



MINUTES

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Toronto Public Library Board

Meeting No. 1: Monday, January 19, 2015, from 6:00 p.m. to 8:00 p.m.

Toronto Reference Library, Board Room, 789 Yonge Street, Toronto

Members Present:

Mr. Michael Foderick (Chair)

Mr. Ross Parry (Vice Chair)

Councillor Paul Ainslie

Councillor Ana Bailão

Ms. Lindsay Colley

Councillor Sarah Doucette

Councillor Mary Fragedakis

Mr. Cameron MacKay

Mr. Kenneth Stewart

Ms. Andrea Tagalakis

Mr. Benjamin Wulffhart

Regrets:

Mr. Kevin McGuire

15-001 Call to Order

Michael Foderick called the meeting to order at 6:00 p.m. Vickery Bowles was welcomed as the new City Librarian effective January 5, 2015 and Susan Caron as Acting Director, Collections Management effective January 19, 2015.

He expressed appreciation to Anne Bailey for her service as Acting City Librarian from July 2014 to January 2015. Ms. Bailey was presented with a book from the Board.

15-002 Declarations of Conflict of Interest

There were no Declarations of Conflict of Interest by members of the Library Board.

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15-003 Approval of Agenda*Moved by R. Parry, seconded by B. Wulffhart:**That the Toronto Public Library Board approves the agenda as revised to:*

1. *replace Agenda Item No. 13 – 2015 Operating Budget – Update verbal report for information with Agenda Item No. 12a – 2015 Operating Budget – Update written report for approval; and*
2. *add a presentation under Agenda Item No. 9 from Miroslav Glavic regarding Agenda Item Nos. 11 – Toronto Public Library Board – 2015 Meeting Locations Schedule and 12 – Live Web Broadcasting of Library Board Meetings – Update.*

*Carried***15-004 Confirmation of December 15, 2014 Toronto Public Library Board Meeting Minutes***Moved by Councillor Ainslie, seconded by A. Tagalakis:**That the Toronto Public Library Board:*

1. *confirms the Minutes of the December 15, 2014 Toronto Public Library Board meeting.*

*Carried***15-005 Confirmation of December 15, 2014 Toronto Public Library Board Closed Meeting Minutes***Moved by R. Parry, seconded by C. MacKay:**That the Toronto Public Library Board:*

1. *confirms the Minutes of the December 15, 2014 Toronto Public Library Board Closed meeting.*

*Carried***Business Arising from the Minutes****15-006 a. December 12, 2014 Communication from House of Anansi Press Inc. (Resolution No. 14-219 – Communications)**

Vickery Bowles, City Librarian, provided the following information to update the Board regarding the *Sell Books to the Library* pilot project:

- i. The pilot project approved by the Board at the September 8, 2014 meeting was launched on December 1, 2014; to date 26 books have been purchased from the public;

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Business Arising from the Minutes – continued**a. December 12, 2014 Communication from House of Anansi Press Inc. (Resolution No. 14-219 – *Communications*) – continued**

- ii. A review of the pilot project will be conducted in six months and one year;
- iii. The number of books purchased by the Library will remain the same as before the pilot began. The books purchased from the public will supplement the collection so that the wait for books on hold will be less;
- iv. In 2014, Toronto Public Library spent \$18 million on materials in all formats, including print and digital; more than 80% of this amount was spent in Canada. The Library also promotes authors, books and reading in branches and on the website; and
- v. The response to Matt Williams, VP, Publishing Operations, House of Anansi Press Inc. is provided as Communication (i) in the January 19, 2015 Board meeting agenda package.

15-007 b. 2015 Budget Consultation Dates (Resolution No. 14-224 – *Potential Operating Budget Cost Savings*)

Vickery Bowles advised of the following upcoming dates and locations for public consultation on the proposed 2015 operating budget in the four districts of the City to take place in the evenings:

Monday, February 2nd – Toronto Reference Library – Beeton Auditorium;
Tuesday, February 3rd – Brentwood Branch – Meeting Room;
Wednesday, February 4th – Cedarbrae Branch – Auditorium;
Monday, February 9th – North York Central Library – Concourse.

An e-mail will be sent to Board members with specific details of the meetings, including start times.

Staff was requested to attend Councillors' upcoming Town Hall meetings to answer questions regarding the Library's 2015 budgets.

Moved by K. Stewart, seconded by B. Wulffhart:

That the Toronto Public Library Board:

- 1. *receives the Business Arising from the Minutes verbal reports for information.*

Carried

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15-008 Chair's Report**Design Challenge**

Linda Mackenzie, Director, Research and Reference Libraries, introduced Emily Smith, Content Strategist, Chris Casselman, Partnership Developer and Cam Gauthier, Creative Technologist from *no campfire required.

The Board was advised that on November 6, 2014, Ryerson University's Transmedia Zone, Penguin Books, and the Toronto Reference Library teamed up with over 60 readers, storytellers, designers, makers and innovators to envision the library of the future. Teams tackled design fictions for architecture, interface design, and narrative. The design challenge was successful in generating outside-of-the-box ideas that envisioned the future of story, community, and learning, with the library at the forefront of each concept.

The day's events were captured on video by *no campfire required who will be producing a full-length interactive documentary film. A video trailer for this documentary that explores the future of the library with some of Canada's most dynamic thinkers was shown to the Board.

Staff will provide Board members with information for accessing the full-length documentary when it is available.

Michael Foderick noted the following highlights from the Chair's Report:

- a) the Library's e-content circulation on Overdrive was the highest in the world in 2014; and
- b) the upcoming 10th anniversary of The Book Lover's Ball will take place on February 5 at the Toronto Reference Library.

Moved by R. Parry, seconded by Councillor Fragedakis:

That the Toronto Public Library Board:

1. receives the Chair's Report for information.

Carried

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15-009 Communications*Moved by L. Colley, seconded by C. MacKay:**That the Toronto Public Library Board:*

1. *receives Communication (a) representative of approximately 4,500 emails sent to Mayor John Tory, copying the Toronto Public Library Board regarding the Toronto Public Library Board 2015 budget between December 14, 2014 and January 8, 2015;*
2. *receives Communications (b) from 127 individuals to Mayor John Tory, copied to the Toronto Public Library Board with individualized messages regarding the Toronto Public Library 2015 budget between December 14 and December 29, 2014;*
3. *receives Communication (c) from Michael Foderick, Chair, Toronto Public Library Board, dated December 18, 2014 sent electronically in response to the generic and individualized messages [see Communications (a) and (b) above] regarding the Toronto Public Library 2015 budget;*
4. *receives Communications (d) from 58 individuals to Michael Foderick, in response to his December 18, 2014 [see Communication (c) above] communication regarding the Toronto Public Library 2015 budget between December 18, 2014 and January 5, 2015;*
5. *receives Communication (e) – Lobbying Disclosure Form as provided for in the Board’s Lobbying Disclosure for Board Members Policy from Michael Foderick, Chair, Toronto Public Library Board dated December 15, 2014 regarding legal referral knowledge for librarians and setting up displays at TPL branches;*
6. *receives Communication (f) – Lobbying Disclosure Form as provided for in the Board’s Lobbying Disclosure for Board Members Policy from Michael Foderick, Chair, Toronto Public Library Board dated December 18, 2014 regarding a potential Library partnership;*
7. *receives Communication (g) – Response to Toronto Star editorial from Michael Foderick, Chair, Toronto Public Library Board dated December 23, 2014;*
8. *receives Communication (h) from Harry Thurston, Chair, The Writers’ Union of Canada to Michael Foderick, Chair, Toronto Public Library Board dated January 8, 2015 regarding the Library’s program for the purchase of second-hand copies of books;*
9. *receives Communication (i) from Vickery Bowles, City Librarian to Matt Williams, VP, Publishing Operations, House of Anansi Press Inc. dated January 13, 2015 in response to his letter of December 12, 2014 regarding the Sell Books to the Library program, provided to the Board at the December 15, 2014 meeting; and*

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Communications – continued

10. *receives Communication (j) from Vickery Bowles, City Librarian to Harry Thurston, Chair, The Writers' Union of Canada dated January 13, 2015 in response to his letter of January 8, 2015 [see Communication (h) above].*

Carried**Presentations**

- 15-010** **Miroslav Glavic regarding Agenda Item Nos. 11 –Toronto Public Library Board – 2015 Meetings Locations Schedule and 12 – Live Web Broadcasting of Library Board Meetings – Update**

Mr. Glavic addressed the Board regarding the following:

- the importance of holding meetings in the suburbs, outside the downtown core; and
- less expensive options for live web broadcasting of Board meetings.

Moved by Councillor Doucette, seconded by Councillor Ainslie:

That the Toronto Public Library Board:

1. *receives the presentation from Miroslav Glavic regarding Agenda Item No. 11 – Toronto Public Library Board – 2015 Meetings Locations Schedule and 12 – Live Web Broadcasting of Library Board Meetings - Update, for information.*

Carried***Items for Approval:***

- 15-011** **North York Central Library Elevator Modernization – Award of Tender**

Moved by Councillor Fragedakis, seconded by A. Tagalakis:

That the Toronto Public Library Board:

1. *awards the contract to the lowest bidder, Cantech Elevators Inc., for the modernization of the four existing elevators at North York Central Library, at a cost of \$731,500, which includes a contingency of \$66,500 [excluding Harmonized Sales Tax (HST)]; and*
2. *authorizes and directs the appropriate Library staff to take the necessary action to give effect thereto.*

Carried

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15-012 Toronto Public Library Board – 2015 Meeting Locations Schedule*Moved by Councillor Ainslie, seconded by B. Wulffhart:**That the Toronto Public Library Board:*

1. *approves the Toronto Public Library Board 2015 meetings locations schedule.*

*Carried***15-013 Live Web Broadcasting of Library Board Meetings****Library Board Decision**

The Toronto Public Library Board on January 19, 2015 adopted the following:

*Moved by Councillor Fragedakis, seconded by Councillor Doucette:**That the Toronto Public Library Board:*

1. *receives the Live Web Broadcasting of Library Board Meetings report, for information.*

Carried as amended unanimously

Recorded Vote Requested:

Yes – 11

Councillor Ainslie, Councillor Bailão, Lindsay Colley, Councillor Doucette, Michael Foderick, Councillor Fragedakis, Cameron MacKay, Ross Parry, Kenneth Stewart, Andrea Tagalakakis and Benjamin Wulffhart.

No – 0

Motions

See the following recommendation in the staff report:

That the Toronto Public Library Board:

1. *considers the lower-cost delivery options for the live web broadcasting of Toronto Public Library Board meetings.*

*Amended**Moved in amendment by Councillor Fragedakis, seconded by Councillor Doucette:**That the Toronto Public Library Board:*

1. *receives the Live Web Broadcasting of Library Board Meetings report, for information.*

Carried

Councillor Doucette requested that staff inquire at the 2015 budget public consultation meetings regarding public interest in accessing Library Board meetings via the web, providing the potential costs of making this available.

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15-014 2015 Operating Budget - Update

Larry Hughsam, Director, Finance and Treasurer, provided a presentation updating the Board regarding the 2015 operating budget.

At the request of the Michael Foderick, Ross Parry presided over the meeting.

Moved by M. Foderick, seconded by C. MacKay:

That the Toronto Public Library Board:

1. *reconfirms its rejection of the City staff-recommended cut to the collections budget of \$0.216 million and changes to open hours at neighbourhood branches resulting in a savings of \$0.290 million, and approves the following:*
 - a. *revises the further reduction to the security guard budget from \$0.513 million to \$0.200 million for a revised annual budget of \$1.313 million; and*
 - b. *revises the increase in the draw from development charges reserve from \$0.507 million to \$0.306 million, for a revised annual draw of \$3.476 million, to fund collections;**resulting in a revised 2015 operating budget request of \$171.555 million net (\$188.196 million gross), which maintains open hours and collections, and meets the City staff-recommended net budget increase of 2.3%.*

Carried

Michael Foderick returned to chairing the meeting.

Recorded Vote Requested:

Yes – 10

Councillor Ainslie, Councillor Bailão, Lindsay Colley, Councillor Doucette, Michael Foderick, Cameron MacKay, Ross Parry, Kenneth Stewart, Andrea Tagalakakis and Benjamin Wulffhart.

No – 1

Councillor Fragedakis

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Items for Information:

15-015 2015 Operating Budget – Security Guard Update

Moved by Councillor Fragedakis, seconded by C. MacKay:

That the Toronto Public Library Board:

1. receives the 2015 Operating Budget – Security Guard Update for information.

Carried

15-016 Board Resolutions – Status Report

Moved by Councillor Ainslie, seconded by L. Colley:

That the Toronto Public Library Board:

1. receives the Board Resolutions – Status Report for information.

Carried

15-017 Adjournment

Moved by Councillor Doucette, seconded by C. MacKay:

That the Toronto Public Library Board:

1. adjourns the January 19, 2015 Toronto Public Library Board meeting.

Carried

The meeting ended at 8:00 p.m.

Signed: _____