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STAFF REPORT ACTION REQUIRED

Selection of Committee Members, Board Representatives and Association Members – 2023

Date: February 27, 2023

To: Toronto Public Library Board

From: City Librarian

SUMMARY

The purpose of this report is to request Toronto Public Library Board appoint members to committees and external groups.

A 2023 committee membership is included as Attachment 1, which outlines the required membership.

RECOMMENDATIONS

The City Librarian recommends that the Toronto Public Library Board:

1. appoints a Board member to the City Librarian's Performance Review Committee;
2. appoints a Board member to the role of Board Liaison to Youth;

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3. appoints two Board members to the Naming Committee; and
4. appoints a Board member to the Toronto Public Library Foundation Board.

FINANCIAL IMPACT

There is no financial impact arising from the information in this report.

The Director, Finance & Treasurer has reviewed this financial impact statement and agrees with it.

ISSUE BACKGROUND

The Board's Procedural By-law makes provision for the review of Board committees at the first meeting of the new Board and subsequently at the beginning of each calendar year. The Board may establish committees as required.

COMMENTS

Appointment Process for Committees

City Librarian's Performance Review Committee

The mandate of the City Librarian's Performance Review Committee is to review the City Librarian's performance for the year under review and the objectives set by the City Librarian for the following year. The committee then submits a recommendation to the Board for approval.

The Board Chair and Vice Chair are automatically appointed to the City Librarian's Performance Review Committee. The committee includes one additional member. Jonathan Hoss was the Board member representative in 2022. Other Board members wishing to provide input may do so in writing ahead of the committee meeting.

Being part of the City Librarian's Performance Review Committee usually involves participation in one meeting to take place during the day in late March / early April 2023.

The annual performance review of the City Librarian takes place at the April Board meeting.

Board Liaison to Youth

A Board member is appointed to the role of the Board Liaison to Youth. The Board Liaison ensures that a youth perspective at the Board level is provided. It provides an additional opportunity for youth to influence the strategic directions and policies of the Library by creating a more direct relationship between the Library Board and Toronto's youth population.

One Board member is appointed to this role. Sarwar Choudhury was the TPL representative in 2022.

Naming Committee

The Naming Policy indicates the Board has the responsibility for approving the naming of all Library branches, rooms, programs and collections.

The Naming Committee is identified in the Naming Policy. The policy indicates the City Librarian has the discretion to request that the Board establish a Naming Committee to review naming opportunities and make recommendations to the Board. In 2023, there may be naming opportunities that would require a review from the Naming Committee, including (but not limited to) potential naming opportunities from the Foundation.

The Board Chair and the Board representative on the Foundation Board are automatically appointed to the Naming Committee. Two additional Board members sit on the Naming Committee (in addition to the two ex officio non-voting members). In 2022, Andrea Geddes Poole and Alison Menary were the Board Member representatives.

External Groups

Toronto Public Library Foundation Board:

The Board also appoints one member of the Board to the Toronto Public Library Foundation Board. The Library is represented by one Board member who is an ex-officio voting director of the Foundation, and the City Librarian who is an ex-officio, non-voting director of the Foundation.

In 2022, the position was filled by Jennifer Liu.

The Foundation Board meets quarterly. The next meeting of the Foundation Board is scheduled for Thursday, June 15, 2023 at Toronto Reference Library.

Federation of Ontario Public Libraries

The Federation of Ontario Public Libraries is a non-profit organization with a mandate to benefit Ontario public libraries through advocacy, research, and marketing.

The Federation's governing board is comprised of seven caucuses broadly representative of libraries by size, geography or service focus. The seven caucuses are comprised of 22 directors. The Toronto Public Library Board appoints four directors to the Toronto caucus of the Federation; two Library staff representatives and two Library Board representatives.

In 2022, Councillor Paul Ainslie and Alim Remtulla were the two Library Board representatives. They will continue in 2023 with Councillor Paul Ainslie sitting as Chair of the Federation.

CONTACT

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SIGNATURE

Vickery Bowles
City Librarian

ATTACHMENTS

Attachment 1: Toronto Public Library Board 2023 Committee Membership

**Toronto Public Library Board
2023 Committee Membership**

Committee	2022 Membership	Required Membership for 2023
INTERNAL		
City Librarian's 2022 / 2023 Performance Review	<ul style="list-style-type: none">◆ Sue Graham-Nutter◆ Alim Remtulla◆ Jonathan Hoss	<ul style="list-style-type: none">◆ Board Chair◆ Board Vice Chair◆ One Board member
Board Liaison to Youth	<ul style="list-style-type: none">◆ Sarwar Choudhury	<ul style="list-style-type: none">◆ One Board member
Naming Committee	<ul style="list-style-type: none">◆ Sue Graham-Nutter◆ Jennifer Liu◆ Andrea Geddes Poole◆ Alison Menary	<ul style="list-style-type: none">◆ Board Chair◆ Board representative from the TPL Foundation Board◆ Two Board members
EXTERNAL		
Federation of Ontario Public Libraries	<ul style="list-style-type: none">◆ Vickery Bowles◆ Vacant◆ Councillor Paul Ainslie◆ Alim Remtulla	<ul style="list-style-type: none">◆ City Librarian◆ TPL Director◆ Councillor Paul Ainslie◆ Alim Remtulla
Toronto Public Library Foundation Board	<ul style="list-style-type: none">◆ Jennifer Liu	<ul style="list-style-type: none">◆ One Board member