



To: Toronto Public Library Board – January 8, 2001

From: City Librarian

Subject: **2001 Operating Plan and Budget**

Purpose:

To obtain Toronto Public Library Board approval for the submission of the 2001 Operating Plan and Budget.

Funding Implications and Impact Statement:

The Operating Plan and Budget has been forwarded to the City for discussion and consideration during the City's budget process.

Recommendation:

It is recommended that the Toronto Public Library Board approve the 2001 Operating Plan and Budget for the purpose of submission to the City of Toronto for discussion and consideration:

Gross Budget:	\$125,850.5
Revenues:	(12,497.7)
Net Budget:	113,352.8

Background:

	2001	2000	Inc / (dec)	%
Gross Budget	125,850.5	115,283.2	10,567.3	9.2%
Revenues	(12,497.7)	(12,103.0)	(394.7)	-3.3%
Net Budget	113,352.8	103,180.2	10,172.6	9.9%

Explanation of Increase:

Pay equity settlement	3,512.2	3.4%
Negotiated pay increases & other staffing costs	3,937.6	3.8%
	7,449.8	7.2%
Internet services	340.0	0.3%
Electronic service delivery	584.2	0.6%
Required contribution to City Vehicle Reserve Fund	220.0	0.2%
Professional and consulting fees	250.0	0.2%
Services - guard, janitorial, maintenance, utilities	792.0	0.8%
Other	536.6	0.5%
	10,172.6	9.9%

Comments:

The attached 2001 Operating Plan and Budget has been prepared in accordance with instructions issued by the City to all departments and boards. A table of contents shows the title of the sections contained in the document. Pages 1 through 22 provide narrative and figures related to services, business plans, and resource management. The summary figures for the 2001 financial requirements of the Operating Plan begin on page 23.

This 2001 Budget makes provisions for staffing cost increases associated with negotiated settlement for annual increases for salary. It does not provide for harmonization costs.

The 2001 Budget also includes annualization of pay equity costs amounting to \$3.4 million or an additional 3% increase over the 2000 Budget. Although the pay equity agreement for certain Library employees was approved in May of 2000, it did not form part of the 2000 approved budget and, therefore, is not included in the 2000 budget base. The effect of this pay equity agreement is that the Library has a greater pressure than that of all other major City departments.

The attached 2001 Operating Plan and Budget will provide the Library with the necessary funds to meet current service commitments.

To provide Board members with an expanded explanation of the proposed 2001 Operating Plan and Budget, a full presentation will be made at the Board meeting on January 8, 2001.

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Josephine Bryant
City Librarian

List of Attachments:

Please note: The TPL 2001 Operating Plan and Budget attachment is unavailable electronically. If you would like a paper copy, please contact Nancy Marshall at 393-7215.