

**Toronto Public Library Board**

**Meeting No. 9: Monday, November 17, 2014, from 6:05 p.m. to 8:55 p.m.
Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

Members Present:

Mr. Michael Foderick (Chair)
Councillor Jaye Robinson (Vice Chair)
Councillor Paul Ainslie
Ms. Lindsay Colley
Councillor Janet Davis
Councillor Sarah Doucette
Mr. Cameron MacKay
Mr. Kevin McGuire
Councillor Cesar Palacio
Mr. Ross Parry
Mr. Kenneth Stewart

Regrets:

Ms. Andrea Tagalakis
Mr. Benjamin Wulffhart

14-180 Call to Order

Michael Foderick called the meeting to order at 6:05 p.m.

14-181 Declarations of Conflict of Interest

There were no Declarations of Conflict of Interest by members of the Library Board.

14-182 Approval of Agenda

Moved by L. Colley, seconded by K. Stewart:

That the Toronto Public Library Board approves the agenda as revised to:

1. add a communication item under Agenda Item No. 7; and
2. add a presentation under Agenda Item No. 8 from Miroslav Glavic regarding Agenda Item No. 12 – 2013 Fines Waived.

Carried

Toronto Public Library Board**Meeting No. 9: Monday, November 17, 2014, from 6:05 p.m. to 8:55 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

14-183 Confirmation of October 20, 2014 Toronto Public Library Board Meeting Minutes*Moved by R. Parry, seconded by Councillor Ainslie:**That the Toronto Public Library Board:*

1. *confirms the Minutes of the October 20, 2014 Toronto Public Library Board meeting.*

*Carried***Business Arising from the Minutes****14-184 a. Communication from Councillor Sarah Doucette dated October 6, 2014 (Resolution No. 14-171)**

Michael Foderick reminded the Board there are provisions in the Procedural By-law to address concerns regarding the length of Board meetings, including establishing time limits for meetings. He indicated that staff are currently reviewing the by-law and will look for potential revisions, including those addressing timeliness, for the Board's consideration.

*Moved by Councillor Doucette, seconded K. Stewart:**That the Toronto Public Library Board:*

1. *receives a communication from Councillor Sarah Doucette, Member, Toronto Public Library Board to Michael Foderick, dated October 6, 2014 regarding the length of Board meetings, for information.*

*Carried***14-185 b. Arts Exhibits Program Fees (Resolution No. 14-176)***Moved by Councillor Palacio, seconded by C. MacKay:**That the Toronto Public Library Board:*

1. *requests staff to report back to the Board on the showcasing of the work of local artists in branches during the 2015 Pan Am and Parapan Am Games, including branches near Poetry Slam and Pan Am events sites.*

*Carried***Chair's Report****14-186 The World Remembers**

Linda Hazzan, Director, Communications, Programming and Customer Engagement introduced Sarah McLaughlin, Production Manager for *The World Remembers*. Ms McLaughlin provided a brief presentation describing this global commemoration project which, over the years 2014 - 2018, will display the names of more than nine million soldiers killed in the Great War – in schools, libraries and public buildings as well as on Smartphones and tablets – and the Library's

Toronto Public Library Board**Meeting No. 9: Monday, November 17, 2014, from 6:05 p.m. to 8:55 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

Chair's Report – continued***The World Remembers* – continued**

involvement in the project. In 2014, at the Toronto Reference Library, from dusk until dawn for the 11 days leading up to Remembrance Day, the names of 292,000 war dead were projected into the night sky from the Cube screen in the Atrium. This partnership was part of a suite of programs put on by the library to commemorate the 100th anniversary of the First World War.

14-187**2011 – 2014 Term of the Toronto Public Library Board**

Michael Foderick expressed appreciation to the Board's Councillor representatives for their contributions during the 2011 - 2014 term of the Board. Effective December 1st, the number of Councillor appointments to the Board will be reduced from five to four.

Moved by C. MacKay, seconded by Councillor Palacio:***That the Toronto Public Library Board:***

1. receives the Chair's Report for information.

Carried**14-188 Communications*****Moved by C. MacKay, seconded by K. McGuire:******That the Toronto Public Library Board:***

1. receives Communication (a) from The Honourable Michael Coteau, Minister, Ministry of Tourism, Culture and Sport to Michael Foderick, Chair, Toronto Public Library Board, dated October 20, 2014 regarding public library access to e-books and other electronic content, for information;
2. receives Communication (b) from Carla Curran, Director, Book Publishing Policy and Programs, Canadian Heritage to Vickery Bowles, Director, Collections Management and City-wide Services, dated October 28, 2014 regarding digital content, for information; and
3. receives Communication (c) from Valoree McKay, Executive Director, Canadian Library Association to Michael Foderick, dated November 17, 2014 in response to Mr. Foderick's letter of April 15, 2014 regarding the availability of e-content for public libraries, for information.

Carried

Toronto Public Library Board**Meeting No. 9: Monday, November 17, 2014, from 6:05 p.m. to 8:55 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

Presentations

14-189 **Miroslav Glavic regarding Agenda Item No. 12 – 2013 Fines Waived.**
Mr. Glavic addressed the Board indicating he is not supportive of the waiving of fines at Toronto Public Library.

Moved by Councillor Doucette, seconded by R. Parry:

That the Toronto Public Library Board:

1. *receives the presentation from Miroslav Glavic regarding Agenda Item No. 12 – 2013 Fines Waived, for information.*

Carried

Items for Approval:**Budget Committee:**

14-190 a. Approved Minutes of the Budget Committee Meeting of August 21, 2014

Moved by C. MacKay, seconded by K. McGuire:

That the Toronto Public Library Board:

1. *receives the Approved Minutes of the Budget Committee meeting of August 21, 2014 for information.*

Carried

14-191 b. 2015 Operating Budget Submission

Anne Bailey, Acting City Librarian and Larry Hughsam, Director, Finance and Treasurer, provided the Board with an overview of the 2015 operating budget submission.

Library Board Decision

The Toronto Public Library Board on November 17, 2014 adopted the following:

Moved by C. MacKay, seconded by K. Stewart:

That the Toronto Public Library Board:

1. *approves the 2015 operating budget submission with the following amendments:*
 - a. *reduce the security guard budget by a further \$0.513 million for a revised annual budget of \$1 million; and*
 - b. *increase the draw from the development charges reserve by a further \$0.507 million, from the proposed \$3.170 million to the \$3.677 million maximum, to fund collections; resulting in a revised budget submission of \$171.040 million net (\$187.883 million gross), which represents a \$3.403 million or 2.0% net increase over the 2014 budget;*

Carried

Toronto Public Library Board**Meeting No. 9: Monday, November 17, 2014, from 6:05 p.m. to 8:55 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

Budget Committee – 2015 Operating Budget Submission – continued

2. *rejects Budget Reduction Scenario 2, which would reduce the budget by \$0.506 million or 0.3% – comprised of a cut to the collections budget of \$0.216 million and net savings of \$0.290 million from the standardization of hours at neighbourhood branches – for a revised 2015 budget submission of \$171.636 million net (\$187.971 million gross) representing a \$3.917 million or 2.3% net increase over the 2014 budget;*

Carried

3. *requests the City Librarian to undertake a further review of potential operating budget cost-savings that do not affect service levels, and report to the Board at the December meeting.*

Carried**Motions**

See the following:

Moved by C. MacKay, seconded by K. Stewart:

That the Toronto Public Library Board:

1. *approves the 2015 operating budget submission with the following amendments:
 - a. reduce the security guard budget by a further \$0.513 million for a revised annual budget of \$1 million; and
 - b. increase the draw from the development charges reserve by a further \$0.507 million, from the proposed \$3.170 million to the \$3.677 million maximum, to fund collections; resulting in a revised budget submission of \$171.040 million net (\$187.883 million gross), which represents a \$3.403 million or 2.0% net increase over the 2014 budget; and*

Carried

Recorded Vote Requested:

Yes – 6

Michael Foderick, Cameron MacKay, Kevin McGuire, Councillor Palacio, Councillor Robinson and Kenneth Stewart

No – 5

Councillor Ainslie, Lindsay Colley, Councillor Davis, Councillor Doucette and Ross Parry

Toronto Public Library Board**Meeting No. 9: Monday, November 17, 2014, from 6:05 p.m. to 8:55 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto****Budget Committee – 2015 Operating Budget Submission – continued**

2. *rejects Budget Reduction Scenario 2, which would reduce the budget by \$0.506 million or 0.3% – comprised of a cut to the collections budget of \$0.216 million and net savings of \$0.290 million from the standardization of hours at neighbourhood branches – for a revised 2015 budget submission of \$171.636 million net (\$187.971 million gross) representing a \$3.917 million or 2.3% net increase over the 2014 budget.*

Carried***Moved in amendment by Councillor Davis, seconded by R. Parry:******That Recommendation 1 in the Motion moved by C. MacKay and seconded by K. Stewart be replaced with the following:***

1. *approves a 2015 operating budget submission of \$172.061 million net (\$188.396 million gross), representing a 2.6% increase over 2014; and*

Defeated***Moved by L. Colley, seconded by R. Parry:******That the following recommendation be added to the Motion moved by C. MacKay and seconded by K. Stewart:***

1. *requests the City Librarian to undertake a further review of potential operating budget cost-savings that do not affect service levels, and report to the Board at the December meeting.*

Carried

During the 2015 Operating Budget Submission report discussion, the Board requested an update on a recent incident at the Maria A. Shchuka Branch. Anne Bailey provided the following information:

- a. Toronto Police Services (TPS) have not yet issued a statement about the stabbing incidents at and in the vicinity of the Maria A. Shchuka Branch. They will not do so until the investigation is closed;
- b. on November 12, staff met with TPS and provided surveillance tapes;
- c. staff confirmed that one stabbing incident occurred inside the branch on the second floor, and a second incident occurred at or in the vicinity of the branch; the third victim was a customer who sustained minor injuries;
- d. the on-site security guard was present on the second floor when the group of youth arrived. She told the perpetrators to stop the attack and leave; she also assisted with the evacuation, secured the building for TPS and supported the investigation. After staff and the onsite security guard were allowed to leave the building, a mobile guard was dispatched to further support police activity;
- e. The branch reopened on November 13 and has been operating as normal since then.

Toronto Public Library Board**Meeting No. 9: Monday, November 17, 2014, from 6:05 p.m. to 8:55 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

14-192 2014 Capital Budget Adjustments

Michael Foderick noted the following correction to Recommendation 1 on Page 1 of the staff report:

- the removal of the word “million” after \$366,392.

Moved by Councillor Ainslie, seconded by R. Parry:

That the Toronto Public Library Board:

1. *approves the transfer of \$366,392 gross and debt underspent budget from the Mount Dennis Library Renovation project, now completed, to:*
 - a. the Self-Service Circulation project of \$329,348 gross and debt;*
 - b. the Bridlewood Library Renovation project of \$37,044 gross and debt; and*
2. *authorizes staff to forward this report to the City to obtain Council approval.*

Carried

Motion to Extend the Meeting

At 8:25 p.m., the time predicted that the meeting would end, it was:

14-193

Moved by Councillor Ainslie, seconded by K. Stewart:

That the Toronto Public Library Board:

1. *extends the meeting until the completion of the agenda.*

Carried

14-194 2015 Fundraising Priorities

Moved by R. Parry, seconded by Councillor Ainslie:

That the Toronto Public Library Board:

1. *approves the Toronto Public Library fundraising priorities for 2015 included in Attachment 1; and*
2. *submits the list to the Toronto Public Library Foundation for consideration and requests that the Foundation reviews and responds on the funding potential of the identified initiatives.*

Carried

Items for Information:**14-195 2013 Fines Waived**

Moved by Councillor Doucette, seconded by Councillor Palacio:

That the Toronto Public Library Board:

1. *receives the 2013 Fines Waived report for information.*

Carried

Toronto Public Library Board**Meeting No. 9: Monday, November 17, 2014, from 6:05 p.m. to 8:55 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

14-196 Operating Budget Monitoring Report – September 30, 2014*Moved by Councillor Palacio, seconded by L. Colley:**That the Toronto Public Library Board:*

1. receives the Operating Budget Monitoring Report – September 30, 2014 for information.

*Carried***14-197 Capital Budget Monitoring Report – September 30, 2014***Moved by R. Parry, seconded by K. McGuire:**That the Toronto Public Library Board:*

1. receives the Capital Budget Monitoring Report – September 30, 2014 for information.

*Carried***14-198 Board Resolutions – Status Report***Moved by R. Parry, seconded by K. Stewart:**That the Toronto Public Library Board:*

1. receives the Board Resolutions – Status Report for information.

*Carried***14-199 Closed Meeting**

At 8:30 p.m., it was:

*Moved by C. MacKay, seconded by R. Parry:**That the Toronto Public Library Board:*

1. conducts a Closed meeting as the subject matter being considered (Network Services Contract) involves litigation or potential litigation, including matters before administrative tribunals, affecting the board – Public Libraries Act, R.S.O 1990, Chapter P. 44, s. 16.1 (4) (e)

Carried

At 8:50 p.m. the Board resumed its meeting in public.

Toronto Public Library Board

Meeting No. 9: Monday, November 17, 2014, from 6:05 p.m. to 8:55 p.m.

Toronto Reference Library, Board Room, 789 Yonge Street, Toronto

Adoption of Closed Meeting Action:

14-200 Network Services Contract

Moved by K. Stewart, seconded by Councillor Doucette:

That the Toronto Public Library Board:

1. *adopts the confidential recommendations in Attachment 1; and*
2. *maintains Confidential Attachment 1 as confidential, as it relates to litigation or potential litigation that affects the Board.*

Carried

14-201 Adjournment

Moved by L. Colley, seconded by Councillor Robinson:

That the Toronto Public Library Board:

1. *adjourns the November 17, 2014 Toronto Public Library Board meeting.*

Carried

The meeting ended at 8:55 p.m.

Signed: _____