

***Outlined below is Section 20 of the Toronto Public Library Board's Procedural By-law before the proposed amendment. In the proposed amendment, only 20.5 is changed.***

## **Meetings**

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<b>20</b>	<b>Agenda</b>	
		.1
		The Chair will establish an agenda for each meeting in consultation with the Secretary. The agenda will include call to order; declarations of interest; confirmation of minutes; public presentations; consideration of communications and reports; other business; and adjournment. Matters proposed for In Camera consideration will be indicated on the public agenda.
		.2
		The order of business set out in the agenda may be changed only by Board resolution.
		.3
		A Member may introduce new business by providing written notice respecting the new business to the Secretary at least six clear days before a meeting so that the item can be included on the agenda.
		.4
		A member of the public may introduce new business to the Board either through a communication or through a request to address the Board, as provided in Sections 37 to 42.
		.5
		New business items may be added to the agenda at the Board meeting by Board resolution. In order to be considered at that meeting, matters must be those which cannot be delayed for reasons of health, safety, emergency, legal deadline or prudent management. All other items will be deferred to the next meeting.
		.6
		Items appearing on the agenda which are not dealt with by the Board at that meeting will be deferred to the next meeting, or removed from the agenda by resolution.

*Excerpt from the Toronto Public Library Board Procedural By-law*