

**Toronto Public Library Board**

**Meeting No. 6: Thursday, August 16, 2018, from 6:00 p.m. to 8:45 p.m.
Toronto Reference Library, Boardroom, 789 Yonge Street, Toronto**

Members Present:

Ms. Sue Graham-Nutter (Chair)
Mr. Strahan McCarten (Vice Chair)
Mr. Cameron Bryant
Councillor Sarah Doucette
Councillor Jim Hart
Ms. Dianne LeBreton
Mr. Ross Parry

Regrets:

Councillor Paul Ainslie
Councillor Mary Fragedakis
Mr. Daniel Rotsztain
Ms. Archana Shah
Ms. Eva Svec

18-126 Call to Order

Sue Graham-Nutter called the meeting to order at 6:25 pm when quorum was achieved.

Ms. Graham-Nutter gratefully acknowledged that the Toronto Reference Library is on Indigenous land. This is the traditional territory of the Haudenosaunee Confederacy (also known as the Six Nations Confederacy), the Wendat, and the Mississaugas of the New Credit First Nation. Toronto Public Library gratefully acknowledges these Indigenous nations for their guardianship of this land. Ms. Graham-Nutter reminded and reaffirmed as Torontonians and Canadians, accountability to these Indigenous nations, and to all Indigenous peoples and communities living in Toronto.

Ms. Graham-Nutter further indicated that this land is also part of the Dish with One Spoon territory, that includes a treaty between the Haudenosaunee Confederacy, the Anishinaabek and allied nations, to peaceably share and care for this land, its waters, and all of the biodiversity in the Great Lakes region. All those who come to live and work here are responsible for honouring this treaty in the spirit of peace, friendship, and respect.

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18-127 Declarations of Conflicts of Interest

There were no Declarations of Conflicts of Interest by members of the Library Board.

18-128 Approval of Agenda

Moved by Councillor Doucette, seconded by S. McCarten:

That the Toronto Public Library Board

1. approves the agenda.

Moved by Councillor Hart, seconded by C. Bryant:

That the Toronto Public Library Board

1. approves the Consent Agenda and all other items not held on consent.

Carried

18-129 Communications

There were no Communications items at the August 16, 2018 meeting.

18-130 Presentations

There were no Presentations at the August 16, 2018 meeting.

Toronto Public Library Board**Meeting No. 6: Thursday, August 16, 2018, from 6:00 p.m. to 8:45 p.m.****Toronto Reference Library, Boardroom, 789 Yonge Street, Toronto****Items for Action:****18-131 Security Guard Service – Award of Contract***Moved by Councillor Doucette, seconded by S. McCarten:*

That the City Librarian recommends that the Toronto Public Library Board approves an award of contact for security guard service to GardaWorld, being the highest scoring proponent meeting the requirements of the Request for Proposal (RFP), for an estimated value of \$11.609 million, excluding

Harmonized Sales Tax (HST) – based on the terms and conditions set out in the RFP and in a form satisfactory to the City Solicitor – which is comprised of:

1. *a three-year period for a total value of approximately \$6.772 million, comprised of:*
 - a. *\$2.164 million for the period September 1, 2018 to August 31, 2019;*
 - b. *\$2.260 million for the period September 1, 2019 to August 31, 2020;*
 - c. *\$2.348 million for the period September 1, 2020 to August 31, 2021; and*
2. *two one-year renewals with GardaWorld, subject to satisfactory performance and at the sole discretion of the City Librarian under the same terms and condition, with approximate pricing as follows:*
 - a. *\$2.394 million for the period September 1, 2021 to August 31, 2022;*
 - b. *\$2.442 million for the period September 1, 2022 to August 31, 2023.*

Carried

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Moe Hosseini-Ara, Director and Allison Lennox, Divisional Support Manager, Branch Operations & Customer Experience, reviewed highlights from the report for the Board and responded to questions.

Board members requested the following additional information:

1. The total cost of the investment made in Neighbourhood Improvement Area (NIA) branches versus non-NIA branches.
2. The total number of staff that would be added to the staff complement as a result of the full implementation of the Open Hours Plan, including total full time equivalents (FTE), as well as a breakdown of full-time and part-time positions.

Moved by Councillor Doucette, seconded by D. LeBreton:

That the Toronto Public Library Board:

1. *approves the proposed implementation for the revised Open Hours Plan, phase one of which will be included as part of the 2019 budget process.*

Carried

Items for Information:**18-133 Operating Budget Monitoring Report – June 30, 2018 (Received for Information by Consent)**

That the Toronto Public Library Board:

1. *receives the Operating Budget Monitoring Report – June 30, 2018 for information.*

Carried

18-134 Capital Budget Monitoring Report – June 30, 2018 (Received for Information by Consent)

That the Toronto Public Library Board:

1. *receives the Operating Budget Monitoring Report – June 30, 2018 for information.*

Carried

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At 7:00 p.m., it was:

Moved by C. Bryant, seconded by S. McCarten:**That the Toronto Public Library Board:**

1. *conducts a Closed meeting as the subject matter being considered (Staff Issue) involves personal matters concerning identifiable individuals.*

Carried

At 8:40 p.m. the Board resumed its meeting in public.

18-136 Motion to Extend the Meeting**Moved by D. LeBreton, seconded by Councillor Hart:****That the Toronto Public Library Board:**

1. *extends the meeting until the completion of the agenda.*

Carried**Adoption of Closed Meeting Actions – continued****18-137 Staff Issues****Moved by S. McCarten, seconded by R. Parry:****That the Toronto Public Library Board:**

1. *receives the confidential Staff Issue verbal report for information; and*
2. *recommends that the information concerning the Staff Issue verbal report not be made public as the subject matter being considered is personal matters about identifiable individuals.*

Carried

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18-138 Adjournment

Moved by D. LeBreton, seconded by Councillor Hart:

That the Toronto Public Library Board:

1. *adjourns the August 16, 2018 Toronto Public Library Board special meeting.*

Carried

The meeting ended at 8:45 p.m.

Signed: _____