

**East York Community Centre Retrofit – Todmorden
Room Closure**

Date:	June 21, 2010
To:	Toronto Public Library Board
From:	City Librarian

SUMMARY

The East York Community Centre will be closed from September 6, 2010 to January 4, 2011 for State of Good Repair work. Todmorden Room Branch is located in the Community Centre and the Library has been informed that the Branch will have to close during the construction. This report requests Toronto Public Library Board approval for the closure.

RECOMMENDATIONS

The City Librarian recommends that the Toronto Public Library Board:

1. approves the closure of the Todmorden Room Branch for approximately four months; and
2. approves the plans for alternate service for the duration of the closure.

FINANCIAL IMPACT

There is no financial impact beyond what has already been included in the current year's operating budget.

The Director, Finance and Treasurer has reviewed this financial impact statement and is in agreement with it.

DECISION HISTORY

In April 2010, Toronto Public Library was informed by Parks, Forestry and Recreation that the East York Community Centre will be closing for State of Good Repair work from September 6, 2010 to January 4, 2011. The work will not take place in the branch, but work on the building will be major including mechanical ventilation. Parks, Forestry and

Recreation staff who open and close the building will be relocated. The Library has been advised that it will have to close during the period of construction.

COMMENTS

Length of closure, branch service level and use, community make-up, proximity of nearby branches and budget impact are key considerations in developing alternate service plans. Todmorden Room is a small branch located in the Community Centre. It is open four days per week, except during July and August when it is closed on Saturdays.

There are number of Library branches within close proximity to Todmorden Room Branch, including Pape/Danforth, S. Walter Stewart, Leaside and Thorncliffe.

Plans for alternate service

All Parks, Forestry and Recreation programs, services, and staff will be relocated during the retrofit. Library staff will not have access to the building. While the Todmorden Room is closed, customers will be able to pick up holds and use branches in close proximity including Pape/Danforth, Leaside, S. Walter Stewart and Thorncliffe Branches.

Parks, Forestry and Recreation held an open house on April 29, 2010 in order to answer questions about the closure. Library staff were in attendance to answer questions related to Library service during the closure.

The Community Centre has posted information about the closure. Prior to the closure, Library staff will speak with customers on an individual basis and provide appropriate referrals for library service during the period of closure. Flyers, press releases and newspaper ads will also be provided to ensure the closure is well publicized.

CONTACT

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SIGNATURE

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