Nation and home to many diverse Indigenous peoples.

17-109 Declarations of Conflicts of Interest

There were no Declarations of Conflicts of Interest by members of the Library Board.

17-110 Approval of Agenda

Moved by A. Shah, seconded by S. McCarten:

That the Toronto Public Library Board:

- 1. approves the agenda.*

Carried

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17-111 Confirmation of May 15, 2017 Toronto Public Library Board Meeting Minutes

Moved by Councillor Doucette, seconded by S. McCarten:

That the Toronto Public Library Board:

1. *confirms the minutes of the May 15, 2017 Toronto Public Library Board meeting.*

Carried

17-112 Approval of Consent Agenda Items

Moved by Councillor Fragedakis, seconded by D. LeBreton:

That the Toronto Public Library Board:

1. *approves the consent agenda and all other items not held on consent.*

Carried

The following items were held for further consideration:

- Wi-Fi Hotspot Lending – Approval of Contract for Data Communications;
- Bookmobile Service Review – 2017.

17-113 Business Arising from the Minutes

There were no *Business Arising from the Minutes* items at the June 19, 2017 meeting.

17-114 City Librarian's Report (*Received for Information by Consent*)

That the Toronto Public Library Board:

1. *receives the City Librarian's Report for information.*

Carried

17-115 Communications

There were no *Communications* items at the June 19, 2017 meeting.

17-116 Presentations

There were no *Presentations* at the June 19, 2017 meeting.

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17-117 Toronto Public Library Board Education – Youth Hubs and Out-of-School Time Programming

Pam Ryan, Director, Service Development & Innovation introduced Peggy Thomas, Manager, Children’s Services and Lisa Heggum, Manager, Youth Services & Special Projects. Ms. Thomas and Ms. Heggum outlined the importance of providing high-quality, interesting, accessible programs and services that both drive interest in participation in the program and engage children and youth in meaningful experiences.

Let’s Get Ready for Reading – A Guide to Help Kids Become Readers – Toronto Public Library was provided to Board members.

Moved by S. McCarten, seconded by D. LeBreton:

That the Toronto Public Library Board:

1. *receives the Toronto Public Library Board Education – Youth Hubs and Out-of-School Time Programming verbal report for information.*

Carried

Items for Action:**17-118 Renewal of Sponsorship and Naming of the Summer Reading Club**

The *Renewal of Sponsorship and Naming of the Summer Reading Club* report was moved to the Closed meeting for discussion of the confidential information provided in Attachment 2.

17-119 Wi-Fi Hotspot Lending – Approval of Contract for Data Communications

Moved by E. Svec, seconded by R. Parry:

That the Toronto Public Library Board:

1. *approves the service contract for data communications to Rogers to support Phase 3 implementation of the Wi-Fi Hotspot Lending Pilot Project, which is comprised of:*
 - a. *approximately 550 Wi-Fi hotspot devices at no cost to the Library;*
and
 - b. *a two-year unlimited data plan for the devices at a cost of approximately \$685,000, excluding HST.*

Carried

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Items for Information:**17-120 2018-2027 Capital Budget and Plan Preview**

Howard Balter, Manager, Budget and Financial Reporting reviewed the planning framework as well as the major drivers and constraints needing to be balanced in the formulation of the 2018-2027 capital budget and plan. Larry Hughsam, Director, Finance and Treasurer and Howard Balter responded to questions from the Board.

Moved by S. Graham-Nutter, seconded by D. LeBreton:

That the Toronto Public Library Board:

1. *receives the 2018-2027 Capital Budget and Plan Preview report for information.*

Carried

17-121 2018 Operating Budget Outlook

Moved by S. McCarten, seconded by R. Parry:

That the Toronto Public Library Board:

1. *receives the 2018 Operating Budget Outlook report for information.*

Carried

Councillor Fragedakis left the meeting at 7:30 p.m.

17-122 Strategic Plan 2016-2019: Accountability Framework and 2016 Results

Elizabeth Glass, Director, Policy, Planning & Performance Management and Linda Hazzan, Director, Communications, Programming & Customer Engagement updated the Board on the progress to date in developing and implementing the accountability framework and next steps for 2017 and beyond.

A revised version of Attachment 4 was distributed, updated to include program targets for 2017.

Moved by D. LeBreton, seconded by S. Graham-Nutter:

That the Toronto Public Library Board:

1. *receives the Strategic Plan 2016-2019: Accountability Framework and 2016 Results report for information.*

Carried

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17-123 Strategic Plan 2016-2019: 2017 Work Plan – Semi-Annual Status Report*Moved by S. Graham-Nutter, seconded by S. McCarten:**That the Toronto Public Library Board:*

1. receives the Strategic Plan 2016-2019: 2017 Work Plan – Semi-Annual Status Report for information.

*Carried***17-124 Service Delivery Model**

A booklet version of the Library's Service Delivery Model was provided to Board members.

*Moved by Councillor Doucette, seconded by E. Svec:**That the Toronto Public Library Board:*

1. receives the Service Delivery Model report for information.

*Carried***17-125 Emergency Plan**

Dan Keon, Director, Human Resources introduced Linda Karlinsky, Area Manager and Emergency Planning Lead and Craig Marwood, Manager, Facilities Contract Administration. Ms. Karlinsky provided information regarding the Library's role in the City of Toronto's Emergency Plan and the facilitation of communications to the Board from the designated Board Liaison in the event of an emergency. Mr. Keon responded to questions from the Board.

Board members were provided with *Get Emergency Ready – Your Personal Preparedness Guide* published by the City of Toronto.

*Moved by D. LeBreton, seconded by R. Parry:**That the Toronto Public Library Board:*

1. receives the Emergency Plan verbal report for information.

Carried

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17-126 Advocacy for Bandwidth, Digital Inclusion and Digital Literacy (Received for Information by Consent)*That the Toronto Public Library Board:*

1. receives the Advocacy for Bandwidth, Digital Inclusion and Digital Literacy report for information.

*Carried***17-127 Bookmobile Service Review – 2017***Moved by R. Parry, seconded by Councillor Doucette:**That the Toronto Public Library Board:*

1. receives the Bookmobile Service Review – 2017 for information; and
2. requests staff to consider providing bookmobile service at 731 Runnymede Road in 2018 after the opening of the proposed men's shelter at that location.

*Carried as amended***Motions:**

See the following:

*Moved by R. Parry, seconded by Councillor Doucette:**That the Toronto Public Library Board:*

1. receives the Bookmobile Service Review – 2017 for information.

*Amended**Moved in amendment by Councillor Doucette, seconded by R. Parry:**That the recommendation moved by R. Parry and seconded by Councillor**Doucette be amended to add the following additional recommendation:*

1. requests staff to consider providing bookmobile service at 731 Runnymede Road in 2018 after the opening of the proposed men's shelter at that location.

Carried

Dianne LeBreton expressed concern with the operational nature of the amendment to the motion and left the Boardroom for the voting.

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17-128 Board Resolutions – Status Report (*Received for Information by Consent*)*That the Toronto Public Library Board:*

1. receives the Board Resolutions – Status Report for information.

Carried**17-129 Closed Meeting**

At 8:20 p.m., it was:

*Moved by S. Graham-Nutter, seconded by E. Svec:**That the Toronto Public Library Board:*

1. conducts a Closed meeting as the subject matters being considered (Renewal of Sponsorship and Naming of the Summer Reading Club and Appeal of Exclusion by a Customer) involve the security of the property of the Board and personal matters concerning an identifiable individual.

Carried

At 8:40 p.m. the Board resumed its meeting in public.

Adoption of Closed Meeting Action:**17-130 Renewal of Sponsorship and Naming of the Summer Reading Club***Moved by Councillor Doucette, seconded by E. Svec:**That the Toronto Public Library Board, subject to successful negotiation of the value of the sponsorship renewal:*

1. approves the renewal of the TD Bank Group sponsorship of the summer reading club for 2018 – 2020 according to the terms and conditions outlined in this report;
2. approves the renewal of the naming of the Library's summer reading club as the TD Summer Reading Club
3. approves the proposed sponsorship renewal range provided in Confidential Attachment 1; and
4. releases the amount of the sponsorship renewal once negotiations are complete and appropriate approvals have been received.

Carried

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Adoption of Closed Meeting Action:

17-131 Appeal of Exclusion by a Customer

Moved by D. LeBreton, seconded by Councillor Doucette:

That the Toronto Public Library Board:

1. receives the Appeal of Exclusion by a Customer for consideration;
2. informs the individual, in writing, of the Board's decision; and
3. directs that the confidential information contained in the Confidential Report (Attachment 2) and its appendixes remain confidential in its entirety, as it contains personal matters about an identifiable individual. The Confidential Report (Attachment) and its appendixes remains confidential in its entirety in accordance with the provisions of the Public Libraries Act, 1990, as it contains personal matters about an identifiable individual.

Carried

17-132 Adjournment

Moved by E. Svec, seconded by S. McCarten:

That the Toronto Public Library Board:

1. adjourns the June 19, 2017 Toronto Public Library Board meeting.

Carried

The meeting ended at 8:45 p.m.

Signed: _____