



Toronto Public Library Board – City Librarian’s Performance Review Committee

Draft Meeting Minutes

Meeting Details

Meeting Number: 01

Date: Tuesday, May 14, 2024

Time: 1:00 p.m. to 2:30 p.m.

Location: via Webex and Teleconference

Committee Members Present

Alim Remtulla (Board Chair)

Jonathan Hoss (Board Vice Chair)

Amina Mohamed

Regrets

None

CLPRC 24-001 Call to Order

Brian Daly, Director, Human Resources and the City Librarian’s designate, called the meeting to order at 1:04 p.m.

Brian Daly recognized that while the meeting is taking place via tele/video conference, it is important to acknowledge that the land on which Toronto Public Library is located is Indigenous. He indicated this is the traditional territory of the Haudenosaunee Confederacy, the Wendat, and the Mississaugas of the Credit First Nation. Toronto Public Library (TPL) gratefully acknowledges these Indigenous nations for their guardianship of this land.

CLPRC 24-002 Election of Chair of the Committee

Brian Daly called for nominations for the Chair of the City Librarian's Performance Review Committee.

Moved by A. Mohamed

That the City Librarian's Performance Review Committee:

- 1. nominates Alim Remtulla for Chair of the City Librarian's Performance Review Committee.*

Carried

Alim Remtulla agreed to stand for election.

There being no further nominations, it was:

Moved by A. Mohamed:

That the City Librarian's Performance Review Committee:

- 1. closes the nominations for the election of Chair of the City Librarian's Performance Review Committee.*

Carried

Brian Daly declared Alim Remtulla duly elected Chair of the City Librarian's Performance Review Committee by acclamation.

Alim Remtulla assumed the Chair.

CLPRC 24-003 Declarations of Conflicts of Interest

There were no *Declarations of Conflicts of Interest* by members of the City Librarian's Performance Review Committee.

CLPRC 24-004 Approval of Agenda

Moved by J. Hoss

That the City Librarian's Performance Review Committee:

1. *approves the agenda for the May 14, 2024 meeting.*

Carried

CLPRC 24-005 Communications

There were no *Communications* items at the May 14, 2024 City Librarian's Performance Review Committee meeting.

CLPRC 24-006 Presentations

There were no *Presentations* items at the May 14, 2024 City Librarian's Performance Review Committee meeting.

CLPRC 24-007 Motion to Extend the Meeting

Moved by J. Hoss:

That the City Librarian's Performance Review Committee:

1. *extends the meeting until 3:00 p.m.*

Carried

CLPRC 24-008 Closed Meeting

At 1:08 p.m., it was:

Moved by A. Mohamed:

That the City Librarian's Performance Review Committee:

1. *conducts a Closed meeting as the subject matter being considered (City Librarian's 2023 and 2024 Performance Plans) involves personal matters about an identifiable individual – Public Libraries Act, R.S.O. 1990, Chapter P. 44, s. 16.1(4).*

Carried

At 2:29 p.m. the City Librarian's Performance Review Committee resumed its meeting in public.

Adoption of Closed Meeting Action

CLPRC 24-009 City Librarian's 2023 and 2024 Performance Plans

Moved by J. Hoss:

That the City Librarian's Performance Review Committee:

1. recommends to the Toronto Public Library Board that it approves the City Librarian's Performance Review Committee's confidential recommendations for the City Librarian's 2023 and 2024 performance plans; and
2. recommends that the information concerning the City Librarian's 2023 and 2024 performance review not be made public as the subject matter being considered involves personal matters about an identifiable individual.

Carried

CLPRC 24-010 Adjournment

Moved by J. Hoss:

That the City Librarian's Performance Review Committee

1. adjourns the May 14, 2024 City Librarian's Performance Review Committee meeting.

Carried

The meeting ended at 2:30 p.m.

Signed:_____