



To: Toronto Public Library Board – September 23, 2002

From: City Librarian

Subject: **Toronto Public Library – Review of Year-end Spending, Fleet Maintenance, Use of Consultants, and Budgets for Maintenance and Repairs – Implementation Plan for Recommendations Contained in the City Auditor’s Report (April 9, 2002)**

Purpose:

To advise the Toronto Public Library Board on the implementation plan for recommendations contained in the City Auditor’s report *Toronto Public Library - Review of Year-end Spending, Fleet Maintenance, Use of Consultants, and Budgets for Maintenance and Repairs* dated April 9, 2002.

Funding Implications and Impact Statement:

None.

Recommendations:

It is recommended that the Toronto Public Library Board:

- (1) receive the *Toronto Public Library – Review of Year-end Spending, Fleet Maintenance, Use of Consultants, and Budgets for Maintenance and Repairs – Implementation Plan for Recommendations contained in the City Auditor’s Report (April 9, 2002)* report for information;
- (2) forward this report to the City of Toronto Audit Committee; and
- (3) the appropriate Library officials be authorized and directed to take the necessary action to give effect thereto.

Background:

At its meeting on May 13, 2002, the Board received the report from the City Auditor, *Toronto Public Library - Review of Year-end Spending, Fleet Maintenance, Use of Consultants, and Budgets for Maintenance and Repairs* and adopted the recommendations contained therein.

Recommendation no. 2 of the City Auditor's report states:

"the City Librarian report back to the Audit Committee by September 30, 2002, on the action taken and estimated timelines to implement the City Auditor's recommendations..."

This report complies with the above recommendation.

Comments:

The Library has already implemented all the applicable recommendations contained in the City Auditor's report (April 9, 2002), *Toronto Public Library - Review of Year-end Spending, Fleet Maintenance, Use of Consultants, and Budgets for Maintenance and Repairs*.

The attached report outlines the recommendations of the City Auditor along with the Library's implementation plan.

Conclusion:

This implementation plan will ensure that the Library is in compliance with the recommendations of the City Auditor.

Contact:

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City Librarian

List of Attachments:

Implementation Plan for Recommendations contained in the City Auditor's Report (April 9, 2002) - Toronto Public Library - Review of Year-end Spending, Fleet Maintenance, Use of Consultants, and Budgets for Maintenance and Repairs