



**NOTICE OF AMENDMENT TO SECTION 20
OF THE
TORONTO PUBLIC LIBRARY BOARD
PROCEDURAL BY-LAW**

Moved by: Gillian Mason

Seconded by: Rick Goldsmith

WHEREAS there are currently no provisions in the Toronto Public Library Board Procedural By-law (the “By-law”) allowing for the introduction of new business items at a Board meeting other than in situations where consideration of the matter cannot be delayed for reasons of health, safety, emergency, legal deadline or prudent management; and

WHEREAS it is desirable to include provisions in the By-law allowing for the introduction of new business items at a Board meeting under other limited circumstances;

NOW THEREFORE BE IT RESOLVED THAT the current subsection 20(5) of the By-law be repealed and a new subsection 20(5) be substituted therefor, so that section 20 of the By-law in its entirety will read as follows:

- .1 The Chair will establish an agenda for each meeting in consultation with the Secretary. The agenda will include call to order; declarations of interest; confirmation of minutes; public presentations; consideration of communications and reports; other business; and adjournment. Matters proposed for In Camera consideration will be indicated on the public agenda.
- .2 The order of business set out in the agenda may be changed only by Board resolution.
- .3 A member may introduce new business by providing written notice respecting the new business to the Secretary at least six clear days before a meeting so that the item can be included on the agenda.
- .4 A member of the public may introduce new business to the Board either through a communication or through a request to address the Board, as provided in Sections 37 to 42.

- .5 New business items may be added to the agenda at the Board meeting by Board resolution. In order to be considered at that meeting, matters must be those which cannot be delayed for reasons of health, safety, emergency, legal deadline or prudent management. New business items other than those matters identified above, may be added to the agenda at the Board meeting on the affirmative vote of at least two-thirds of the members present and voting. All other items will be deferred to the next meeting.
- .6 Items appearing on the agenda which are not dealt with by the Board at that meeting will be deferred to the next meeting, or removed from the agenda by resolution.

October 29, 2001

Attachment 1: Current *Section 20 – Agenda* – TPLB Procedural By-law before proposed amendment

Attachment 2: *Section 46 – By-law amendment* – TPLB Procedural By-law