



## Toronto Public Library Board – Draft Meeting Minutes

### Meeting Details

Meeting Number: 09

Date: Monday, 02 December, 2024

Time: 6:00 p.m. to 8:05 p.m.

Location: Toronto Reference Library, Boardroom, 789 Yonge Street and via WebEx

### Members Present (in person)

Alim Remtulla (Chair)

Jonathan Hoss (Vice Chair)

Sakariya Ahmed

Amina Mohamed

Soo Wong

### Members Present (via WebEx)

Councillor Paul Ainslie

Justice Faith Betty

Deputy Mayor Amber Morley

### Regrets

Tamara Balan

Serda Evren

#### 24-201 Call to Order

Alim Remtulla, Chair, called the meeting to order at 6:05 p.m. and welcomed all to the meeting.

Alim then introduced Vickery Bowles, City Librarian.

Vickery recognized that it is important to acknowledge that the land on which Toronto Public Library is located is Indigenous. She indicated this is the traditional territory of the Haudenosaunee Confederacy, the Wendat, and the Mississaugas of the Credit First Nation. Toronto Public Library gratefully acknowledges these Indigenous nations for their guardianship of this land.

Vickery then introduced the participants in the meeting.

#### 24-202 Declarations of Conflicts of Interest

There were no *Declarations of Conflicts of Interest* by members of the Library Board at the December 02, 2024 meeting.

#### 24-203 Approval of Agenda

**Moved by** Justice Faith Betty, **seconded by** Soo Wong:

**That** the Toronto Public Library Board:

1. Approve the agenda.

**Carried**

#### 24-204 Confirmation of the October 28, 2024 Toronto Public Library Board Meeting Minutes

**Moved by** Justice Faith Betty, **seconded by** Sakariya Ahmed:

**That** the Toronto Public Library Board:

1. *confirms the minutes of the October 28, 2024 Toronto Public Library Board meeting.*

**Carried**

#### 24-205 Confirmation of the October 28, 2024 Toronto Public Library Board Closed Meeting Minutes

**Moved by** Deputy Mayor Amber Morley, **seconded by** Jonathan Hoss:

**That** the Toronto Public Library Board:

1. confirms the minutes of the October 28, 2024 Toronto Public Library Board meeting.

**Carried**

#### 24-206 Confirmation of the November 12, 2024 Strategic Planning Steering Committee Meeting Minutes

**Moved by** Jonathan Hoss, **seconded by** Soo Wong:

**That** the Toronto Public Library Board:

1. confirms the minutes of the November 12, 2024 Strategic Planning Steering Committee meeting.

**Carried**

#### 24-207 Approval of Consent Agenda Items

**Moved by** Soo Wong, **seconded by** Jonathan Hoss:

**That** the Toronto Public Library Board:

1. approves the consent agenda.

**Carried**

#### 24-208 Business Arising from the Minutes

There were no *Business Arising from the Minutes* items at the December 02, 2024 meeting.

#### 24-209 City Librarian's Report (*Received by Consent*)

**That** the Toronto Public Library Board:

1. receives the City Librarian's Report for information.

**Carried**

#### 24-210 Communications

There were no *Communications* items at the December 02, 2024 meeting.

## 24-211 Presentations

There were no *Presentations* at the December 02, 2024 meeting.

## 24-212 TPL Board Education – TPL Foundation Update

Will Scott, CEO of the Foundation, and Anne Maggisano, Chair of the Foundation Board, presented an update on the activities and fundraising efforts of the Foundation for the Board. The presentation provided an overview of the support the Foundation provides for the work of the Library; the projects made possible by donors; the growth of the Foundation's revenue over the past five years and an estimate for 2025; and its fundraising focus areas for the future.

Alim Remtulla thanked the Foundation for their tremendous fundraising efforts and collaboration with the Library,

**Moved by Amina Mohamed, seconded by Sakariya Ahmed:**

**That** the Toronto Public Library Board:

1. receives the TPL Foundation Update presentation for information.

**Carried**

## Items for Action

### 24-213 Strategic Plan 2025-2029: Creating connection and belonging for Torontonians to thrive in every neighbourhood

Amina Mohamed, Chair of the Strategic Planning Steering Committee, provided an overview of the discussion at the last Strategic Planning Steering Committee meeting. Afterwards, Shawn Mitchell, Director, Policy, Planning & Performance Management, and Moe Hosseini-Ara, Director, Branch Operations and Customer Experience, delivered a presentation that reviewed highlights of the report for the Board.

**Moved by Jonathan Hoss, seconded by Soo Wong:**

**That** the Toronto Public Library Board:

1. approve the strategic objectives and sample key actions outlined in the [report presented at the November 12, 2024 Steering Committee meeting](#).

**Carried**

## 24-214 Goldhawk Park Branch Grounds Construction – Award of Contract (Approved by Consent)

**That** the Toronto Public Library Board:

1. approves a commitment with Struct-Con Construction Limited for rehabilitation and upgrade of the grounds at Goldhawk Park branch with a total value of \$937,083, excluding HST, comprised of the following:
  - a. an award of construction contract at a cost of \$851,894 based on being the lowest total compliant price; and
  - b. a 10% contingency of \$85,189.

**Carried**

## 24-215 Richview Branch Waterproofing – Increase to Contract (Approved by Consent)

**That** the Toronto Public Library Board:

1. approves an increase to the commitment with Restorex Contracting Limited for repairing the main water supply system for Richview branch, estimated at \$400,000, bringing the total value of the contract commitment to approximately \$1,120,000, excluding HST.

**Carried**

## 24-216 2025 Interim Budget Estimates (Approved by Consent)

**That** the Toronto Public Library Board:

1. adopts the 2025 interim operating budget of \$126.146 million gross (\$115.357 million net), subject to Council approval; and
2. adopts the 2025 interim capital budget of \$25.020 million gross (\$14.284 million debt), subject to Council approval.

**Carried**

## Items for Information

### 24-217 Revised 2025 Operating Budget Submission

Larry Hughsam, Director, Finance and Treasurer, provided an overview of the report for the Board.

**Moved by** Amina Mohamed, **seconded by** Jonathan Hoss:

**That** the Toronto Public Library Board:

1. receives the Revised 2025 Operating Budget Submission report for information.

**Carried**

### 24-218 Operating Budget Monitoring Report – September 30, 2024

Larry Hughsam provided an overview of the report for the Board.

**Moved by** Jonathan Hoss, **seconded by** Sakariya Ahmed:

**That** the Toronto Public Library Board:

1. receives the Operating Budget Monitoring Report – September 30, 2024 report for information.

**Carried**

### 24-219 Capital Budget Monitoring Report – September 30, 2024

Larry Hughsam provided an overview of the report for the Board.

**Moved by** Sakariya Ahmed, **seconded by** Soo Wong:

**That** the Toronto Public Library Board:

1. receives the Capital Budget Monitoring Report – September 30, 2024 report for information.

**Carried**

### 24-220 Audit Plan for the Year Ending December 31, 2024 (Received by Consent)

**That** the Toronto Public Library Board:

1. receives the Audit Plan for the Year Ending December 31, 2024 report for information.

**Carried**

## Item for Action

### 24-221 Sponsorship for AI Upskilling Initiative

Pam Ryan, Director, Service Development and Innovation, addressed questions about the public report before moving into a closed meeting to review the confidential attachments.

## Closed Meeting

### 24-222 Closed Meeting

At 7:06 p.m., it was:

**Moved by Jonathan Hoss, seconded by Soo Wong:**

**That the Toronto Public Library Board:**

1. *conducts a Closed meeting as the first subject matter being considered (Sponsorship for AI Upskilling Initiative – confidential attachments) involves the security of the property of the Board; the second subject matter being considered (Branch Relocation) involves the security of the property of the Board; the third subject matter being considered (Collective Bargaining) involves labour relations or employee negotiations; and the fourth matter being considered (Update from the City Librarian Selection Committee) involves personal matters concerning an identifiable individual. Public Libraries Act, R.S.O. 1990, Chapter P. 44, s. 16.1(4).*

**Carried**

At 7:50 p.m., in closed session, the Board voted to extend the meeting.

**Moved by Jonathan Hoss, seconded by Soo Wong:**

**That the Toronto Public Library Board:**

1. *extends the meeting until the completion of the agenda.*

**Carried**

At 8:04 p.m., the Board resumed its meeting in public.

#### **24-223 Adoption of Closed Meeting Actions: Sponsorship for AI Upskilling Initiative**

**Moved by** Jonathan Hoss, **seconded by** Deputy Mayor Amber Morley:

**That** the Toronto Public Library Board:

1. *adopts the confidential recommendations in Attachment 1; and*
2. *authorizes the release of the name and general terms of the sponsorship arrangement once negotiations are complete and the public announcement planned for Q1 2025 has been made.*

**Carried**

#### **24-224 Adoption of Closed Meeting Actions: Branch Relocation**

**Moved by** Soo Wong, **seconded by** Jonathan Hoss:

**That** the Toronto Public Library Board:

1. *approves the recommendations in the Confidential staff report; and*
2. *approves the recommendations and information in the confidential report will not be made public until authorized, as it relates to the security of the property of the Board. Public Libraries Act, R.S.O. 1990, Chapter P. 44, s. 16.1(4).*

**Carried**

#### **24-225 Adoption of Closed Meeting Actions: Collective Bargaining**

**Moved by** Amina Mohamed, **seconded by** Soo Wong:

**That** the Toronto Public Library Board:

1. *receives the Collective Bargaining verbal report for information; and*
2. *approves that information in the confidential verbal report will not be made public as it involves labour relations or employee negotiations Public Libraries Act, R.S.O. 1990, Chapter P. 44, s. 16.1(4).*

**Carried**

**24-226 Adoption of Closed Meeting Actions: Update from the City Librarian Selection Committee**

**Moved by** Councillor Paul Ainslie, **seconded by** Amina Mohamed:

**That** the Toronto Public Library Board:

1. receives the Update from the City Librarian Selection Committee verbal report for information; and
2. approves that information in the confidential verbal report will not be made public as it involves personal matters concerning an identifiable individual. Public Libraries Act, R.S.O. 1990, Chapter P. 44, s. 16.1(4).

**Carried**

**24-227 Adjournment**

**Moved by** Soo Wong, **seconded by** Jonathan Hoss:

**That** the Toronto Public Library Board:

1. adjourns the December 02, 2024 Toronto Public Library Board meeting.

**Carried**

The meeting ended at 8:05 p.m.

Signed: \_\_\_\_\_