

2014 Interim Budget Estimates

Date:	November 18, 2013
To:	Toronto Public Library Board
From:	City Librarian

SUMMARY

The purpose of this report is to request the Toronto Public Library Board to adopt the 2014 interim operating and capital budget estimates which are being presented to City Council for approval at its meeting of November 13 - 14, 2013, in order to enable Toronto Public Library (TPL) to carry out normal operations during the period between January 1, 2014 and the date on which Council approves the 2013 operating and capital budgets, expected on January 29 - 30, 2014.

The interim operating budget for TPL is \$45.508 million gross and \$41.340 million net (Attachment 1), which is based on 25% of TPL's 2013 approved budget. The interim capital budget is \$4.472 million gross and \$2.079 million debt (Attachment 2), which is based on 20% of the 2014 funding commitments for previously approved capital projects.

RECOMMENDATIONS

The City Librarian recommends that the Toronto Public Library Board:

1. adopts the 2014 interim operating budget of \$45.508 million gross and \$41.340 million net; and
2. adopts the 2014 interim capital budget of \$4.472 million gross and \$2.079 million debt.

FINANCIAL IMPACT

The 2014 interim budget estimates will enable TPL to carry out normal operations during the period between January 1, 2013 and the date on which Council approves the 2014 operating and capital budgets, expected on January 29-30, 2014.

The 2014 interim operating budget for TPL is \$45.508 million gross and \$41.340 net, which represents 25 per cent of TPL's 2013 approved operating budget (Attachment 1).

The interim capital budget is \$4.472 million gross and \$2.079 million debt, which represents 20% of the 2014 funding commitments for previously approved capital projects (Attachment 2).

The Director, Finance and Treasurer has reviewed this financial impact statement and is in agreement with it.

ISSUE BACKGROUND

In accordance with TPL's Financial Control Policy, prior to the approval of the annual operating and capital budgets, the Library Board needs to adopt the Council-approved interim estimates to fund the continuance of the Library's business from the first day of January to the date the operating and capital budgets for that year are approved. The 2014 operating and capital budgets are expected to be approved during Council's special meeting of January 29 - 30, 2014.

COMMENTS

The interim operating budget for TPL is \$45.508 million gross and \$41.340 million net, which represents 25% of TPL's 2013 approved budget. This level of funding is considered adequate to meet expenditure requirements for the first two months of the year.

The interim capital budget is \$4.472 million gross and \$2.079 million debt, which represents 20% of the 2014 funding commitments for previously approved capital projects. The level of capital pre-approval is based on a City-wide analysis of average capital expenditures for the years 2009 – 2013, which indicate that approximately 20% of the annual capital budget is spent during the first three months of the year. Any unspent capital funds from 2013 will also be available during the interim period of 2014. The combination of the 20% funding and 2013 unspent carry-forwards will be adequate to meet TPL's capital needs in the interim period.

Attachments 1 and 2 are the 2014 interim budget estimates for the operating and capital budgets respectively, as approved by Council at its meeting of November 13 - 14, 2013, to enable City Programs and Agencies to carry out their normal operations without interruption until Council approves the 2014 operating and capital budgets.

Expenditures made during the period beginning January 1, 2014 until Council approves the 2014 operating and capital budgets must be restricted to normal operations.

CONTACT

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SIGNATURE

Jane Pyper
City Librarian

ATTACHMENTS

Attachment 1 – *2014 Interim Operating Estimates*
Attachment 2 – *2014 Interim Capital Estimate*