



STAFF REPORT INFORMATION ONLY

2014 Operating Budget Target

Date:	June 10, 2013
To:	Budget Committee
From:	City Librarian

SUMMARY

The purpose of this report is to provide the Toronto Public Library Board's Budget Committee with an update of the 2014 operating budget target received from the City.

The 2014 operating budget target is an increase of 0%, which means that cost savings or additional revenues are required to offset budget pressures.

FINANCIAL IMPACT

A 2014 operating budget target increase of 0% means that cost savings or additional revenues are required to offset budget pressures.

As part of the 2013 operating budget submission, staff prepared the *Preliminary 2013 - 2015 Operating Pressures* that showed a 2014 budget outlook pressure of \$4.352 million representing a 2.6% annual budget increase. Based on a 0% target increase, cost savings or additional revenues totalling \$4.352 million would need to be found to meet target.

The Director, Finance and Treasurer has reviewed this financial impact statement and is in agreement with it.

BACKGROUND

As part of the budget process, the City Manager and Deputy City Manager and Chief Financial Officer provide instructions to be used to complete the budget submission. Included in the instructions are budget targets.

COMMENTS

The operating budget instructions received by the Library in late May 2013, *2014 Operating Budget Directions and Guidelines*, included a 0% budget increase assigned to all divisions and agencies as shown on Attachment 1. With a 0% increase, the 2014 net operating budget would remain at the same level as the approved 2013 operating budget of \$165.360 million.

As part of the 2013 operating budget submission, staff prepared the *Preliminary 2013 - 2015 Operating Pressures* that showed a 2014 budget outlook pressure of \$4.352 million representing a 2.6% annual budget increase as extracted below:

	2014 Incremental Outlook		
	STAFF	NET \$000s	%
2013 COUNCIL APPROVED BUDGET	1,713.4	165,359.6	
PRESSURES			
Salaries & Benefits			
COLA increase 1.75%		2,379.3	1.4%
Reverse one extra working day		(476.9)	-0.3%
Step and progression pay		316.5	0.2%
Fringe benefits increase		218.7	0.1%
	0.0	2,437.6	1.4%
Other Costs			
Operating impact of capital projects	20.0	973.0	0.6%
General economic increases		637.6	0.4%
Library collections economic increase		303.6	0.2%
	20.0	1,914.2	1.2%
2014 INCREMENTAL OPERATING PRESSURES	20.0	4,351.8	2.6%

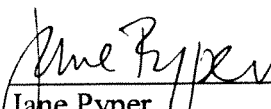
Based on a 0% target increase, cost savings or additional revenues totalling \$4.352 million would need to be found to meet target.

Library staff will update the 2014 operating budget outlook and report to the next meeting of the Budget Committee.

CONTACT

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SIGNATURE


Jane Pyper
City Librarian

ATTACHMENTS


Attachment 1: City of Toronto – 2014 Operating Budget – Budget Reduction Targets

Attachment 1

 City of Toronto 2014 Operating Budget Budget Reduction Targets		
	2013 Net Approved Budget* (A)	0% Reduction Target (B)
(In \$000's)		
Citizen Centred Services "A"		
Affordable Housing Office	1,194.8	1,194.8
Children's Services	76,716.4	76,716.4
Court Services	(13,783.2)	(13,783.2)
Economic Development, Culture & Tourism	45,401.8	45,401.8
Emergency Medical Services	68,575.5	68,575.5
Long Term Care Homes & Services	45,947.3	45,947.3
Parks, Forestry & Recreation	273,071.4	273,071.4
Shelter Support & Housing Administration	218,869.3	218,869.3
Social Development, Finance & Administration	28,733.7	28,733.7
Toronto Employment Social Services	188,324.8	188,324.8
Sub-Total Citizen Centred Services "A"	933,051.9	933,051.9
Citizen Centred Services "B"		
City Planning	14,430.4	14,430.4
Fire Services	361,378.8	361,378.8
Municipal Licensing & Standards	20,214.5	20,214.5
Policy, Planning, Finance & Administration	9,594.2	9,594.2
Engineering & Construction Services	7,604.2	7,604.2
Toronto Buildings	(11,031.3)	(11,031.3)
Transportation Services	205,955.5	205,955.5
Sub-Total Citizen Centred Services "B"	608,146.4	608,146.4
Internal Services		
Office of the DCM & Chief Financial Officer	9,135.7	9,135.7
Office of the Treasurer	29,766.1	29,766.1
Facilities Management & Real Estate	63,174.1	63,174.1
Fleet Services	164.8	164.8
Information & Technology	67,846.5	67,846.5
311 Toronto	10,360.1	10,360.1
Sub-Total Internal Services	180,447.2	180,447.2
City Manager		
City Manager's Office	42,820.6	42,820.6
Sub-Total City Manager	42,820.6	42,820.6
Other City Programs		
City Clerk's Office	31,039.2	31,039.2
Legal Services	19,353.1	19,353.1
Office of the Mayor	1,971.1	1,971.1
City Council	19,957.4	19,957.4
Sub-Total Other City Programs	72,320.8	72,320.8
Accountability Offices		
Auditor General's Office	4,221.2	4,221.2
Office of the Integrity Commissioner	251.2	251.2
Office of the Lobbyist Registrar	1,087.3	1,087.3
Office of the Ombudsman	1,593.4	1,593.4
Sub-Total Accountability Offices	7,153.1	7,153.1
TOTAL - CITY OPERATIONS	1,843,940.1	1,843,940.1

Extracted from 2014 Operating Budget Directions &
Guidelines – Appendices 1 & 2 Revised, May 27, 2013

Attachment 1

 City of Toronto 2014 Operating Budget Budget Reduction Targets		
(In \$000's)	2013 Net Approved Budget* (A)	0% Reduction Target (B)
Agencies		
Toronto Public Health	50,265.8	50,265.8
Toronto Public Library	165,359.6	165,359.6
Association of Community Centers	6,996.1	6,996.1
Exhibition Place	(100.0)	(100.0)
Heritage Toronto	311.8	311.8
Theatres	4,329.1	4,329.1
Toronto Zoo	11,110.7	11,110.7
Arena Boards of Management	(15.7)	(15.7)
Yonge-Dundas Square	436.5	436.5
Toronto & Region Conservation Authority	3,289.6	3,289.6
Toronto Transit Commission - Conventional	410,951.0	410,951.0
Toronto Transit Commission - Wheel-Trans	96,823.1	96,823.1
Toronto Police Service	927,811.2	927,811.2
Toronto Police Services Board	2,251.6	2,251.6
TOTAL - AGENCIES	1,679,820.3	1,679,820.3
TOTAL LEVY OPERATING BUDGET (EXCL. CORP)	3,523,760.5	3,523,760.5

* 2013 Council Approved Net Operating Budget including 1st Quarter in-year and management COLA & re-earnable adjustments pending Council approval at its meeting on June 11, 2013.