

**STAFF REPORT
ACTION REQUIRED****Selection of Committee Members, Board Representatives
and Association Members – 2018**

Date:	January 29, 2018
To:	Toronto Public Library Board
From:	City Librarian

SUMMARY

The purpose of this report is to seek Toronto Public Library Board approval for the selection of members to the City Librarian's Performance Review Committee and external groups.

A 2018 committee membership chart is included as Attachment 1, which outlines the required membership.

RECOMMENDATIONS**The City Librarian recommends that the Toronto Public Library Board:**

1. appoints a Library Board member to the City Librarian's Performance Review Committee;
2. appoints a Board member to the role of Board Liaison to Youth;
3. appoints two Board member representatives to the Board of the Federation of Ontario Public Libraries; and
4. appoints a Board member to the Toronto Public Library Foundation Board.

FINANCIAL IMPACT

There is no financial impact arising from the information in this report.

The Director, Finance and Treasurer has reviewed this financial impact statement and is in agreement with it.

ISSUE BACKGROUND

The Board's Procedural By-law allows it to establish committees as it considers necessary and approve the terms of reference and membership of all committees. The Board reviews the need for the continued existence and membership of all committees at its First Meeting each year. The Chair by right of office serves as a member of all committees.

COMMENTS

Appointment Process for Committees

The Board Chair and Vice Chair are automatically appointed to the City Librarian's Performance Review Committee.

The proposed process for Board members is to identify their interest in participating in the internal and external committees as outlined below.

Board Committees

City Librarian's Performance Review Committee

This committee meets to conduct the annual performance review for the City Librarian. It is expected that one meeting will be required to take place in late March / early April 2018.

One Board member is required in addition to the Board Chair and Vice Chair. Eva Svec was the Committee Chair and Board member representative in 2017. Other Board members wishing to provide input into the performance review process may do so in writing.

Board Liaison to Youth

A Board member is appointed to the role of Board Liaison to Youth. The Board Liaison ensures that a youth perspective is provided at the Board level. It provides an additional opportunity for youth to influence the strategic directions and policies of the Library. The Board Liaison to Youth consults with Youth Advisory Group members and teen users and non-users to understand service perspectives.

One Board member is appointed to this role. Archana Shah was the TPL representative in 2017.

External Groups

Federation of Ontario Public Libraries

The Federation of Ontario Public Libraries is a non-profit organization with a mandate to benefit Ontario public libraries through advocacy, research, and marketing.

The Federation's governing board is comprised of seven caucuses broadly representative of libraries by size, geography or service focus. The seven caucuses are comprised of 22 directors. The Toronto Public Library Board appoints four directors to the Toronto caucus of the Federation; two Library staff representatives and two Library Board representatives. In 2017, the City Librarian, and the Director, Policy, Planning and Performance Management were the FOPL staff representatives. Councillor Paul Ainslie, who is the FOPL Board Vice Chair, and Ross Parry were the FOPL Library Board representatives in 2017.

Meetings are held quarterly. The next meeting is scheduled for February 1, 2018 at 4:00 p.m. at the Metro Toronto Convention Centre.

Toronto Public Library Foundation Board:

The Board also appoints one member of the Board to the Toronto Public Library Foundation Board. The Library is represented by one Board member who is an ex-officio voting director of the Foundation, and the City Librarian who is an ex-officio, non-voting director of the Foundation. The Foundation Board meets bi-monthly. The next meeting is scheduled for February 22, 2018 at 8:00 a.m. at the Toronto Reference Library.

One Board member is required for this board. Councillor Mary Fragedakis was the TPL Board representative in 2017.

CONTACT

Elizabeth Glass; Director; Policy, Planning & Performance Management;
Tel: 416-395-5602; E-mail: eglass@torontopubliclibrary.ca

SIGNATURE

Vickery Bowles
City Librarian

ATTACHMENTS

Attachment 1: 2018 Committee Membership Chart

Toronto Public Library Board
2018 Committee Membership

Committee	Required Membership	2017 Membership
Internal		
City Librarian's 2017/2018 Performance Review	1. Board Chair 2. Board Vice Chair 3. _____ (Board Member)	1. Ron Carinci 2. Lindsay Colley 3. Eva Svec (Committee Chair)
Board Liaison to Youth	1. _____ (Board Member)	1. Archana Shah
External		
Federation of Ontario Public Libraries	1. City Librarian 2. Director, Policy, Planning & Performance Management 3. _____ (Board member) 4. _____ (Board member)	1. Vickery Bowles 2. Elizabeth Glass 3. Councillor Ainslie 4. Ross Parry
Toronto Public Library Foundation Board	1. _____ (Board member)	1. Councillor Mary Fragedakis