



## Toronto Public Library Board – Strategic Planning Steering Committee – Draft Meeting Minutes

### Meeting Details

Meeting Number: 02

Date: Monday, 15 April, 2024

Time: 1:00 p.m. to 2:00 p.m.

Location: Via WebEx and Teleconference

### Members Present

Amina Mohamed (Committee Chair)

Tamara Balan

Jonathan Hoss

Anne Maggisano (TPL Foundation Board)

Alim Remtulla

### Regrets

Councillor Paul Ainslie

### SPSC Call to Order

**24-009** Amina Mohamed, Chair, called the meeting to order at 1:05 p.m. and welcomed all to the meeting.

Amina then introduced Shawn Mitchell, Director, Policy, Planning and Performance Management.

Shawn recognized that it is important to acknowledge that the land on which Toronto Public Library is located is Indigenous. He indicated this is the traditional territory of the Haudenosaunee Confederacy, the Wendat, and the Mississaugas of the Credit First Nation. Toronto Public Library gratefully acknowledges these Indigenous nations for their guardianship of this land.

Shawn then introduced the participants in the meeting.

#### **SPSC Declarations of Conflicts of Interest**

**24-010** There were no *Declarations of Conflicts of Interest* by members of the Strategic Planning Steering Committee.

#### **SPSC Approval of Agenda**

**24-011** ***Moved by*** Alim Remtulla  
***That*** the Strategic Planning Steering Committee:  
1. *approves the agenda.*

***Carried***

#### **SPSC Communications**

**24-012** There were no *Communications* items at the April 15, 2024 meeting.

#### **SPSC Presentations**

**24-013** There were no *Presentations* items at the April 15, 2024 meeting.

#### **Items for Information**

##### **SPSC 24-014**

##### **Strategic Plan 2025-2029: Environmental Scan Summary and Internal Consultation Phase One Results**

Shawn Mitchell and Moe Hosseini-Ara, Director, Branch Operations and Customer Experience, reviewed highlights of the staff consultation process and commented on the enthusiasm and engagement levels seen from staff throughout.

Shawn then introduced Laural Raine, Manager, Strategic Planning, Policy & Stakeholder Engagement and Mabel Ho, Manager, Strategy Development and Implementation, who delivered a presentation reviewing the results of the environmental scan and the first phase of internal consultation.

The Committee raised the following considerations as part of the environmental scan and staff consultation results:

- The impact of the macro-economic environment facing Toronto, Ontario and Canada on the City's population and the labour market;
- Ensure the focus of the Strategic Plan continues to support TPL's vision and mission statements;
- The impact of the evolving services the Library is providing Torontonians on future Library budgets, and what other innovations can be explored; and
- How the Library can be recognized as an industry leader and cultivate future Library leaders among its employees.

When reviewing the internal staff consultation results, the Committee members thanked TPL staff for their dedication, resilience and commitment to the Library.

***Moved by Alim Remtulla***

***That the Strategic Planning Steering Committee***

- 1. receives the Strategic Plan 2025-2029: Environmental Scan Summary and Internal Consultation Phase One Results report for information.***

***Carried***

**SPSC Adjournment**

**24-015**

***Moved by*** Alim Remtulla

***That*** the Strategic Planning Steering Committee:

1. *adjourns the April 15, 2024 meeting.*

***Carried***

The meeting ended at 2:00 p.m.

Signed:\_\_\_\_\_