



STAFF REPORT ACTION REQUIRED

12.

Holiday Closures 2009 and January 2010

Date:	December 15, 2008
To:	Toronto Public Library Board
From:	City Librarian

SUMMARY

The purpose of this report is to recommend and receive approval for the schedule of holiday closures for 2009 and January 2010.

RECOMMENDATIONS

The City Librarian recommends that the Toronto Public Library Board:

1. approves the schedule of holiday closures for 2009 and January 2010 (Attachment 1).

FINANCIAL IMPACT

There is no financial impact to the 2009 operating budget arising from the recommendation in this report. The staffing costs associated with the statutory holidays in 2009, are included in the proposed 2009 Operating Budget.

The Director, Finance & Treasurer has reviewed this Financial Impact Statement and is in agreement with it.

DECISION HISTORY

Where Library Board approval is required to establish holiday closures, the matter comes before the Board in the preceding year to ensure adequate notice to the public and staff.

COMMENTS

The Collective Agreement, Article 22.01 (a), has a provision to recognize all existing statutory holidays "and any other day proclaimed as a statutory holiday by the Federal or Provincial Governments". This provision includes Family Day, February 16, 2009, which was enacted by the Ontario Provincial government in October 2007.

The Library is open for regular service on Remembrance Day, Wednesday, November 11, 2009.

The Library will be closed on Friday, December 25, 2009 for Christmas Day and Saturday, December 26, 2009 for Boxing Day.

In accordance with the collective agreement, those Library locations that are scheduled to be open on Thursday, December 24 and Thursday, December 31, 2009, will be open from 9:00 a.m. to 1:00 p.m.

In 2010, January 1, New Year's Day, falls on a Friday and the Library will be closed.

A full-time employee whose scheduled day off falls on a holiday closure is compensated with a day in lieu to be taken at another agreed upon time.

The schedule of holiday closures for 2009 and January 2010 is provided in Attachment 1.

CONTACT

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SIGNATURE

Jane Pyper
City Librarian

ATTACHMENTS

Attachment 1: Toronto Public Library Holiday Closures, 2009 and January 2010, and Adjacent Sunday Closures