



# Memorandum

**Gary Wright**, Chief Planner & Executive Director  
City Planning Division

**Scarborough District**  
Scarborough Civic Centre  
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150 Borough Drive  
Toronto ON M1P 4N7

**Raymond David, Director**  
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Date: January 18, 2011

To: Anne Bailey  
Director, Branch Libraries, Toronto Public Library

From: Raymond David  
Director, City Planning, Scarborough District

Re: **Funding to complete design development and working drawings for the alternate concourse and link for the Scarborough Civic Centre Branch Library  
150 Borough Drive**

I am writing in follow-up to your email dated December 24, 2010 regarding the Scarborough Centre Branch Library (see attached). Following discussions with City Finance staff, I am pleased to confirm the \$200,000 that you have requested to complete design development, working drawings and contract administration for the concourse and link to the Scarborough Civic Centre is available in the Land Acquisition Reserve Fund (XR1012).

Please have your financial planning staff contact Tim Lam, Senior Analyst, Financial Planning at (416) 397-4225 to initiate the transfer of these funds. Please note, City Council approval is required to transfer these funds.

Sincerely,

Raymond David  
Director, Community Planning  
Scarborough District

Copy to:

Councillor De Baeremaeker, Ward 38  
Peter Langdon, Manager, Policy & Research  
Josie Lavita, Director, Financial Planning  
Alan Cohen, Manager, Financial Planning  
Tim Lam, Senior Analyst, Financial Planning  
Richard Coveduct, Director, Design Construction & Asset Preservation  
Sheila Penny, Director of Strategic Building and Renewal, TDSB  
Yolanda Santos, Manager, Budget & Financial Reporting, Toronto Public Library

**From:** "Anne Bailey" <abailey@torontopubliclibrary.ca>  
**To:** kdynes@toronto.ca  
**CC:** Stephens@toronto.ca  
**Date:** 12/24/2010 10:16 AM  
**Subject:** Scarborough Centre Library  
**Attachments:** Scarborough Centre enhancement options dec 24 2010.doc

Hello Kelly,

Earlier this month Jane Pyper and I met with Councillor De Baeremaeker regarding the Scarborough Centre Library and in particular the Civic Centre link and Borough Drive concourse. We reviewed the plans with him that I tabled at our meeting with Facilities and real Estate staff on November 29. We also review the costs to complete design development, working drawings and contract administration for the concourse and link. These costs are estimated at \$200,000. The Councillor indicated that he would support the use of Section 37 funds for this purpose.

At the meeting, the Councillor also requested that we ask our consultants to do a separate cost estimate regarding the construction of change rooms and showers in the Civic Centre. The estimate that we have received is \$200,000. We have preliminary sketches of the change rooms which were used in establishing the estimate. The cost estimate and drawings would need to be reviewed with and confirmed by Facilities and Real Estate; we presume that they would undertake this work.

Attached is a revised briefing note which includes the separate costing for the showers and change rooms as well as the design, working drawings and contract administration for the concourse and link. As previously discussed, in order to for the Library to proceed with the design development, working drawings and contract administration for the concourse and link, we require additional funds in the amount of \$200,000 to complete this work. Please advise if we have approval for funding to proceed with this work.

Let me know if you have any questions or require further information.

Cheers!

Anne

Anne Bailey  
Director, Branch Libraries  
Toronto Public Library  
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Fax: 416-393-7083  
Email: abailey@torontopubliclibrary.ca