

**Toronto Public Library Board – Strategic Planning Steering Committee
Meeting No. 3: Tuesday, September 3, 2019, from 4:00 p.m. to 5:35 p.m.
Toronto Reference Library, Founders’ Room, 789 Yonge Street, Toronto**

Members Present:

Mr. Jonathan Hoss (Acting Committee Chair)
Ms. Sue Graham-Nutter
Ms. Sharilyn Hale (TPL Foundation Board)
Mr. Jonathan Hoss
Ms. Pam Laycock (TPL Foundation Board)
Ms. Jennifer Liu
Mr. Andrea Geddes Poole
Mr. Alim Remtulla

Regrets:

Mr. Fenton Jagdeo (Committee Chair)

SPSC Call to Order

19-017 Vickery Bowles, City Librarian, called the meeting to order at 4:00 p.m.

Ms. Bowles gratefully acknowledged that the Toronto Reference Library is on Indigenous land. She indicated this is the traditional territory of the Haudenosaunee Confederacy (also known as the Six Nations Confederacy), the Wendat, and the Mississaugas of the Credit First Nation. Toronto Public Library gratefully acknowledges these Indigenous nations for their guardianship of this land. Ms. Bowles reminded and reaffirmed as Torontonians and Canadians, accountability to these Indigenous nations, and to all Indigenous peoples and communities living in Toronto.

Ms. Bowles further indicated that this land is also part of the Dish with One Spoon territory, that includes a treaty between the Haudenosaunee Confederacy, the Anishinaabek and allied nations, to peaceably share and care for this land, its waters, and all of the biodiversity in the Great Lakes region. All those who come to live and work here are responsible for honouring this treaty in the spirit of peace, friendship, and respect.

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SPSC Declarations of Conflicts of Interest

19-018 There were no Declarations of Conflicts of Interest by members of the Strategic Planning Steering Committee.

SPSC Approval of Agenda

19-019 *Moved by S. Graham-Nutter:*

That the Strategic Planning Steering Committee approves the agenda as revised to:

- 1. add an election of an Acting Committee Chair for the September 3, 2019 meeting in the Committee Chair’s absence.*

Carried

**SPSC Election of Acting Chair of the September 3, 2019 Strategic Planning
19-020 Steering Committee Meeting**

Vickery Bowles called for nominations for the Acting Chair of the Strategic Planning Steering Committee for the September 3, 2019 meeting.

Moved by P. Laycock:

That:

- 1. Jonathan Hoss be nominated for Acting Chair.*

Carried

Jonathan Hoss agreed to stand for election.

There being no further nominations, it was:

Moved by A. Geddes Poole:

That the Strategic Planning Steering Committee:

- 1. closes nominations.*

Carried

Vickery Bowles declared Jonathan Hoss duly elected Acting Chair of the September 3, 2019 Strategic Planning Steering Committee meeting by acclamation.

Jonathan Hoss assumed the Chair.

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**SPSC Confirmation of May 31, 2019 Strategic Planning Steering Committee
19-021 Meeting Minutes**

Moved by A. Geddes Poole:

That the Strategic Planning Steering Committee:

1. *confirms the Minutes of the May 31, 2019 Strategic Planning Steering Committee meeting.*

Carried

SPSC Communications

19-022 There were no *Communications* items at the September 3, 2019 Strategic Planning Steering Committee meeting.

SPSC Presentations

19-023 There were no *Presentations* at the September 3, 2019 Strategic Planning Steering Committee meeting.

Item for Approval:

SPSC Strategic Plan 2020-2024: Phase 2 Consultation Update and Draft

19-024 Priority Areas

The Steering Committee members reviewed the Phase 2 consultation update, SWOT analysis and the draft priority areas and outcomes for the new strategic plan. The members provided the input and feedback outlined below:

Identified Five Draft Priority Areas for the Strategic Plan 2020-2024:

1. Library as public space
2. Workforce and skills development
3. Digital inclusion and digital literacy
4. Public libraries as facilitators and defenders of democratic values
5. Staff: Key to our success

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Strategic Plan 2020-2024: Phase 2 Consultation Update and Draft Priority Areas – continued

Below are key highlights from the discussion:

- Clearly articulate the unique value proposition of library spaces and how it differs from other public spaces
- Further explore the unique role of the Library in contributing to workforce and skills development and the potential partnerships the Library can develop
- Digital inclusion and digital literacy should continue to be a strategic area of focus for the Library
- Public libraries play a critical role as facilitators and defenders of democratic values. This is an area where the library can differentiate itself from other institutions and services.
- Staff are essential to the organization and the delivery of the new strategic plan. Further specify the outcomes for staff and identify the skill sets required by staff to work in new and changing service environments
- In addition to equipping staff with training and tools, the Library should showcase the changing role of library staff, identify staff needs to improve job satisfaction and staff engagement and encourage staff to participate in self-directed learning to enrich professional development.
- Further explore how equity can be incorporated into the new strategic plan via consultations with communities, members of the public and City partners

Next Steps

- Once phase 2 consultations conclude, staff will finalize the plan, which will include draft priority areas, outcomes, key performance indicators and sample activities, informed by consultation. The plan will be presented to the Strategic Planning Steering Committee for input and endorsement in October and then a final plan will be presented to the Library Board in November for approval.

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Strategic Plan 2020-2024: Phase 2 Consultation Update and Draft Priority Areas – continued

Moved by A. Remtulla:

That the Strategic Planning Steering Committee:

1. receives the draft priority areas and outcomes for the Strategic Plan 2020-2024 as outlined in the report; and
2. recommends the draft priority areas and outcomes to the Toronto Public Library Board for approval and asks the Toronto Public Library Board to direct staff to prepare a final draft of the strategic plan with sample activities and key performance indicators.

Carried

SPSC Adjournment

19-025 Moved by A. Geddes Poole:

That the Strategic Planning Steering Committee:

1. adjourns the September 3, 2019 Strategic Planning Steering Committee meeting.

Carried

The meeting ended at 5:35 p.m.

Signed: _____