

**Toronto Public Library Board  
Meeting No. 8: Monday, September 26, 2016, from 6:05 p.m. to 8:10 p.m.  
Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

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**Members Present:**

Mr. Ron Carinci (Chair)  
Ms. Lindsay Colley (Vice Chair)  
Councillor Paul Ainslie  
Councillor Sarah Doucette  
Councillor Mary Fragedakis  
Ms. Sue Graham-Nutter  
Ms. Dianne LeBreton  
Mr. Ross Parry  
Ms. Archana Shah

**Regrets:**

Mr. Strahan McCarten  
Ms. Eva Svec

**16-154 Call to Order**

Ron Carinci called the meeting to order at 6:05 p.m.

Vickery Bowles introduced Alex Hocevar, Director, Digital Services & Emerging Technologies.

Gillian Smith, Chair, Toronto Public Library Foundation Board introduced Jennifer Jones, President, Toronto Public Library Foundation.

**16-155 Declarations of Conflicts of Interest**

There were no Declarations of Conflicts of Interest by members of the Library Board.

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**16-156 Approval of Agenda**

*Moved by Councillor Ainslie, seconded by D. LeBreton:*

*That the Toronto Public Library Board:*

1. *approves the agenda.*

*Carried*

**16-157 Confirmation of June 27, 2016 Toronto Public Library Board Meeting Minutes**

*Moved by S. Graham-Nutter, seconded by A. Shah:*

*That the Toronto Public Library Board:*

1. *confirms the Minutes of the June 27, 2016 Toronto Public Library Board meeting.*

*Carried*

**16-158 Approval of Consent Agenda Items**

*Moved by Councillor Doucette, seconded by D. LeBreton:*

*That the Toronto Public Library Board:*

1. *approves the consent agenda and all other items not held on consent.*

*Carried*

The following item was held for further consideration:

- *Runnymede Branch – Closure for Renovation;*

**16-159 Business Arising from the Minutes**

There were no *Business Arising from the Minutes* items at the September 26, 2016 meeting.

**16-160 City Librarian's Report (Approved by Consent)**

*That the Toronto Public Library Board:*

1. *receives the City Librarian's Report for information.*

*Carried*

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**16-161 Communications (*Approved by Consent*)***That the Toronto Public Library Board:*

1. *receives Communication (a) from The Honourable Eleanor McMahon, Minister of Tourism, Culture and Sport to Ron Carinci, Chair, Toronto Public Library dated July 22, 2016 regarding the launch of Ontario's first Culture Strategy, for information;*
2. *receives Communication (b) from Ron Carinci to The Honourable Eleanor McMahon dated August 2, 2016 welcoming her to the position of Minister of Tourism, Culture and Sport, for information;*
3.
  - a. *receives Communication (c) from Pierre Mercier, President, Ontario Library Board Association (OLBA) dated August 29, 2016 to The Secretary, Toronto Public Library Board; and*
  - b. *endorses the proposed change to the electoral regions of the Ontario Library Association (OLA) as outlined in Pierre Mercier's communication to modify the alignment of the OLBA Council regions to include the Greater Toronto Area and to ensure multiple library boards in each region.*
4.
  - a. *receives Communication (d) from Susan Benton, President/CEO, Urban Libraries Council (ULC) dated September 7, 2016 to Vickery Bowles, City Librarian, Toronto Public Library;*
  - b. *expresses recognition and profound appreciation to the Bill & Melinda Gates Foundation for its groundbreaking work in support of public libraries, its contribution to building the capacity of public libraries and, in particular, its funding to the Toronto Public Library in the amount of \$1.9 million; and*
  - c. *requests City of Toronto Council to pass a resolution recognizing the Bill & Melinda Gates Foundation's support for the Toronto Public Library.*

*Carried***Presentations****16-162 Friends of Toronto Public Library**

Linda Diener, President and Frank Velikonja, Vice President, Friends of Toronto Public Library addressed the Board regarding the work of the Friends at Toronto Public Library. Over the past 25 years, the Friends have raised approximately \$2 million by selling books withdrawn from the Library and donated by the public at two Book Ends store locations; at the North York Central Library and at the Toronto Reference Library. This achievement is accomplished entirely by volunteers; in 2015 the Friends' membership volunteered more than 8,000 hours.

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**Presentations – continued****Friends of Toronto Public Library – continued***Moved by Councillor Fragedakis, seconded by Councillor Doucette:**That the Toronto Public Library Board:*

1. receives the presentation from Linda Diener and Frank Velikonja, Friends of Toronto Public Library regarding the Friends of Toronto Public Library for information; and
2. acknowledges and congratulates the Friends of Toronto Public Library for the extraordinary efforts of the Friends of Toronto Public Library over the past 25 years on behalf of the Toronto Public Library.

*Carried***16-163 Maureen O'Reilly, President, Toronto Public Library Workers Union, Local 4948 CUPE**

Maureen O'Reilly addressed the Board regarding the 2017 operating budget submission. A communication on this matter from Maureen O'Reilly to Ron Carinci was tabled at the meeting.

*Moved by S. Graham-Nutter, seconded by L. Colley:**That the Toronto Public Library Board:*

1. receives the presentation from Maureen O'Reilly, President, Toronto Public Library Workers Union, Local 4948 CUPE regarding the 2017 Operating Budget Submission for information.

*Carried***16-164 Toronto Public Library Board Education – Small Business Services**

Alessya Quattrociocchi, Librarian, Business, Science & Technology and Entrepreneur in Residence Coordinator provided the Board with a presentation on small business services provided at Toronto Public Library.

*Moved by R. Parry, seconded by A. Shah:**That the Toronto Public Library Board:*

1. receives the Toronto Public Library Board Education – Small Business Services verbal report for information.

*Carried***Items for Approval:****16-165 2017 Operating Budget Submission**

Vickery Bowles, City Librarian and Larry Hughsam, Director, Finance and Treasurer, provided the Board with an overview of the 2017 operating budget submission.

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**2017 Operating Budget Submission – continued**

*Moved by Councillor Ainslie, seconded by S. Graham-Nutter:*

*That the Toronto Public Library Board:*

1. *approves the 2017 operating base budget submission of \$178.763 million net (\$198.371 million gross), which includes 2.0% of efficiency savings towards the City’s minus 2.6% target and represents a \$1.588 million net (\$3.604 million gross) or 0.9% increase over the 2016 operating budget;*

**Carried**

Recorded Vote Requested:

Yes – 7  
 Councillor Ainslie, Ron Carinci, Lindsay Colley,  
 Sue Graham-Nutter, Dianne LeBreton, Ross Parry and  
 Archana Shah.

No – 2  
 Councillor Doucette and Councillor Fragedakis.

2. *approves budget enhancements to support the City’s Poverty Reduction Strategy totalling \$0.826 million net and gross comprised of enhancements to the successful Internet wi-fi hotspot lending program introduced in 2016, implementation of two additional Youth Hubs and additional funding for programming costs, and continued expansion of popular Sunday service open hours at six additional District branches.*

**Carried**

Recorded Vote Requested:

Yes – 9  
 Councillor Ainslie, Ron Carinci, Lindsay Colley,  
 Councillor Doucette, Councillor Fragedakis,  
 Sue Graham-Nutter, Dianne LeBreton, Ross Parry and  
 Archana Shah.

No – 0

**16-166 Motion to Extend the Meeting**

*Moved by Councillor Doucette, seconded by D. LeBreton:*

*That the Toronto Public Library Board:*

1. *extends the meeting until the completion of the agenda.*

**Carried**

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**16-167 2017-2026 Capital Budget and Plan Submission – Revised**

Larry Hughsam outlined for the Board the changes to the 2017-2026 capital budget and plan submission since approval by the Board at the June 27, 2016 meeting.

*Moved by S. Graham-Nutter, seconded by D. LeBreton:*

*That the Toronto Public Library Board:*

1. *approves the revised 2017-2026 capital budget and plan submission of \$19.967 million debt (\$29.525 million gross) for 2017 and \$215.999 million debt (\$313.725 million gross) over 2017–2026, which is an increase of \$3.879 million debt (\$6.794 million gross) over the original 2017–2026 submission, comprised of:*
  - a. *24 projects totalling \$16.565 million debt (\$25.919 million gross) in 2017 and \$159.432 million debt (\$250.431 million gross) over 2017-2026, which meets the City debt target; and*
  - b. *nine projects totalling \$3.402 million debt (\$3.606 million gross) in 2017 and \$56.567 million debt (\$63.294 million gross) over 2017–2026, which exceeds the City debt target.*

***Carried***

**16-168 2016 Capital Budget Adjustments (Approved by Consent)**

*That the Toronto Public Library Board:*

1. *approves the following cash flow reallocations that have no impact on annual debt levels:*
  - 1.1 *accelerate a total of \$1.650 million gross (\$1.550 million debt and \$0.100 development charges (DC) funding) cash flow from 2017 to 2016 comprised of: \$1.050 million gross and debt for the Multi-Branch State of Good Repair project; \$0.500 million gross and debt for the Technology Asset Management Program project; and \$0.100 million gross and DC for the Wychwood Library project; and*
  - 1.2 *defer a total of \$1.650 million gross (\$1.550 million debt and \$0.100 DC funding) cash flow from 2016 to 2017 comprised of: \$1.500 million gross and debt for the North York Central Library project; \$0.100 million gross and DC for the St. Clair/Silverthorn Library project; and \$0.050 gross and debt for the Bayview-Bessarion Library project; and*
2. *authorizes staff to forward these budget adjustments to the City for approval.*

***Carried***

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**16-169 City-Wide Real Estate Review**

*Moved by S. Graham-Nutter, seconded by L. Colley:*

*That the Toronto Public Library Board:*

1. *endorses the City's centralized service delivery for real estate and the following principles for the Toronto Public Library's participation:*
  - a. *Toronto Public Library Board governance and authority be recognized;*
  - b. *implementation of centralized service delivery for real estate should result in improved services or be cost neutral to Toronto Public Library and provide a net financial benefit;*
  - c. *current service levels for real estate, including associated procurement and project completion rates, be maintained or improved and a service level agreement be put in place, which is satisfactory to the Toronto Public Library Board;*
  - d. *recognition of Toronto Public Library's branches as important public infrastructure, which are highly valued by the community, well used by residents, effectively and efficiently supported by Toronto Public Library facilities operations, and integral to achieving service delivery objectives of the Toronto Public Library Board;*
  - e. *Toronto Public Library be active participants in the development and implementation of the transition plan for centralized service delivery with on-going status reports provided to the Toronto Public Library Board;*
  - f. *Toronto Public Library will proactively engage with the new real estate entity and achieve consensus on matters that affect Toronto Public Library's core business requirements, capital projects, services, established partnerships and strategic priorities; and*
  - g. *recognition of Toronto Public Library Foundation's role as the fundraising body for Toronto Public Library, which includes fundraising for capital projects.*

**Carried**

Recorded Vote Requested:

Yes – 8 Councillor Ainslie, Ron Carinci, Lindsay Colley, Councillor Doucette, Sue Graham-Nutter, Dianne LeBreton, Ross Parry and Archana Shah.
No – 1 Councillor Fragedakis.
Absent – 1 Ross Parry

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**16-170 Runnymede Branch – Closure for Renovation****Library Board Decision**

The Toronto Public Library Board on September 26, 2016 adopted the following:

***Moved by Councillor Doucette, seconded by A. Shah:***

***That the Toronto Public Library Board:***

1. *approves the closure of the Runnymede Branch for approximately four months;*
2. *approves the plan for alternate service for the duration of the closure; and*
3. *instructs Toronto Public Library staff to inform the local Councillor of the closure dates, extended hours and additional programming at neighbouring branches, and any changes that may occur during the construction period.*

***Carried as amended***

**Motions:**

See the following:

***Moved by Councillor Doucette, seconded by A. Shah:***

***That the Toronto Public Library Board:***

1. *approves the closure of the Runnymede Branch for approximately four months; and*
2. *approves the plan for alternate service for the duration of the closure.*

***Amended***

***Moved in amendment by Councillor Doucette, seconded by R. Parry:***

***That the recommendations moved by Councillor Doucette and seconded by A. Shah be amended to add the following recommendation:***

1. *instructs Toronto Public Library staff to inform the local Councillor of the closure dates, extended hours and additional programming at neighbouring branches, and any changes that may occur during the construction period.*

***Carried***

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**16-171 Steeles Branch – Lease Renewal (Approved by Consent)***That the Toronto Public Library Board:*

1. *approves a lease renewal agreement with MSQ Realty Inc. for:*
  - a. *a five (5) year term to commence on September 1, 2016 and terminate on August 31, 2021;*
  - b. *an annual base rent as follows:*
    - i) *for years one and two at \$20.50 per square foot for an annual base rent of \$102,684, excluding Harmonized Sales Tax;*
    - ii) *for years three and four at \$21.00 per square foot for an annual base rent of \$105,189, excluding Harmonized Sales Tax;*
    - iii) *for year five at \$21.50 per square foot for an annual base rent of \$107,693, excluding Harmonized Sales Tax;*
2. *authorizes and directs staff to take the necessary action to give effect thereto.*

*Carried***16-172 Notice of Motion: Toronto Public Library Datasets on City of Toronto Open Data Portal (Approved by Consent)***That the Toronto Public Library Board:*

1. *requests staff to explore placing datasets on the City of Toronto Open Data Portal on a regular basis.*

*Carried***Items for Information:****16-173 Operating Budget Monitoring Report – June 30, 2016 (Received for Information by Consent)***That the Toronto Public Library Board:*

1. *receives the Operating Budget Monitoring Report – June 30, 2016 for information.*

*Carried*

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**16-174 Capital Budget Monitoring Report – June 30, 2016 (*Received for Information by Consent*)**

*That the Toronto Public Library Board:*

1. receives the Capital Budget Monitoring Report – June 30, 2016 for information.

*Carried*

**16-175 Board Resolutions – Status Report (*Received for Information by Consent*)**

*That the Toronto Public Library Board:*

1. receives the Board Resolutions – Status Report for information.

*Carried*

**16-176 Adjournment**

*Moved by D. LeBreton, seconded by Councillor Ainslie:*

*That the Toronto Public Library Board:*

1. adjourns the September 26, 2016 Toronto Public Library Board meeting.

*Carried*

The meeting ended at 8:10 p.m.

Signed: \_\_\_\_\_