

**Toronto Public Library Board****Meeting No. 7: Monday, September 21, 2015, from 6:00 p.m. to 9:50 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

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**Members Present:**

Mr. Ron Carinci (Chair)  
Ms. Lindsay Colley (Vice Chair)  
Councillor Paul Ainslie  
Councillor Ana Bailão  
Councillor Sarah Doucette  
Councillor Mary Fragedakis  
Ms. Sue Graham-Nutter  
Ms. Dianne LeBreton  
Mr. Strahan McCarten  
Mr. Ross Parry  
Ms. Archana Shah  
Ms. Eva Svec

**15-142 Call to Order**

Ron Carinci called the meeting to order at 6:00 p.m.

**15-143 Declarations of Conflict of Interest**

There were no Declarations of Conflict of Interest by members of the Library Board.

**15-144 Approval of Agenda**

*Moved by D. LeBreton, seconded by Councillor Ainslie:*

*That the Toronto Public Library Board approves the agenda as revised to:*

1. *move Agenda Item Nos. 12 – Property Redevelopment Feasibility, 14 – Poverty Reduction Strategy Update – City Report and 15 – Shared Services Project Update – City Report to earlier on the agenda to accommodate guests in attendance at the meeting for these items; and*
2. *add a presentation under Agenda Item No. 8 from Maureen O'Reilly, President, Toronto Public Library Workers Union, Local 4948 (CUPE) regarding Agenda Item No. 9 – 2016 Operating Budget Submission.*

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**15-145 Confirmation of June 22, 2015 Toronto Public Library Board Meeting Minutes***Moved by D. LeBreton, seconded by S. Graham-Nutter:**That the Toronto Public Library Board:*

1. *confirms the Minutes of the June 22, 2015 Toronto Public Library Board meeting.*

*Carried**Items for Approval:***15-146 Property Redevelopment Feasibility**

Ron Carinci introduced Josie Scioli, Chief Corporate Officer, via teleconference and David Jollimore, Director, Business Performance Management, City of Toronto, in attendance at the meeting regarding the *City-wide Real Estate Review*.

Ms. Scioli provided background information regarding the *City-wide Real Estate Review*, including the objective to identify opportunities to improve the delivery of the City's real estate functions to support a centralized real estate inventory.

In response to a question, Ms. Scioli agreed to provide the Library with the City's Request for Proposal document for the *City-wide Real Estate Review* and a list of consultants.

**Library Board Decision**

The Toronto Public Library Board on September 21, 2015 adopted the following:

*Moved by Councillor Doucette, seconded by S. McCarten:**That the Toronto Public Library Board:*

1. *approves Toronto Public Library staff, in consultation with the City Manager, Deputy City Manager and Chief Financial Officer, and other City and Build Toronto staff, to develop a business case for a pilot project to redevelop a Toronto Public Library property with the objective of rebuilding a library on site and generating funding which could be used to address the state of good repair backlog for branches in neighbourhood improvement areas;*
2. *directs staff to report to the Board with status updates and to seek approvals as required; and*
3. *directs staff to work with the director of Affordable Housing to consider the provision of affordable housing in the business case.*

*Carried unanimously as amended*

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**Property Redevelopment Feasibility – continued****Recorded Vote Requested:**

Yes – 12

Councillor Ainslie, Councillor Bailão, Ron Carinci,  
Lindsay Colley, Councillor Doucette, Councillor  
Fragedakis, Sue Graham-Nutter, Dianne LeBreton, Strahan  
McCarten, Ross Parry, Archana Shah and Eva Svec.

No – 0

**Motions:**

See the following:

***Moved by Councillor Doucette, seconded by S. McCarten:******That the Toronto Public Library Board:***

1. *approves Toronto Public Library staff, in consultation with the City Manager, Deputy City Manager and Chief Financial Officer, and other City and Build Toronto staff, to develop a business case for a pilot project to redevelop a Toronto Public Library property with the objective of rebuilding a library on site and generating funding which could be used to address the state of good repair backlog for branches in neighbourhood improvement areas; and*
2. *directs staff to report to the Board with status updates and to seek approvals as required.*

***Amended***

***Moved in amendment by Councillor Bailão, seconded by Councillor Fragedakis:***  
***That the Motions moved by Councillor Doucette and seconded by S. McCarten be amended to add the following recommendation:***

1. *directs staff to work with the director of Affordable Housing to consider the provision of affordable housing in the business case.*

***Carried***

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***Items for Information:*****15-147 Poverty Reduction Strategy Update – City Report**

Ron Carinci introduced Deputy Mayor Pam McConnell and Denise Andrea Campbell, Director, Social Policy, Analysis and Research, City of Toronto, in attendance at the meeting regarding the *Poverty Reduction Strategy Update – City Report*.

Deputy Mayor McConnell provided an overview of the interim poverty reduction strategy and thanked the Library for its contribution. Ms. Campbell outlined the six areas of focus in the interim strategy, including the Library's role under Access to Services.

**Library Board Decision**

The Toronto Public Library Board on September 21, 2015 adopted the following:

***Moved by Councillor Fragedakis, seconded by R. Parry:***

***That the Toronto Public Library Board:***

1. *endorses the City of Toronto's TO Prosperity: Interim Poverty Reduction Strategy and directs Library staff to forward any comments in relation to the report to City staff; and*
2. *receives the Poverty Reduction Strategy Update – City Report for information.*

***Carried unanimously***

**Recorded Vote Requested:**

Yes – 12

Councillor Ainslie, Councillor Bailão, Ron Carinci, Lindsay Colley, Councillor Doucette, Councillor Fragedakis, Sue Graham-Nutter, Dianne LeBreton, Strahan McCarten, Ross Parry, Archana Shah and Eva Svec.

No – 0

**Motions:**

See the following:

***Moved by Councillor Fragedakis, seconded by R. Parry:***

***That the Toronto Public Library Board:***

1. *endorses the City of Toronto's TO Prosperity: Interim Poverty Reduction Strategy and directs Library staff to forward any comments in relation to the report to City staff.*

***Carried***

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**Poverty Reduction Strategy Update – City Report – continued***Moved by E. Svec, seconded by A. Shah:**That the Toronto Public Library Board:*

1. receives the Poverty Reduction Strategy Update – City Report for information.

***Carried*****15-148****Shared Services Project Update – City Report**

Ron Carinci introduced Walker Young, Senior Project Manager and Tina Mann, Policy and Research Analyst, Shared Services Project, City of Toronto in attendance at the meeting regarding *Shared Services Project Update – City Report* report. Mr. Young advised that Roberto Rossini was unable to attend the meeting.

Mr. Young and Ms. Mann updated the Board on the project since their last report to the Board in June 2014 and thanked the Library for its collaboration.

*Moved by S. Graham-Nutter, seconded by E. Svec:**That the Toronto Public Library Board:*

1. receives the Shared Services Project Update – City Report for information.

***Carried*****15-149 Business Arising from the Minutes****Appointment of a Board Member to the Toronto Public Library Foundation Board**

At the June 22, 2015 meeting, the Board deferred appointing a member to the Toronto Public Library Foundation Board until all interested members were available.

In response to a request from the Chair, Councillor Bailão indicated her interest in representing the Library Board on the Toronto Public Library Foundation Board.

*Moved by Councillor Doucette, seconded by D. LeBreton:**That the Toronto Public Library Board:*

1. appoints Councillor Bailão to the Toronto Public Library Foundation Board.

***Carried***

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**15-150 Chair's Report*****A Grand Design: The Toronto City Hall Design Competition***

Linda Mackenzie, Director, Research and Reference, introduced Eric Schwab, Manager, Preservation and Digitization Services and Kathy Vice, Librarian, Toronto Reference Library. Mr. Schwab and Ms. Vice provided the Board with a demonstration of a Library website recently created based on the hundreds of models and drawings submitted for the international design competition held in 1958 for the City Hall architectural design. These designs are included in the Toronto Reference Library collection.

***Moved by E. Svec, seconded by A. Shah:***

***That the Toronto Public Library Board:***

1. receives the Chair's Report for information.

***Carried***

**Presentations****15-151 Toronto Public Library Workers Union, Local 4948**

Maureen O'Reilly, President, Toronto Public Library Workers Union, Local 1498 (CUPE) tabled a communication and spoke to the Union's request that the Library Board consider increasing the time between the release of Board meeting material and the Board meeting date.

Ms. O'Reilly tabled a communication and spoke to the Board regarding the *2016 Operating Budget Submission*. She requested that the Board postpone the approval of recommendations in the report until a later date.

***Moved by Councillor Doucette, seconded by S. McCarten:***

***That the Toronto Public Library Board:***

1. receives the presentation from Maureen O'Reilly, President, Toronto Public Library Workers Union, Local 1498 (CUPE), for information.

***Carried***

In response to requests, Board members were advised that the following information would be provided to them:

1. link to an earlier report providing the Library's staffing models;
2. salary progression over the past ten years; and
3. ratio of manager to union positions.

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**15-152 Communications***Moved by Councillor Fragedakis, seconded by D. LeBreton:**That the Toronto Public Library Board:*

1. *receives Communication (a) – Lobbying Disclosure Form as provided for in the Board’s Lobbying Disclosure for Board Members Policy from Ron Carinci, Chair, Toronto Public Library Board dated July 16, 2015 regarding Federal Force Protection Agency.*
2. *receives Communication (b) from Vickery Bowles, City Librarian to Peter Wallace, City Manager dated August 7, 2015, including an invitation to receive an update on the Library’s new strategic plan.*

***Carried******Items for Approval:*****15-153 2016 Operating Budget Submission**

The Board considered the following motion in the staff report:

“that the Toronto Public Library Board considers service reductions to Monday to Saturday open hours and collections, to achieve additional budget savings of \$4.849 million or a 2.8% decrease in order to meet the minus 1% target.”

After discussion regarding the impact of service reductions at the Library, the Board unanimously defeated the motion.

**Library Board Decision**

The Toronto Public Library Board on September 21, 2015 adopted the following:

*Moved by S. McCarten, seconded by S. Graham-Nutter:**That the Toronto Public Library Board:*

1. *approves the 2016 operating budget submission of \$175.330 million net (\$192.504 million gross) which represents a \$3.127 million or 1.8% increase over the 2015 operating budget; and*
2. *approves budget enhancements totalling \$0.958 million comprised of two Youth Hubs, Sunday service open hours enhancement, Internet wi-fi hotspot lending and a digital innovation hub which are also to be considered for inclusion in the City’s Poverty Reduction Strategy.*

***Carried unanimously***

Strahan McCarten left the meeting at 9:10 p.m.

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**2016 Operating Budget Submission – continued****Motions:**

See the following:

***Moved by S. McCarten, seconded by S. Graham-Nutter:******That the Toronto Public Library Board:***

1. *approves the 2016 operating budget submission of \$175.330 million net (\$192.504 million gross) which represents a \$3.127 million or 1.8% increase over the 2015 operating budget;*

***Carried*****Recorded Vote Requested:**

Yes – 11

Councillor Ainslie, Councillor Bailão, Ron Carinci, Lindsay Colley, Councillor Doucette, Councillor Fragedakis, Sue Graham-Nutter, Dianne LeBreton, Ross Parry, Archana Shah and Eva Svec.

No – 0

2. *considers service reductions to Monday to Saturday open hours and collections, to achieve additional budget savings of \$4.849 million or a 2.8% decrease in order to meet the minus 1% target; and*

***Defeated*****Recorded Vote Requested:**

Yes – 0

No – 11

Councillor Ainslie, Councillor Bailão, Ron Carinci, Lindsay Colley, Councillor Doucette, Councillor Fragedakis, Sue Graham-Nutter, Dianne LeBreton, Ross Parry, Archana Shah and Eva Svec.

3. *approves budget enhancements totalling \$0.958 million comprised of two Youth Hubs, Sunday service open hours enhancement, Internet wi-fi hotspot lending and a digital innovation hub which are also to be considered for inclusion in the City's Poverty Reduction Strategy.*

***Carried***



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**2016 Operating Budget Submission – continued**

## Recorded Vote Requested:

Yes – 11 Councillor Ainslie, Councillor Bailão, Ron Carinci, Lindsay Colley, Councillor Doucette, Councillor Fragedakis, Sue Graham-Nutter, Dianne LeBreton, Ross Parry, Archana Shah and Eva Svec.  No – 0
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The following correction was noted on Attachment 3 – Page 18 under the fourth bullet under Efficiency:

- “2016” should be replaced with “2013” and “2013” later in the sentence should be replaced with “2012” so that the first sentence reads as follows: “Toronto Public Library’s 2013 operating cost per use is \$1.74, an increase from 2012 (\$1.66).”

**Motion to Extend the Meeting**

At 9:30 p.m., it was:

**15-154** *Moved by D. LeBreton, seconded by E. Svec:*

*That the Toronto Public Library Board:*

1. *extends the meeting until the completion of the agenda.*

***Carried***

**15-155 2016 – 2025 Capital Budget and Plan Submission – Revised**

*Moved by A. Shah, seconded by L. Colley:*

*That the Toronto Public Library Board:*

1. *approves the revised 2016 - 2025 capital budget and plan submission of \$18.238 million debt (\$28.327 million gross) in 2016 and \$225.040 million debt (\$321.833 million gross) over 2016 - 2025 (Attachment 1), which is \$2.042 million debt (\$2.715 million gross) higher than the original 2016 - 2025 submission due to additional funding requests for Bayview Library and Dawes Road Library and now exceeds City debt targets by \$71.335 million; and*
2. *receives the capital budget scenario that meets City debt targets (Attachments 2 and 3) for information.*

***Carried***

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**15-156 2015 Capital Budget Adjustments***Moved by L. Colley, seconded by S. Graham-Nutter:**That the Toronto Public Library Board:*

1. *approves the following cash flow reallocations which have no impact on annual debt levels:*
  - 1.1 *accelerate \$1.507 million gross and debt cash flow from 2016 to 2015 for the Multi-Branch State of Good Repair project, offset by \$1.507 million gross and debt under-spent cash flow deferral from 2015 to 2016 consisting of \$0.250 million for the Albion Library project, \$0.023 million for the Bayview Library project, \$0.734 million for the St. Clair/Silverthorn Library project, and \$0.500 million for the North York Central Library project; and*
  - 1.2 *accelerate \$0.178 million gross cash flow, funded by development charges (DC), from 2016 to 2015 for the Virtual Branch Services project, offset by a \$0.178 million gross (DC funded) under-spent cash flow deferral from 2015 to 2016 consisting of \$0.112 million for the Bayview Library project and \$0.066 million for the St. Clair/Silverthorn Library project.*
2. *approves a \$0.262 million gross (\$0 debt) increase to the 2015 project cost and cash flow for the Multi-Branch State of Good Repair project, fully funded by Section 37 funding received by the City for the Fairview Library;*
3. *authorizes staff to forward these budget adjustments to the City for approval.*

***Carried*****15-157 Elevator Maintenance – Award of Contract***Moved by Councillor Fragedakis, seconded by Councillor Doucette:**That the Toronto Public Library Board:*

1. *awards the elevator maintenance contract to Bruce Elevator for a three-year period, October 1, 2015 to September 30, 2018, at a cost of \$159,720 [excluding Harmonized Sales Tax (HST)] each year;*
2. *approves two one-year renewals, subject to satisfactory performance, under the same terms, conditions and pricing as year three of the agreement, at a cost of \$159,720 [excluding HST] each year; and*
3. *authorizes and directs the appropriate Library staff to take the necessary action to give effect thereto.*

***Carried***

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**Items for Information:**

**15-158 Pan Am and Parapan Am Art Exhibits**

*Moved by Councillor Fragedakis, seconded by A. Shah:*

*That the Toronto Public Library Board:*

1. receives the Pan Am and Parapan Am Art Exhibits report for information.

***Carried***

**15-159 Provincial Funding for Ontario Public Libraries**

*Moved by D. LeBreton, seconded by S. Graham-Nutter:*

*That the Toronto Public Library Board:*

1. receives the Provincial Funding for Ontario Public Libraries report for information.

***Carried***

**15-160 Operating Budget Monitoring Report – June 30, 2015**

*Moved by L. Colley, seconded by Councillor Bailão:*

*That the Toronto Public Library Board:*

1. receives the Operating Budget Monitoring Report – June 30, 2015 for information.

***Carried***

**15-161 Capital Budget Monitoring Report – June 30, 2015**

*Moved by S. Graham-Nutter, seconded by Councillor Fragedakis:*

*That the Toronto Public Library Board:*

1. receives the Capital Budget Monitoring Report – June 30, 2015 for information.

***Carried***

**15-162 Extended Authority – Award of Tender – Toronto Reference Library Cooling Tower Replacement**

*Moved by E. Svec, seconded by R. Parry:*

*That the Toronto Public Library Board:*

1. receives the Extended Authority – Award of Tender – Toronto Reference Library Cooling Tower Replacement report for information.

***Carried***

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**15-163 Board Resolutions – Status Report**

*Moved by A. Shah, seconded by R. Parry:*

*That the Toronto Public Library Board:*

1. receives the Board Resolutions – Status Report for information.

*Carried*

**15-164**

Councillor Ainslie extended appreciation to Toronto Public Library Workers Union, Local 4948 (CUPE) for their participation in a fundraising event for the Rouge Valley Centenary Hospital.

**15-165 Closed Meeting**

At 9:35 p.m., it was:

*Moved by Councillor Ainslie, seconded by S. Graham-Nutter:*

*That the Toronto Public Library Board:*

1. conducts a Closed meeting as the subject matters being considered (Naming Opportunity – Toronto Reference Library and the City Librarian's 2015 Performance Plan) involve personal matters concerning identifiable individuals.

*Carried*

At 9:45 p.m. the Board resumed its meeting in public.

**Adoption of Closed Meeting Action:**

**15-166 Naming Opportunity – Toronto Reference Library**

*Moved by R. Parry, seconded by S. Graham-Nutter:*

*That the Toronto Public Library Board:*

1. adopts the confidential recommendations in Attachment 1;
2. holds the naming in confidence until the public announcement has been made, subsequent to the Board's approval of the naming; and
3. provides the general terms of the naming, subsequent to the public announcement.

*Carried*

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**Adoption of Closed Meeting Action:**

**15-167 City Librarian's Performance Review Committee:**

**City Librarian's 2015 Performance Plan**

*Moved by E. Svec, seconded by A. Shah:*

*That the Toronto Public Library Board:*

1. *recommends that the Toronto Public Library Board approves the City Librarian Performance Review Committee's confidential recommendations for the City Librarian's 2015 performance plan; and;*
2. *recommends that the information concerning the City Librarian's 2015 performance plan not be made public as the subject matter being considered involves personal matters about an identifiable individual.*

*Carried*

**15-168 Adjournment**

*Moved by R. Parry, seconded by Councillor Ainslie:*

*That the Toronto Public Library Board:*

1. *adjourns the September 21, 2015 Toronto Public Library Board meeting.*

*Carried*

The meeting ended at 9:50 p.m.

Signed: \_\_\_\_\_