

Security Video Surveillance – 2010 Annual Report

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| Date: | February 16, 2010 |
| To: | Toronto Public Library Board |
| From: | City Librarian |

SUMMARY

In March 2007, the Toronto Public Library Board approved the Security Video Surveillance Policy for the Library. The policy requires that the City Librarian report to the Board the following:

- i. on an annual basis report to Board on all security video surveillance systems installed; and
- ii. report to the Board when video surveillance is being proposed, for all locations.

This report fulfills these requirements.

FINANCIAL IMPACT

The report has no financial impact beyond what has already been included in the current year's budget.

The Director, Finance & Treasurer has reviewed this financial impact statement and is in agreement with it.

DECISION HISTORY

This annual report on video surveillance at Library locations is a result of the Security Video Surveillance Policy approved by the Library Board in March 2007.

ISSUE BACKGROUND

The Security Video Surveillance Policy is designed to balance an individual's rights to privacy with the need to ensure safety and security of Library employees, users, visitors and property.

As part of the policy, there is an annual report on all locations where there is security video surveillance.

COMMENTS

Annual Report on Locations with Security Video Surveillance

A list of branches where cameras are installed is provided in Attachment 1. No new locations with security video surveillance are being proposed.

When the Security Video Surveillance annual report was reviewed at the Board's February 28, 2008 meeting, the Board requested that information concerning the number of times security videos are accessed by the police be reported annually to the Board. That information will be brought forward to the Board in a future meeting, in combination with the report on the *Annual Statistical Report to the Office of the Information and Privacy Commissioner (IPC) of Ontario*.

CONTACT

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SIGNATURE

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City Librarian

ATTACHMENTS

Attachment 1: Existing Surveillance Camera Locations