

Toronto Public Library Board

Meeting No. 10: Monday, December 16, 2019, from 6:00 p.m. to 6:40 p.m.

Toronto Reference Library, Boardroom, 789 Yonge Street, Toronto

Members Present:

Ms. Sue Graham-Nutter (Chair)

Mr. Jonathan Hoss (Vice Chair)

Councillor Paul Ainslie

Mr. Fenton Jagdeo

Ms. Jennifer Liu

Ms. Alison Menary

Councillor Gord Perks

Ms. Andrea Geddes Poole

Mr. Alim Remtulla

Regrets:

Mr. Sarwar Choudhury

19-221 Call to Order

Sue Graham-Nutter, Chair, called the meeting to order at 6:00 pm.

Ms. Graham-Nutter gratefully acknowledged that the Toronto Reference Library is on Indigenous land. She indicated this is the traditional territory of the Haudenosaunee Confederacy (also known as the Six Nations Confederacy), the Wendat, and the Mississaugas of the Credit First Nation. Toronto Public Library gratefully acknowledges these Indigenous nations for their guardianship of this land. Ms. Graham-Nutter reminded and reaffirmed as Torontonians and Canadians, accountability to these Indigenous nations, and to all Indigenous peoples and communities living in Toronto.

Ms. Graham-Nutter further indicated that this land is also part of the Dish with One Spoon territory, that includes a treaty between the Haudenosaunee Confederacy, the Anishinaabek and allied nations, to peaceably share and care for this land, its waters, and all of the biodiversity in the Great Lakes region. All those who come to live and work here are responsible for honouring this treaty in the spirit of peace, friendship, and respect.

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Call to Order – continued

On behalf of the Board, Sue Graham-Nutter extended appreciation to Brendan Haley, outgoing President, Toronto Public Library Workers Union, Local 4948, for his more than 40 years of service to Toronto Public Library, in addition to his work with the Union. Mr. Haley was a Union President in the former Toronto Public Library, and served as both Vice President and President of the current Local 4948. Ms. Graham-Nutter wished him a happy and healthy retirement.

Congratulations were extended to Brandon Haynes, recently elected President of Local 4948; Gobi Sooriyakumar, recently acclaimed Vice President; Viveca Gretton, re-elected as Recording Secretary; and Carmela Corrado, re-elected as Treasurer.

Ms. Graham-Nutter reminded the Board of the 2019 Self-Evaluation Survey currently available for completion by all Board members. The results of the survey will be made available at the January 2020 meeting.

19-222 Declarations of Conflicts of Interest

There were no *Declarations of Conflicts of Interest* by members of the Library Board.

19-223 Approval of Agenda

Moved by A. Remtulla, seconded by J. Liu:

That the Toronto Public Library Board:

1. *approves the agenda.*

Carried

19-224 Confirmation of November 25, 2019 Toronto Public Library Board Meeting Minutes

Moved by A. Menary, seconded by F. Jagdeo:

That the Toronto Public Library Board:

1. *confirms the minutes of the November 25, 2019 Toronto Public Library Board meeting.*

Carried

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19-225 Approval of Consent Agenda Items

Moved by A. Geddes Poole, seconded by A. Remtulla:

That the Toronto Public Library Board:

1. *approves the consent agenda and all other items not held on consent.*

Carried

19-226 Business Arising from the Minutes

There were no *Business Arising from the Minutes* items at the December 16, 2019 meeting.

19-227 City Librarian's Report (*Received for Information by Consent*)

That the Toronto Public Library Board:

1. *receives the City Librarian's Report for information.*

Carried

19-228 Communications

There were no *Communications* items at the December 16, 2019 meeting.

19-229 Presentations

There were no *Presentations* at the December 16, 2019 meeting.

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19-230 Toronto Public Library Board Education – Branch Experience

Moe Hosseini-Ara, Director, Branch Operations and Customer Experience, introduced Heather Mathis, Divisional Support Manager and Claire Argyropoulos, Senior Services Specialist, Branch Operations and Customer Experience.

Ms. Mathis and Ms. Argyropoulos provided the Board with information regarding the Branch Experience project, which began at the Brentwood branch in January 2019; in January 2020 the project will be running in seven district branches. The project's main purpose is to provide an excellent customer experience for library customers. This relates well to the 2020-2024 Strategic Plan Priority D: *investing in staff to deliver exceptional customer experiences in a complex and changing environment.*

The goals of the project are:

1. Customers get better service at the first point of contact (and staff are more comfortable and confident in answering questions);
2. More and better technology support for all services; and
3. Freeing up staff time for outreach, user education and programming.

Training for the project will happen branch-by-branch, starting with district branches and moving to neighbourhood branches as it expands.

Moved by J. Hoss, seconded by A. Remtulla:

That the Toronto Public Library Board:

1. *receives the Toronto Public Library Board Education – Branch Experience presentation for information.*

Carried

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Item for Approval:**19-231 Centennial Branch – Increase to Architect Contract for Net Zero Building**

Alyssa Van Graft, Director, Transformational Projects and Gail Rankin, Senior Manager, Facilities Management, reviewed highlights of the report for the Board. Once completed, the Centennial branch capital project is expected to be the first library in Canada to achieve a net zero energy/emissions target.

Moved by F. Jagdeo, seconded by J. Hoss:

That the Toronto Public Library Board:

1. *increases the award of the contract to Ken Fukushima Architecture jointly with McCallum Sather Architects Inc. by \$360,150 for architectural services for the Centennial branch capital project to include additional consulting fees for the design, certification and commissioning of a Net Zero building, for a total contract value of \$980,662 [excluding Harmonized Sales Tax (HST)].*

Carried

19-232 IT Hardware Replacement – Award of Contract (*Approved by Consent*)

Moved by J. Hoss, seconded by Councillor Ainslie:

That the Toronto Public Library Board:

1. *enters into a commitment with CompuCom Canada Co. for the supply of desktops, accessories and professional services, with a total value of no more than \$4,325,000, excluding Harmonized Sales Tax (HST), comprised of the following:*
 - a. *an approximate three (3) year contract, expected to start on January 1, 2020 and end on December 31, 2022, with an estimated value of \$3,245,000; and*
 - b. *a one (1) year renewal option, at the sole discretion of the City Librarian, expected to start on January 1, 2023 and end on December 31, 2023, with an estimated value of \$1,080,000.*

Carried

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19-233 2020 Interim Budget Estimates (Approved by Consent)*That the Toronto Public Library Board:*

1. *adopts the 2020 interim operating budget of \$103.657 million gross (\$94.047 million net), subject to Council approval; and*
2. *adopts the 2020 interim capital budget of \$27.429 million gross (\$10.651 million debt), subject to Council approval.*

Carried**19-234 Bayview Branch – Lease Extension (Approved by Consent)***That the Toronto Public Library Board:*

1. *endorses a lease extension agreement with bcIMC Realty Corporation for the premises occupied by the Bayview branch, Unit 123A in the Bayview Village Shopping Centre for a one (1) year term to commence on February 1, 2021 and terminate on January 31, 2022, substantially on terms and conditions set out in Attachment 1;*
2. *authorizes the City Librarian to act on its behalf to seek City approvals and execute the lease and related documentation.*

Carried**Items for Information:****19-235 Biblio Bash – 2020**

Jennifer Jones, President, and Moira Dossetor, Vice President, Philanthropy, Toronto Public Library Foundation, outlined details of the upcoming April 23, 2020 Biblio Bash at the Toronto Reference Library. The event, which is sold out, will be hosted for the second time by David Chilton. The proceeds from Biblio Bash are used to enhance and expand services at Toronto Public Library.

Jennifer Jones reminded Board members to consider the Toronto Public Library Foundation as part of their year-end philanthropic giving.

Moved by A. Geddes Poole, seconded by A. Remtulla:*That the Toronto Public Library Board:*

1. *receives the Biblio Bash – 2020 verbal report for information.*

Carried

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19-236 Board Resolutions – Status Report (*Received for Information by Consent*)

That the Toronto Public Library Board:

1. receives the Board Resolutions – Status Report for information.

Carried

19-237 Adjournment

Moved by F. Jagdeo, seconded by A. Geddes Poole:

That the Toronto Public Library Board:

1. adjourns the December 16, 2019 Toronto Public Library Board meeting.

Carried

The meeting ended at 6:40 p.m.

Signed: _____