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To: Toronto Public Library Board – October 24, 2005

From: City Librarian

Subject: **Toronto Public Library Board Meeting Schedule – 2006**

Purpose:

To advise the Toronto Public Library Board of meeting dates in 2006.

Funding Implications and Impact Statement:

Not applicable.

Recommendations:

It is recommended that the Toronto Public Library Board receive the *Toronto Public Library Board Meeting Schedule – 2006* report for information.

Background:

S16(1) of the *Public Libraries Act* states:

“A board shall hold regular meetings at least once monthly from January to June and from September to December, both inclusive and at such other times as it considers necessary.”

In accordance with the *Toronto Public Library Board Procedural By-law*, the schedule of Board meetings for the year is approved each year at the January meeting. The proposed dates for meetings in 2006 is provided at this time to assist Board members and staff in making long-range plans.

Comments:

The following dates are proposed for meetings of the Toronto Public Library Board in 2006 beginning at 6:00 p.m:

January 16	July 17 (if required)
February 20	September 18
March 6	October 16
April 10	November 20
May 15	December 11
June 19	

The *Schedule of Meetings – City of Toronto Council, Standing Committees, Community Councils and Other Committees* (Attachment 1) for 2006 was used to establish the Toronto Public Library Board Meeting Schedule in 2006.

The selected dates fall within the weeks set aside by the City for meetings of ABCs with the following exceptions:

- January: Due to the budget approval process at the City, no week has been set aside for meetings of ABCs in January; the date of **January 16** is proposed.
- February: Due to the budget approval process at the City, no week has been set aside for meetings of ABCs in February; the date of **February 20** is proposed.
- March: Due to the two-week March Break period, no week has been set aside for meetings of ABCs in March; the date of **March 6** is proposed.
- October: Due to the municipal election in 2006, no week has been set aside for meetings of ABCs in October; the date of **October 16** is proposed.
- November: Due to the municipal election in 2006, no week has been set aside for meetings of ABCs in November; the date of **November 20** is proposed.
- December: Due to the holiday season, no week has been set aside for meetings of ABCs in December; the date of **December 11** is proposed.

Conclusion:

The Board will be requested to officially approve the Toronto Public Library Board Meeting Schedule - 2006 in January 2006.

Contact:

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List of Attachments:

- Attachment 1: 2006 Schedule of Meetings – City of Toronto Council, Standing Committees, Community Councils and Other Committees – as adopted by City Council on June 14, 15 & 16, 2005