

Toronto Public Library Board

Meeting No. 7: Monday, September 24, 2018, from 6:05 p.m. to 8:15 p.m.

Toronto Reference Library, Boardroom, 789 Yonge Street, Toronto

Members Present:

Ms. Sue Graham-Nutter (Chair)
Mr. Cameron Bryant
Councillor Sarah Doucette
Councillor Jim Hart
Mr. Ross Parry
Mr. Daniel Rotsztain
Ms. Archana Shah
Ms. Eva Svec

Regrets:

Councillor Paul Ainslie
Councillor Mary Fragedakis
Mr. Strahan McCarten (Vice Chair)
Ms. Dianne LeBreton

18-139 Call to Order

Sue Graham-Nutter called the meeting to order at 6:00 p.m.

Ms. Graham-Nutter gratefully acknowledged that the Toronto Reference Library is on Indigenous land. She indicated this is the traditional territory of the Haudenosaunee Confederacy (also known as the Six Nations Confederacy), the Wendat, and the Mississaugas of the New Credit First Nation. Toronto Public Library gratefully acknowledges these Indigenous nations for their guardianship of this land. Ms. Graham-Nutter reminded and reaffirmed as Torontonians and Canadians, accountability to these Indigenous nations, and to all Indigenous peoples and communities living in Toronto.

Ms. Graham-Nutter further indicated that this land is also part of the Dish with One Spoon territory, that includes a treaty between the Haudenosaunee Confederacy, the Anishinaabek and allied nations, to peaceably share and care for this land, its waters, and all of the biodiversity in the Great Lakes region. All those who come to live and work here are responsible for honouring this treaty in the spirit of peace, friendship, and respect.

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18-140 Declarations of Conflicts of Interest

There were no Declarations of Conflicts of Interest by members of the Library Board.

18-141 Approval of Agenda

Moved by R. Parry, seconded by C. Bryant:

That the Toronto Public Library Board approves the agenda as revised to:

- 1. move the approval of the Consent Agenda to earlier on the agenda to include the Business Arising from the Minutes item for Consent; and*
- 2. add a presentation from Derek Moran regarding Agenda Item Nos. 14, 15, 17, 18 and 19 – 2019 Operating Budget Submission, 2019-2028 Capital Budget and Plan Submission, Security Video Surveillance Policy – Revisions, 2018-2019 Strategic Work Plan Update, and Extended Authority.*

Carried

18-142 Confirmation of June 18, 2018 Toronto Public Library Board Meeting Minutes

Moved by Councillor Doucette, seconded by C. Bryant:

That the Toronto Public Library Board:

- 1. confirms the minutes of the June 18, 2018 Toronto Public Library Board meeting.*

Carried

18-143 Confirmation of June 18, 2018 Toronto Public Library Board Closed Meeting Minutes

Moved by D. Rotsztain, seconded by Councillor Hart:

That the Toronto Public Library Board:

- 1. confirms the minutes of the June 18, 2018 Toronto Public Library Board Closed meeting.*

Carried

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18-144 Confirmation of August 16, 2018 Toronto Public Library Board Meeting Minutes*Moved by Councillor Hart, seconded by C. Bryant:**That the Toronto Public Library Board:*

1. *confirms the minutes of the August 16, 2018 Toronto Public Library Board meeting.*

*Carried***18-145 Confirmation of August 16, 2018 Toronto Public Library Board Closed Meeting Minute***Moved by R. Parry, seconded by Councillor Hart:**That the Toronto Public Library Board:*

1. *confirms the minutes of the August 16, 2018 Toronto Public Library Board Closed meeting.*

*Carried***18-146 Approval of Consent Agenda Items***Moved by R. Parry, seconded by E. Svec:**That the Toronto Public Library Board:*

1. *approves the consent agenda and all other items not held on consent.*

*Carried***Business Arising from the Minutes****18-147 Open Hours Plan 2018 – Request for Additional Information – August 16, 2018 Toronto Public Library Board Special Meeting Minutes – Resolution No. 18-132 (Received for Information by Consent)***That the Toronto Public Library Board:*

1. *receives the Business Arising from the Minutes – Open Hours Plan 2018 – Request for Additional Information – August 16, 2018 Toronto Public Library Board Special Meeting Minutes – Resolution No. 18-132 report for information.*

*Carried***18-148 City Librarian's Report (Received for Information by Consent)***That the Toronto Public Library Board:*

1. *receives the City Librarian's Report for information.*

Carried

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18-149 Communications (Received for Information by Consent)*That the Toronto Public Library Board:*

1. receives Communication (a) from Sue Graham-Nutter, Chair, Toronto Public Library Board to the Honourable Sylvia Jones, Minister, Tourism, Culture and Sport dated August 2, 2018 welcoming her to the position of Minister of Tourism, Culture and Sport, for information;
2. receives Communication (b) from the Honourable Sylvia Jones, Minister of Tourism, Culture and Sport to Sue Graham-Nutter, Chair, Toronto Public Library Board dated August 23, 2018 expressing appreciation for Ms. Graham-Nutter's letter of welcome (see Communication (a) above).

Carried**Presentations****18-150 Friends of Toronto Public Library**

Nina Picton, Vice Chair, Friends of Toronto Public Library – North Chapter and Frank Velikonja, Vice President, Friends of Toronto Public Library – South Chapter addressed the Board regarding the work of the Friends of Toronto Public Library. Over the past year, the Friends have raised approximately \$144,000. This was achieved despite the closure of the Book Ends store at North York Central Library (NYCL) for renovations at the branch. The Friends have raised more than \$2 million since 1990 by selling books withdrawn from the Library and donated by the public at two Book Ends store locations. This achievement is accomplished entirely by volunteers. The Book Ends store at NYCL is expected to be reopened in early 2019. The use of social media has been credited with increasing interest in recent book sales events at Toronto Reference Library.

Moved by Councillor Doucette, seconded by E. Svec:*That the Toronto Public Library Board:*

1. receives the presentation from Nina Picton, Vice Chair, Friends of Toronto Public Library – North Chapter and Frank Velikonja, Vice President, Friends of Toronto Public Library – South Chapter regarding the Friends of Toronto Public Library for information; and
2. acknowledges and congratulates the Friends of Toronto Public Library for the extraordinary efforts of the Friends of Toronto Public Library since 1990 on behalf of the Toronto Public Library.

Carried

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18-151 Toronto Public Library Foundation – Update

Jennifer Jones, President, Toronto Public Library Foundation provided an update regarding the Foundation's recent activities, including the following:

- To date in 2018, the Foundation has allocated \$1.314 million to the Library. Additional funds are expected to be allocated in November.
- The Foundation is currently focused on raising funds for the North York Central Library, a sponsor for the Museum + Arts Pass, a major gift expected to be announced soon as well as the redesign of key programs such as Governor's Council, Literary Circle and New Collection.
- A recent successful donor appreciation event coordinated by the Foundation, in collaboration with the Toronto International Film Festival, took place at the Toronto Reference Library with director and actor Emilio Estevez for the launch of his latest film, "*the public.*"

Moved by C. Bryant, seconded by Councillor Doucette:

That the Toronto Public Library Board:

1. *receives the Toronto Public Library Foundation – Update presentation from Jennifer Jones, President, Toronto Public Library Foundation for information.*

Carried

18-152 Derek Moran regarding Agenda Item Nos. 14, 15, 17, 18 and 19 – 2019 Operating Budget Submission, 2019-2028 Capital Budget and Plan Submission, Security Video Surveillance Policy – Revisions, 2018-2019 Strategic Work Plan Update, and Extended Authority

Derek Moran addressed the Board regarding recent events at the Northern District branch in which he believes he has been treated unfairly.

In response to a request from Michael Tzekas to make an unscheduled deputation regarding Derek Moran, it was:

Moved by Councillor Doucette, seconded by Councillor Hart:

That the Toronto Public Library Board:

1. *allows Michael Tzekas to provide an unscheduled deputation to the Board relating to Derek Moran's deputation.*

Carried

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Derek Moran regarding Agenda Item Nos. 14, 15, 17, 18 and 19 – 2019 Operating Budget Submission, 2019-2028 Capital Budget and Plan Submission, Security Video Surveillance Policy – Revisions, 2018-2019 Strategic Work Plan Update, and Extended Authority – continued

Michael Tzekas addressed the Board in support of Derek Moran and expressing support for Mr. Moran's character.

Moved by R. Parry, seconded by E. Svec:

That the Toronto Public Library Board:

- 1. refers the concerns of Derek Moran relating to recent events at the Northern District branch back to staff for investigation and further consideration.*

Carried

Item for Information:

18-153 Toronto Public Library Board Education – Civil Society Series

Linda Hazzan, Director, Communications, Programming & Customer Engagement provided information about the Library's Civil Society Series. The series was created to provide opportunities for people to come together with others who have differing views and opinions to have civil conversations and debate around some of society's most pressing issues and ideas. The program is running from March 2018 to December 2019 in 60 TPL branches as well as via the website and social media channels. The programs and events aim to allow varying levels of audience engagement from listening and discussing to identifying and getting involved in causes that are important to them.

Moved by Councillor Doucette, seconded by C. Bryant:

That the Toronto Public Library Board:

- 1. receives the Toronto Public Library Board Education – Civil Society Series verbal report for information.*

Carried

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Items for Action:**18-154 2019 Operating Budget Submission**

Larry Hughsam, Director, Finance and Treasurer provided the Board with the details of the Library's 2019 base operating budget submission to the City of a 2.9% increase over 2018, and budget enhancement requests included in the submission.

Moved by Councillor Doucette, seconded by E. Svec:

That the Toronto Public Library Board:

1. *approves the 2019 operating base budget submission of \$187.764 million net (\$206.985 million gross), which represents a \$5.371 million net (\$5.268 million gross) increase, or 2.9%, over the 2018 operating budget; and*
2. *approves 2019 budget enhancements phase 1 of the Open Hours Plan totalling \$3.347 million net and gross (full year costing of \$5.578 million net), including 40.9 full-time equivalents, that focuses on adding Monday to Saturday service hours, Sunday service and introducing late evening hours of service.*

Carried

18-155 2019-2028 Capital Budget and Plan Submission

Howard Balter, Manager, Budget & Financial Reporting provided the Board with the details of the Library's base 2019-2028 capital budget and plan submission to the City.

Moved by R. Parry, seconded by A. Shah:

That the Toronto Public Library Board:

1. *approves the 2019-2028 capital budget and plan submission of \$21.915 million debt (\$34.942 million gross) for 2019 and \$251.234 million debt (\$472.871 million gross) over 2019 – 2028, comprised of:*
 - 1.1 *27 projects, as detailed in Attachment 1, totalling \$21.860 million debt (\$34.786 million gross) in 2019 and \$173.888 million debt (\$315.909 million gross) over 2019-2028, which meets the City debt targets; and*
 - 1.2 *eight projects, as detailed in Attachment 2, totalling \$0.055 million debt (\$0.156 million gross) in 2019 and \$77.346 million debt (\$156.962 million gross) over 2019-2028 that would address SOGR needs but which exceeds the City debt targets.*

Carried

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18-156 Bayview Branch – Lease Extension (Approved by Consent)*That the Toronto Public Library Board:*

1. endorses a lease extension agreement with bcIMC Realty Corporation for the premises occupied by the Bayview branch, Unit 123A in the Bayview Village Shopping Centre for:
 - a. a one (1) year term to commence on February 1, 2019 and terminate on January 31, 2020;
 - b. annual base rent at \$42.50 per square foot for 6,333 square feet for a total of \$269,152.50, excluding Harmonized Sales Tax; and
2. authorizes staff to forward this lease extension agreement to the City to seek approval.

Carried**18-157 Security Video Surveillance Policy – Revisions**

In response to a formal request, the Chair advised Derek Moran that he could not address the Board at this time regarding *Security Video Surveillance Policy – Revisions* as he had already been given the opportunity to do so under *Presentations* earlier in the meeting. Mr. Moran expressed his disagreement with the Chair's decision.

*Moved by R. Parry, seconded by C. Bryant:**That the Toronto Public Library Board:*

1. approves the revised *Security Video Surveillance Policy in Attachment 1*;
2. receives the revised *Security Video Surveillance General Procedures for information in Attachment 2*;
3. receives the *Process for Acquiring Security Camera Equipment document for information in Attachment 3*; and
4. receives the *TPL Security Video Surveillance System Needs Assessment Form for information in Attachment 4*.

Carried

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Items for Information:**18-158 2018-2019 Strategic Work Plan Update**

Elizabeth Glass, Director, Policy, Planning & Performance Management, reviewed highlights from the report for the Board.

Moved by R. Parry, seconded by A. Shah:

That the Toronto Public Library Board:

1. receives the 2018-2019 Strategic Work Plan Update report for information.

Carried

18-159 Extended Authority

Moved by Councillor Hart, seconded by D. Rotsztain:

That the Toronto Public Library Board:

1. receives the Extended Authority report for information.

Carried

18-160 Board Resolutions – Status Report (*Received for Information by Consent*)

That the Toronto Public Library Board:

1. receives the Board Resolutions – Status Report for information.

Carried

18-161 Closed Meeting

At 8:00 p.m., it was:

Moved by E. Svec, seconded by C. Bryant:

That the Toronto Public Library Board:

1. conducts a Closed meeting as the subject matter being considered (Naming and Sponsorship for IT Support Professional Certificate Program) involves personal matters concerning identifiable individuals.

Carried

At 8:10 p.m. the Board resumed its meeting in public.

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Adoption of Closed Meeting Actions – continued

18-162 Naming and Sponsorship for IT Support Professional Certificate Program

Moved by A. Shah, seconded by Councillor Doucette:

That the Toronto Public Library Board:

1. *adopts the confidential instructions to staff in Attachment 1; and*
2. *authorizes the release of the name and general terms of the sponsorship arrangement, in a subsequent Board report, once negotiations are complete, appropriate approvals have been received and the public announcement planned for 2018 has been made.*

Carried

18-163 Adjournment

Moved by Councillor Doucette, seconded by C. Bryant:

That the Toronto Public Library Board:

1. *adjourns the September 24, 2018 Toronto Public Library Board meeting.*

Carried

The meeting ended at 8:15 pm.

Signed: _____