

APPROVED MINUTES

Toronto Public Library Board – Budget Committee
Meeting No. 4: Thursday, August 21, 2014, 5:35 p.m. – 7:40 p.m.
Toronto Reference Library, Board Room, 789 Yonge Street, Toronto

Committee Members Present:

Mr. Cameron MacKay (Chair)
Mr. Michael Foderick
Councillor Sarah Doucette

Regrets:

Mr. Kevin McGuire
Councillor Jaye Robinson

BC Call to Order

14-038 Cameron MacKay, Chair, called the meeting to order at 5:35 p.m.

BC Declarations of Conflicts of Interest

14-039 There were no *Declarations of Conflicts of Interest* by members of the Budget Committee at the August 21, 2014 meeting.

BC Approval of Agenda

14-040 *Moved by M. Foderick:*
That the Budget Committee approves the agenda as revised to:
1. *move Agenda Item No. 12 – 2015 Operating Budget - Update to earlier on the agenda.*

Carried

BC Approval of July 28, 2014 Budget Committee Meeting Minutes

14-041 *Moved by M. Foderick:*
That the Budget Committee:
1. *approves the July 28, 2014 Budget Committee Meeting Minutes.*

Carried

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BC Business Arising from the Minutes

14-042 There were no *Business Arising from the Minutes* items at the August 21, 2014 Budget Committee meeting.

BC Communications

14-043 There were no *Communications* items at the August 21, 2014 Budget Committee meeting.

BC Presentations

14-044 There were no *Presentations* at the August 21, 2014 Budget Committee meeting.

Item for Information:

BC 2015 Operating Budget Update

14-045 Larry Hughsam, Director, Finance and Treasurer provided information to update the Board regarding the 2015 operating budget, including:

- a. a proposal to use development charges funding to reduce the contribution from the operating budget used to fund the Technology Asset Management Program is being considered;
- b. the 2015 operating budget is expected to be launched at the City early next year with final approval expected in March or April 2015.

Moved by Councillor Doucette:

That the Budget Committee:

1. receives the 2015 Operating Budget Update verbal report for information.

Carried

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Items for Approval:**BC 2015 – 2024 Capital Budget and Plan Submission****14-046 a. Multi-Branch Renovation Program (SOGP)****b. Humber Bay Branch Potential Expansion**

Larry Hughsam, Director, Finance & Treasurer, provided the Board with an update on the Library's 2015 - 2024 capital budget and plan submission.

Committee Decision

The Budget Committee adopted the following:

Moved by M. Foderick:

That the Budget Committee:

1. *recommends that the Toronto Public Library Board approves the 2015 - 2024 capital budget and plan submission which meets the City debt targets, and requests funding of \$14.450 million debt (\$19.334 million gross) in 2015 and \$153.235 million debt (\$242.367 million gross) over 2015 - 2024; and*
2. *defers the Humber Bay Branch Potential Expansion report to the December 2014 (or subsequent) Budget Committee meeting.*

Carried as amended

See the following staff recommendation:

That the Budget Committee recommends that the Toronto Public Library Board:

1. *approves the 2015 - 2024 capital budget and plan submission, which meets the City debt targets, and requests funding of \$14.450 million debt (\$19.334 million gross) in 2015 and \$153.235 million debt (\$242.367 million gross) over 2015 - 2024.*

Amended

Motions:

See the following motions to amend:

Moved in amendment by M. Foderick:

That the staff recommendation be amended by adding the following recommendation:

That the Budget Committee:

1. *defers the Humber Bay Branch Potential Expansion report to the December 2014 (or subsequent) Budget Committee meeting.*

Carried

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2015 – 2024 Capital Budget and Plan Submission – continued

Moved in amendment by M. Foderick:

That the staff recommendation be amended by adding the following recommendations:

That the Budget Committee:

1. *recommends that the Toronto Public Library Board requests that the “State of Good Repair” component of the Capital Budget be reformatted to separate out any projects that are not necessary to maintain a state of good repair, (for example, but not limited to: optional functionality upgrades and optional accessibility upgrades), and that they be referred to as something other than “state of good repair;”*
2. *requests staff report back to the Budget Committee on a new recommended name for the “SOGR backlog” that more precisely conveys what it actually is; this report is to include a clear explanation of what the remainder of the approximately \$44 million “state of good repair backlog” is, including highlighting the fact that it is not \$44 million dollars’ worth of projects that should be undertaken today*

Withdrawn

BC Acquiring Collections from the Public

14-047 Committee Decision

Moved by M. Foderick:

That the Budget Committee recommends that the Toronto Public Library Board:

1. *initiates a pilot project at the Toronto Reference Library in 2014 to test the practicality and value of purchasing collections materials from the public, reporting back to the Library Board at six months and then one year after implementation; and*
2. *requests staff to implement the necessary measures to increase the volume of saleable material donated by the public for re-sale by the Library, reporting back to the Library Board one year after implementation.*

Carried as amended

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Acquiring Collections from the Public – continued

See the following staff recommendation:

That the Budget Committee recommends that the Toronto Public Library Board:

1. *launches a pilot project in 2014 to test the practicality and value of increasing the volume of saleable material donated by the public for re-sale by the Library, as an alternative to a pilot project for acquiring books from the public for addition to the Library's collections.*

*Amended***Motions:**

See the following motion to amend:

*Moved in amendment by M. Foderick:**That the staff recommendation be replaced with the following recommendations:**That the Budget Committee recommends that the Toronto Public Library Board:*

1. *initiates a pilot project at the Toronto Reference Library in 2014 to test the practicality and value of purchasing collections materials from the public, reporting back to the Library Board at six months and then one year after implementation; and*
2. *requests staff to implement the necessary measures to increase the volume of saleable material donated by the public for re-sale by the Library, reporting back to the Library Board one year after implementation.*

*Carried***Items for Information:****BC Branch Staffing Reduction Impacts****14-048 Committee Decision***Moved by M. Foderick:**That the Budget Committee:*

1. *receives the Branch Staffing Reduction Impacts report for information.*

Carried

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BC Security Guard Services – Update

14-049 Committee Decision

Moved by M. Foderick:

That the Budget Committee:

1. *defers the Security Guard Services – Update report to the next meeting of the Budget Committee;*

Carried

2. *requests staff to report back on the projected cost of providing mobile security guard response to the 31 branches that now have some in-house security (other than TRL and NYCL) through mobile (roving) security guard response, similar to what is currently given to the other 68 branches. This analysis is to include the cost and projected response time of six mobile security guards (at a cost of approximately \$75,000 each) distributed as appropriate city-wide; and*

Carried

3. *requests staff to report back on how many mobile guards might be needed to achieve a 10 - 15 minute response time city-wide.*

Carried

BC Adjournment

14-050 Moved by S. Doucette:

That the Budget Committee:

1. *adjourns the August 21, 2014 meeting of the Budget Committee.*

Carried

The meeting ended at 7:40 p.m.

Signed: _____