



MINUTES

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Toronto Public Library Board

Meeting No. 9: Monday, November 19, 2018, from 6:00 p.m. to 6:48 p.m.

Toronto Reference Library, Boardroom, 789 Yonge Street, Toronto

Members Present:

Ms. Sue Graham-Nutter (Chair)

Mr. Cameron Bryant

Councillor Sarah Doucette

Councillor Jim Hart

Mr. Ross Parry

Mr. Daniel Rotsztain

Ms. Archana Shah

Ms. Eva Svec

Regrets:

Councillor Paul Ainslie

Councillor Mary Fragedakis

Ms. Dianne LeBreton

Mr. Strahan McCarten (Vice Chair)

18-185 Call to Order

Sue Graham-Nutter called the meeting to order at 6:00 p.m.

Ms. Graham-Nutter gratefully acknowledged that the Toronto Reference Library is on Indigenous land. She indicated this is the traditional territory of the Haudenosaunee Confederacy (also known as the Six Nations Confederacy), the Wendat, and the Mississaugas of the New Credit First Nation. Toronto Public Library gratefully acknowledges these Indigenous nations for their guardianship of this land. Ms. Graham-Nutter reminded and reaffirmed as Torontonians and Canadians, accountability to these Indigenous nations, and to all Indigenous peoples and communities living in Toronto.

Ms. Graham-Nutter further indicated that this land is also part of the Dish with One Spoon territory, that includes a treaty between the Haudenosaunee Confederacy, the Anishinaabek and allied nations, to peaceably share and care for this land, its waters, and all of the biodiversity in the Great Lakes region. All those who come to live and work here are responsible for honouring this treaty in the spirit of peace, friendship, and respect.

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Call to Order – continued

Ms. Graham-Nutter acknowledged the service to the Toronto Public Library Board of Councillor Paul Ainslie for 12 years, more than two years as Chair of the Board; Councillor Sarah Doucette for eight years; Councillor Mary Fragedakis for four years; and Councillor Jim Hart for 18 months. Councillor Ainslie will continue on the Board at least until the appointment of new councillors to the Board.

Appreciation was expressed to the councillors for their commitment and dedication to the Toronto Public Library Board.

18-186 Declarations of Conflicts of Interest

There were no Declarations of Conflicts of Interest by members of the Library Board.

18-187 Approval of Agenda

Moved by C. Bryant, seconded by Councillor Hart:

That the Toronto Public Library Board:

1. *approves the agenda.*

Carried

18-188 Confirmation of October 29, 2018 Toronto Public Library Board Meeting Minutes

Moved by R. Parry, seconded by E. Svec:

That the Toronto Public Library Board:

1. *confirms the minutes of the October 29, 2018 Toronto Public Library Board meeting.*

Carried

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18-189 Confirmation of October 29, 2018 Toronto Public Library Board Closed Meeting Minutes

Moved by A. Shah, seconded by Councillor Hart:

That the Toronto Public Library Board:

1. *confirms the minutes of the October 29, 2018 Toronto Public Library Board Closed meeting.*

Carried

18-190 Approval of Consent Agenda Items

Moved by C. Bryant, seconded by E. Svec:

That the Toronto Public Library Board:

1. *approves the consent agenda and all other items not held on consent.*

Carried

18-191 Business Arising from the Minutes

There were no *Business Arising from the Minutes* items at the November 19, 2018 meeting.

18-192 City Librarian's Report (*Received for Information by Consent*)

That the Toronto Public Library Board:

1. *receives the City Librarian's Report for information.*

Carried

18-193 Communications (*Received for Information by Consent*)

That the Toronto Public Library Board:

1. *receives Communication (a) from Sue Graham-Nutter, Chair, Toronto Public Library Board to The Honourable Michael Tibollo, dated November 9, 2018 welcoming him to the position of Minister of Tourism, Culture and Sport, for information.*

Carried

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18-194 Presentations

There were no public presentations at the November 19, 2018 meeting.

Item for Information:**18-195 Toronto Public Library Board Education – Toronto Employment and Social Services Partnership at Toronto Public Library**

Pam Ryan, Director, Service Development & Innovation, introduced Alex Carruthers, Manager, Learning and Community Engagement; Gail MacFayden, Area Manager, Toronto Public Library; Tobias Novogrodsky, Director, Employment and Social Services; and Jennifer Posthumus, Program Support Manager, Toronto Employment and Social Services, City of Toronto.

The Board was provided with information on the partnership between Toronto Public Library (TPL) and Toronto Employment and Social Services (TESS), including two recent projects: community librarianship and Let's Learn Tech.

Community librarians work with vulnerable communities at their point of need, in this case in TESS offices. This allows librarians to learn about and understand distinct information needs and respond by providing the best possible mix of library services and programs.

The Let's Learn Tech project increases access to technology and positions TPL as the home for self-directed and lifelong learning through free online Cisco Networking Academy courses to people facing a financial or social barrier. In-person support is provided as well.

Moved by R. Parry, seconded by C. Bryant:

That the Toronto Public Library Board:

1. *receives the Toronto Public Library Board Education – Toronto Employment and Social Services Partnership at Toronto Public Library verbal report for information.*

Carried

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Items for Action:**18-196 Wireless Services Solution – Award of Contract**

Paul Trumphour, Director, Transformational Projects, reviewed highlights from the report for the Board.

Moved by Councillor Doucette, seconded by E. Svec:

That the Toronto Public Library Board:

1. *awards the contract to IntelliGO Networks Inc. for the supply of wireless service solution, including hardware, software, installation, technical support, the ability to support authentication and communications and promotions targeted to library customers, and the associated ongoing maintenance costs and estimated cost of Internet communication services, for a three-year term with an option, at the sole discretion of the City Librarian, for two one-year extensions, with a total value of award of approximately \$2,000,902 excluding Harmonized Sales Tax (HST), which is comprised of:*
 - i. *capital implementation costs estimated at \$340,000, plus a capital contingency of \$50,000, for a total of \$390,000; and*
 - ii. *total operating costs over the period from 2019 to 2023 estimated at \$1,610,902.*
2. *approves that IntelliGO Networks Inc. be the vendor of record for any additional requirements for hardware, software, maintenance and professional services for the full term of the contract.*

Carried

18-197 2019 Interim Budget Estimates (Approved by Consent)

That the Toronto Public Library Board:

1. *adopts the 2019 interim operating budget of \$66.567 million gross (\$60.190 million net), subject to Council approval; and*
2. *adopts the 2019 interim capital budget of \$8.548 million gross (\$7.076 million debt), subject to Council approval.*

Carried

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18-198 Biblio Bash at the Toronto Reference Library – 2019 (Approved by Consent)*That the Toronto Public Library Board:*

1. *approves the request from the Toronto Public Library Foundation to host the 2019 Biblio Bash at the Toronto Reference Library on Thursday, April 25, 2019, including closure of the second floor on the day of the event and full closure of the branch as of 12:30 pm.*

*Carried***18-199 Holiday Closures 2019 and January 2020 (Approved by Consent)***That the Toronto Public Library Board:*

1. *approves the schedule of holiday closures for 2019 and January 2020 as provided in Attachment 1.*

*Carried***Items for Information:****18-200 Youth Services Strategy**

Pam Ryan introduced Lisa Heggum, Manager, Youth Services. Ms. Heggum provided the Board with information on the Library's first Youth Services Strategy for ages 13-24. The strategy, which broadens the service scope to include younger adults (ages 18-24), is a research-based service framework that reaffirms the Library's commitment to contribute to positive outcomes for youth. Youth services become an even stronger part of TPL's mission with this strategy. It helps all library staff understand the larger picture involved in serving youth across all service areas with a strengthened understanding of roles and responsibilities.

Board members commended staff for their efforts to publish the Library's Youth Services Strategy.

*Moved by A. Shah, seconded by R. Parry:**That the Toronto Public Library Board:*

1. *receives the Youth Services Strategy verbal report for information.*

Carried

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18-201 Audit Plan for the Year Ending December 31, 2018 (*Received for Information by Consent*)

That the Toronto Public Library Board:

1. receives the Audit Plan for the Year Ending December 31, 2018 report for information.

Carried

18-202 Operating Budget Monitoring Report – September 30, 2018 (*Received for Information by Consent*)

That the Toronto Public Library Board:

1. receives the Operating Budget Monitoring Report – September 30, 2018 for information.

Carried

18-203 Capital Budget Monitoring Report – September 30, 2018 (*Received for Information by Consent*)

That the Toronto Public Library Board:

1. receives the Capital Budget Monitoring Report – September 30, 2018 for information.

Carried

18-204 Board Resolutions – Status Report (*Received for Information by Consent*)

That the Toronto Public Library Board:

1. receives the Board Resolutions – Status Report for information.

Carried

18-205 Adjournment

Moved by C. Bryant, seconded by R. Parry:

That the Toronto Public Library Board:

1. adjourns the November 19, 2018 Toronto Public Library Board meeting.

Carried

The meeting ended at 6:48 pm.

Signed: _____