



Toronto Public Library Board – Draft Meeting Minutes

Meeting Details

Meeting Number: 02

Date: Monday, January 23, 2023

Time: 6:00 p.m. to 7:04 p.m.

Location: Toronto Reference Library, Boardroom, 789 Yonge Street and via Webex and Teleconference

Members Present

Sue Graham-Nutter (Chair)

Alim Remtulla (Vice Chair)

Tamara Balan

Andrea Geddes Poole

Jonathan Hoss

Jennifer Liu

Alison Menary

Councillor Amber Morley

Councillor Paul Ainslie

Regrets

Sarwar Choudhury

23-008 Call to Order

Sue Graham-Nutter, Chair called the meeting to order at 6:00 p.m. and welcomed participants, both in-person and virtual attendees.

The Chair then introduced Vickery Bowles, City Librarian.

Vickery Bowles recognized that it is important to acknowledge that the land on which Toronto Public Library is located is Indigenous. She indicated this is the traditional territory of the Haudenosaunee Confederacy, the Wendat, and the Mississaugas of the Credit First Nation. Toronto Public Library (TPL) gratefully acknowledges these Indigenous nations for their guardianship of this land.

Vickery acknowledged that the January 23 meeting might be the last meeting for Sue Graham-Nutter and Andrea Geddes Poole, who will not be returning for the new term of the Board, and thanked them for their service.

Sue Graham-Nutter shared her reflections on her time on the TPL Board and the significance of the Library in her life. She thanked Library staff, TPL Board members and the Foundation for their ongoing support, and the City of Toronto for the opportunity to sit on the TPL Board.

23-009 Declarations of Conflicts of Interest

There were no *Declarations of Conflicts of Interest* by members of the Library Board at the January 23, 2023 meeting.

23-010 Approval of Agenda

Moved by Andrea Geddes Poole, seconded by Alim Remtulla:

That the Toronto Public Library Board:

1. approves the agenda for the January 23, 2023 meeting.

Carried

23-011 Confirmation of December 5, 2022 Toronto Public Library Board Meeting Minutes

Moved by Alim Remtulla, **seconded by** Jennifer Liu:

That the Toronto Public Library Board:

1. *confirms the minutes of the December 5, 2022 Toronto Public Library Board meeting.*

Carried

23-012 Confirmation of December 5, 2022 Toronto Public Library Board Closed Meeting Minutes

Moved by Jonathan Hoss, **seconded by** Jennifer Liu:

That the Toronto Public Library Board:

1. *confirms the minutes of the December 5, 2022 Toronto Public Library Board Closed meeting.*

Carried

23-013 Confirmation of the January 5, 2023 Toronto Public Library Board Special Meeting Minutes

Moved by Alison Menary, **seconded by** Jonathan Hoss:

That the Toronto Public Library Board:

1. *confirms the minutes of the January 5, 2023 Toronto Public Library Board Special meeting.*

Carried

23-014 Approval of Consent Agenda Items

Moved by Alim Remtulla, **seconded by** Jennifer Liu:

That the Toronto Public Library Board:

1. *approves the consent agenda.*

Carried

23-015 City Librarian's Report (Received by Consent)

That the Toronto Public Library Board:

1. *receives the City Librarian's Report for information.*

Carried

23-016 Communications (*Received by Consent*)

That the Toronto Public Library Board:

1. *receives the Communications report for information.*

Carried

23-017 Presentations

Moe Hosseini-Ara, Director, Branch Operations and Customer Experience, introduced Frank Velikonja, President and Chair, Friends of Toronto Public Library, South Chapter, and Rosemary Fontaine, Vice President and Chair, Friends of Toronto Public Library, North Chapter.

Frank and Rosemary updated the Board on the efforts of the North and South chapters of the Friends of Toronto Public Library during the COVID-19 pandemic. The presentation highlighted the work of their volunteers and the subsequent results of their efforts in recent years, including the opening of a new BOOKEnds store and special events at the Toronto Reference Library.

Sue Graham-Nutter thanked the Friends of TPL for their continued hard work on behalf of the Toronto Public Library

Moved by Alim Remtulla, seconded by Jennifer Liu:

That the Toronto Public Library Board:

1. *receives the presentation from Frank Velikonja, President and Chair, Friends of Toronto Public Library, South Chapter, and Rosemary Fontaine, Vice President and Chair, Friends of Toronto Public Library, North Chapter regarding the Friends of Toronto Public Library – Annual Update, for information.*

23-018 Toronto Public Library Board Education – Seniors Digital Literacy Program

Pam Ryan, Director, Service Development and Innovation, introduced Alex Carruthers, Manager, Innovation, Learning & Service Planning and Nan Davies, Manager, Learning & Community Engagement.

Alex and Nan provided an overview of TPL's Seniors Digital Literacy program, delivered in partnership with the Toronto Seniors Housing Corporation, including:

- TPL's commitment to Toronto Seniors Strategy (TSS) 2.0;
- TPL's Seniors Digital Literacy Service Model; and
- the 2022 Annual Evaluation Results.

The presentation highlighted the work of four community librarians, who were funded by generous support from the Toronto Public Library Foundation. Over six months, 160 programs were delivered to over 1,440 participants, with 92% providing positive feedback on their experience.

Moved by Alim Remtulla, seconded by Andrea Geddes Poole:

That the Toronto Public Library Board:

1. *receives the Toronto Public Library Board Education – Seniors Digital Literacy Program presentation for information.*

Carried

Items for Action

23-019 2023 Operating Budget Enhancements

Larry Hughsam, Director, Finance and Treasurer reviewed the highlights of the report.

Moved by Jonathan Hoss, seconded by Alim Remtulla:

That the Toronto Public Library Board:

1. *endorses the 2023 operating budget enhancements, as included in the City's 2023 budget tabled at the January 10, 2023 meeting of the Budget Committee, comprised of:*
 - a. *Community-based Service for Equity Deserving Populations pilot program totalling \$0.000 million net (\$0.141 million gross) with annualized costs totalling \$0.429 million, funded by the Toronto Public Library Foundation;*
 - b. *Financial Empowerment Service totalling \$0.000 million net (\$0.248 million gross) with annualized costs totalling \$0.248 million, funded by the Toronto Public Library Foundation in 2023 and 2024, and by the City beginning in 2025; and*

c. *Social Service Team totalling \$0.000 million net (\$0.500 million gross) with annualized costs totalling \$0.500 million, funded by the Toronto Public Library Foundation in 2023 and 2024, and by the City beginning in 2025.*

Carried

23-020 Materials Selection Policy – 2023 Revisions

Lisa Radha Vohra, Director, Collections Management and Membership Services and Matt Abbott, Manager, Collection Development, presented highlights of the report.

Moved by Councillor Paul Ainslie, seconded by Alim Remtulla:

That the Toronto Public Library Board:

1. *approves the revised Materials Selection Policy (Attachment 1).*

Carried

23-021 Toronto Public Library Board – Self-Evaluation: 2022 Results

Shawn Mitchell, Director, Policy, Planning & Performance Management, reviewed the highlights of the report.

Moved by Alison Menary, seconded by Councillor Amber Morley:

That the Toronto Public Library Board:

1. *receives the results of the Board self-evaluation survey in Attachment 1; and*
2. *directs staff to conduct a survey in 2023.*

Carried

23-022 Motion to Extend the Meeting

Moved by Councillor Paul Ainslie, seconded by Alim Remtulla:

That the Toronto Public Library Board:

1. *extends the meeting until the completion of the agenda.*

Carried

Items for Information

23-023 2023-2032 Capital Budget and Plan – Update - verbal

Larry Hughsam, Director, Finance and Treasurer provided a verbal update on the 2023-2032 Capital Budget and Plan.

Moved by Andrea Geddes Poole, **seconded by** Alim Remtulla:

That the Toronto Public Library Board:

1. receives the 2023-2032 Capital Budget and Plan – Update - verbal report for information.

Carried

23-024 Board Resolutions – Status Report (Received by Consent)

That the Toronto Public Library Board:

1. receives the Board Resolutions – Status Report for information.

Carried

23-025 Adjournment

Moved by Andrea Geddes Poole, **seconded by** Jennifer Liu

That the Toronto Public Library Board:

1. adjourns the January 23, 2023 Toronto Public Library Board meeting.

Carried

The meeting ended at 7:04 p.m.

Signed:_____