

**Toronto Public Library Board**

**Meeting No. 4: Monday, April 25, 2016, from 6:00 p.m. to 8:25 p.m.**

**Riverdale Branch, Meeting Room, 370 Broadview Avenue, Toronto**

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**Members Present:**

Mr. Ron Carinci (Chair)  
Ms. Lindsay Colley (Vice Chair)  
Councillor Paul Ainslie  
Councillor Mary Fragedakis  
Ms. Sue Graham-Nutter  
Ms. Dianne LeBreton  
Mr. Strahan McCarten  
Ms. Archana Shah  
Ms. Eva Svec

**Regrets:**

Councillor Ana Bailão  
Councillor Sarah Doucette  
Mr. Ross Parry

**16-074 Call to Order**

Ron Carinci called the meeting to order at 6:00 p.m.

Archana Shah, Toronto Public Library Board Liaison to Youth welcomed Mandy Yim, Youth Advisory Group member and Liza Villanueva, Library Assistant from the Jones Branch in attendance at the meeting.

Anne Bailey, Director, Branch Libraries introduced Allison Lennox, Area Manager. Ms. Lennox provided a presentation regarding the history of the Riverdale Branch, including information concerning the programs and services in the branch and its engagement with the community.

**16-075 Declarations of Conflicts of Interest**

There were no Declarations of Conflicts of Interest by members of the Library Board.

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**16-076 Approval of Agenda***Moved by E. Svec, seconded by L. Colley:**That the Toronto Public Library Board approves the agenda as revised to:*

1. *add a report under Agenda Item No. 9 – Communications;*
2. *add a Presentation from Miroslav Glavic regarding Agenda Item No. 13 – Toronto Public Library Board Self-Evaluation; and*
3. *add a Presentation from Maureen O'Reilly, President, Toronto Public Library Workers Union, Local 4948 (CUPE) regarding CUPE polling.*

*Carried***16-077 Confirmation of March 21, 2016 Toronto Public Library Board Meeting Minutes***Moved by L. Colley, seconded by S. McCarten:**That the Toronto Public Library Board:*

1. *confirms the Minutes of the March 21, 2016 Toronto Public Library Board meeting.*

*Carried***16-078 Confirmation of March 21, 2016 Toronto Public Library Board Closed Meeting Minutes***Moved by Councillor Ainslie, seconded by D. LeBreton:**That the Toronto Public Library Board:*

1. *confirms the Minutes of the March 21, 2016 Toronto Public Library Board Closed meeting.*

*Carried***16-079 Approval of Consent Agenda Items***Moved by Councillor Fragedakis, seconded by S. McCarten:**That the Toronto Public Library Board:*

1. *approves the consent agenda and all other items not held on consent.*

*Carried*

The following items were held for further consideration:

- *Richview Branch – Award of Tender;*
- *Board Resolutions – Status Report.*

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**16-080 Business Arising from the Minutes**

- a. **2016 Operating Budget – Update** (Resolution No. 16-066 from the March 21, 2016 Toronto Public Library Board meeting minutes)

Larry Hughsam, Director, Finance and Treasurer updated the Board with the following information regarding the 2016 operating budget:

- a. The Library has been advised by the City that its share of the \$1,249,000 unallocated budget reduction for Agencies, Boards and Commissions is \$370,000; this amount is considered preliminary;
- b. City Council approval is required for the final unallocated budget reduction amount;
- c. The Council-approved final budget reduction allocation will be reported to the Board.

*Moved by D. LeBreton, seconded by S. Graham-Nutter:*

*That the Toronto Public Library Board:*

1. *receives the 2016 Operating Budget – Update verbal report for information.*

*Carried*

**16-081 City Librarian’s Report (Received for Information by Consent)**

*That the Toronto Public Library Board:*

1. *receives the City Librarian’s Report for information.*

*Carried*

**16-082 Communications**

Ron Carinci advised the Library Board has received more than 1,000 electronic communications regarding collective bargaining at Toronto Public Library since April 22, 2016.

*Moved by Councillor Ainslie, seconded by D. LeBreton:*

*That the Toronto Public Library Board:*

1. *receives Communication (a) from Meghan McKee to Ron Carinci, Chair, Toronto Public Library Board dated April 22, 2016 regarding collective bargaining at Toronto Public Library for information;*
2. *receives Communication (b) from Jim Thompson to Ron Carinci, Chair, Toronto Public Library Board dated April 22, 2016 regarding collective bargaining at Toronto Public Library for information;*

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**Communications – continued**

3. *receives Communication (c) from Ron Carinci, Chair, Toronto Public Library Board, dated April 22, 2016 in response to Communications (a) and (b) above regarding collective bargaining at Toronto Public Library staff for information;*
4. *receives Communication (d) from Miroslav Glavic to Nancy Marshall for the Toronto Public Library Board dated April 22, 2016 requesting to address the Board regarding Agenda Item No. 13 – Toronto Public Library Board Self-Evaluation for information;*
5. *receives Communication (e) from Maureen O'Reilly, President, Toronto Public Library Workers Union, Local 4948 (CUPE) to Nancy Marshall for the Toronto Public Library board dated April 25, 2016 requesting to address the Board regarding CUPE polling.*

*Carried***Presentations****16-083 Miroslav Glavic regarding Agenda Item No. 13 – Toronto Public Library Board Self-Evaluation**

Mr. Glavic addressed the Board regarding the importance of independent external involvement for Board self-evaluations.

*Moved by Councillor Ainslie, seconded by S. Graham-Nutter:*

*That the Toronto Public Library Board:*

1. *receives the presentation from Miroslav Glavic regarding Agenda Item No. 13 – Toronto Public Library Board Self-Evaluation for information.*

*Carried***16-084 Maureen O'Reilly, President, Toronto Public Library Workers Union, Local 4948 (CUPE) regarding CUPE Polling**

Ms. O'Reilly addressed the Board regarding recent information obtained by a poll conducted by the Canadian Union of Public Employees regarding the importance of staff to the quality of library service.

*Moved by Councillor Fragedakis, seconded by D. LeBreton:*

*That the Toronto Public Library Board:*

1. *receives the presentation from Maureen O'Reilly, President, Toronto Public Library Workers Union, Local 4948 (CUPE) regarding CUPE Polling for information.*

*Carried*

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**16-085 Toronto Public Library Board Education – Toronto Public Library Procedural By-law Orientation**

Elizabeth Glass, Acting Director, Planning, Policy and E-Service Delivery provided the Board with an overview of the Board Procedural By-Law. Ms. Glass and Karl Druckman, Solicitor, City of Toronto, in attendance at the meeting for this item, responded to questions from the Board.

*Moved by Councillor Fragedakis, seconded by E. Svec:*

*That the Toronto Public Library Board:*

1. receives the Toronto Public Library Procedural By-law Orientation for information.

*Carried*

*Items for Approval:***16-086 Strategic Plan Performance Measures Committee: Terms of Reference**

*Moved by D. LeBreton, seconded by Councillor Ainslie:*

*That the Toronto Public Library Board:*

1. approves the Terms of Reference for the Strategic Plan Performance Measures Committee as outlined in Attachment 1.

*Carried*

**16-087 Toronto Public Library Board Self-Evaluation**

*Moved by E. Svec, seconded by S. McCarten:*

*That the Toronto Public Library Board:*

1. undertakes a self-evaluation as a pilot in November 2016 with the results to be reported to the Board, and
2. directs staff to consult with Board members on options for Board self-evaluation and present options and recommendations for the self-evaluation pilot to the Board at the October 2016 Board meeting.

*Carried*

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**16-088 Richview Branch – Award of Tender***Moved by S. McCarten, seconded by S. Graham-Nutter:**That the Toronto Public Library Board:*

1. awards the contract to the lowest bidder, TRP Construction General Contracting, for the exterior renovation of the Richview Branch, at a cost of \$621,500.00, which includes a contingency of \$56,500.00 (excluding HST); and
2. authorizes and directs the appropriate Library staff to take the necessary action to give effect thereto.

*Carried***Items for Information:****16-089 2015 Annual Performance Measures and Benchmarking**

Elizabeth Glass, Acting Director, Planning, Policy and E-Service Delivery provided an overview of the 2015 performance measures and their effect on the strategic plan.

*Moved by S. McCarten, seconded by L. Colley:**That the Toronto Public Library Board:*

1. receives the 2015 Annual Performance Measures and Benchmarking report for information.

*Carried***16-090 2012-2015 Strategic Plan: Summary of Achievements***Moved by Councillor Ainslie, seconded by S. Graham-Nutter:**That the Toronto Public Library Board:*

1. receives the 2012-2015 Strategic Plan: Summary of Achievements for information.

*Carried***16-091 Board Resolutions – Status Report***Moved by S. Graham-Nutter, seconded by E. Svec:**That the Toronto Public Library Board:*

1. receives the Board Resolutions – Status Report for information.

*Carried*

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**16-092 Closed Meeting**

At 7:25 p.m., it was:

*Moved by L. Colley, seconded by Councillor Fragedakis:**That the Toronto Public Library Board:*

1. *conducts a Closed meeting as the subject matters being considered (Collective Bargaining – 2016 and City Librarian’s 2015/2016 Performance Review) involve labour relations or employee negotiations and personal matters concerning an identifiable individual.*

*Carried*

At 8:20 p.m. the Board resumed its meeting in public.

**Adoption of Closed Meeting Action:****16-093 Collective Bargaining – 2016***Moved by E. Svec, seconded by S. McCarten:**That the Toronto Public Library Board:*

1. *receives the confidential Collective Bargaining – 2016 verbal report from staff for information;*
2. *requests that the confidential information provided in the verbal report from staff not be made public as it involves labour relations or employee negotiations.*

*Carried***Adoption of Closed Meeting Action:****16-094 City Librarian’s Performance Review Committee:****City Librarian’s 2015/2016 Performance Review***Moved by E. Svec, seconded by A. Shah:**That the Toronto Public Library Board:*

1. *adopts the confidential recommendations concerning the City Librarian’s 2015/2016 performance review; and*
2. *recommends that the information concerning the City Librarian’s 2015/2016 performance review not be made public as the subject matter being considered involves personal matters about an identifiable individual.*

*Carried*

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**16-095 Adjournment**

*Moved by E. Svec, seconded by D. LeBreton:*

*That the Toronto Public Library Board:*

- 1. adjourns the April 25, 2016 Toronto Public Library Board meeting.*

*Carried*

The meeting ended at 8:25 p.m.

Signed: \_\_\_\_\_