

Selection of Committee Members, Board Representatives and Association Members – 2020

Date:	January 27, 2020
To:	Toronto Public Library Board
From:	City Librarian

SUMMARY

The purpose of this report is to seek Toronto Public Library Board approval for the terms of reference for the Strategic Planning Steering Committee and appoint members to committees and external groups.

A 2020 committee membership is included as Attachment 1, which outlines the required membership.

RECOMMENDATIONS

The City Librarian recommends that the Toronto Public Library Board:

1. appoints a Board member to the City Librarian's Performance Review Committee;
2. appoints a Board member representative to the Board of the Federation of Ontario Public Libraries; and
3. appoints a Board member to the role of Board Liaison to Youth.

FINANCIAL IMPACT

There is no financial impact arising from the information in this report.

The Director, Finance & Treasurer has reviewed this financial impact statement and agrees with it.

ISSUE BACKGROUND

The Board's Procedural By-law makes provision for the review of Board committees at the first meeting of the new Board and subsequently at the beginning of each calendar year. The Board may establish committees as required.

COMMENTS

Appointment Process for Committees

City Librarian's Performance Review Committee

The mandate of the City Librarian's Performance Review Committee is to review the City Librarian's performance for the year under review and the objectives set by the City Librarian for the following year. The committee then submits a recommendation to the Board for approval.

The Board Chair and Vice Chair are automatically appointed to the City Librarian's Performance Review Committee. The committee includes one additional member. Councillor Paul Ainslie was the Board member representative in 2019. Other Board members wishing to provide input may do so in writing ahead of the committee meeting.

The annual performance review of the City Librarian takes place at the April Board meeting.

The City Librarian's annual performance review usually involves participation in one meeting to take place during the day in late March / early April 2020 at the Toronto Reference Library.

Board Liaison to Youth

A Board member is appointed to the role of the Board Liaison to Youth. The Board Liaison ensures that a youth perspective at the Board level is provided. It provides an additional opportunity for youth to influence the strategic directions and policies of the Library by creating a more direct relationship between the Library Board and Toronto's youth population

One Board member is appointed to this role. Fenton Jagdeo was the TPL representative in 2019.

External Groups

Federation of Ontario Public Libraries

The Federation of Ontario Public Libraries is a non-profit organization with a mandate to benefit Ontario public libraries through advocacy, research, and marketing.

The Federation's governing board is comprised of seven caucuses broadly representative of libraries by size, geography or service focus. The seven caucuses are comprised of 22 directors. The Toronto Public Library Board appoints four directors to the Toronto caucus of the Federation; two Library staff representatives and two Library Board representatives. Paul Ainslie is putting his name forward for Vice Chair of the Federation in late January 2020, leaving one opening for a Board member. In 2019, this position was not filled by a Board member.

Meetings are held quarterly. The next meeting, which includes the Annual General Meeting, is scheduled for Thursday, January 30, 2020 at 4 pm at the Metro Toronto Convention Centre. The remainder of meetings are expected to take place on approximately three Fridays between 10 am to 2 pm at the Toronto Reference Library. Participation via teleconference is available.

Toronto Public Library Foundation Board:

The Board also appoints one member of the Board to the Toronto Public Library Foundation Board. The Library is represented by one Board member who is an ex-officio voting director of the Foundation, and the City Librarian who is an ex-officio, non-voting director of the Foundation.

In 2019, both Jennifer Liu and Andrea Geddes Poole expressed interest in the Foundation Board position. After consultation, it was decided that Jennifer Liu would fill the position in 2019, and Andrea Geddes Poole would fill the position in 2020.

The Foundation Board meets quarterly. The next meeting of the Foundation Board is scheduled for Thursday, February 20, 2020.

CONTACT

Nancy Marshall; Library Board Officer; Tel: 416-393-7215; Email: nmarshall@tpl.ca

SIGNATURE

Vickery Bowles
City Librarian

**Toronto Public Library Board
2020 Committee Membership**

Committee	2019 Membership	Required Membership for 2020
INTERNAL		
City Librarian's 2019 / 2020 Performance Review	<ul style="list-style-type: none"> ◆ Sue Graham-Nutter ◆ Strahan McCarten ◆ Councillor Paul Ainslie 	<ul style="list-style-type: none"> ◆ Board Chair ◆ Board Vice Chair ◆ One Board member
Board Liaison to Youth	<ul style="list-style-type: none"> ◆ Fenton Jagdeo 	<ul style="list-style-type: none"> ◆ One Board member
EXTERNAL		
Federation of Ontario Public Libraries	<ul style="list-style-type: none"> ◆ Vickery Bowles ◆ Elizabeth Glass ◆ Councillor Paul Ainslie ◆ Vacant 	<ul style="list-style-type: none"> ◆ City Librarian ◆ Director, Policy, Planning & Performance Measurement ◆ Councillor Paul Ainslie ◆ One Board member
Toronto Public Library Foundation Board	<ul style="list-style-type: none"> ◆ Jennifer Liu 	<ul style="list-style-type: none"> ◆ Andrea Geddes Pooler