



**STAFF REPORT
INFORMATION ONLY**

13.

Toronto Public Library Board – 2014 Proposed Meeting Schedule and Locations

Date:	October 21, 2013
To:	Toronto Public Library Board
From:	City Librarian

SUMMARY

This report provides the dates and locations for Toronto Public Library Board meetings in 2014 for information. The schedule of 2014 Board meetings will be presented to the Board for approval in January 2014 as per the Toronto Public Library Board Procedural By-law.

FINANCIAL IMPACT

There is no financial impact arising from the information in this report.

The Director, Finance and Treasurer has reviewed this financial impact statement and is in agreement with it.

ISSUE BACKGROUND

Section 16(1) of the *Public Libraries Act* requires that a board shall hold regular meetings once a month for at least ten months each year.

In accordance with the Toronto Public Library Board Procedural By-law, the schedule of Board meetings for the year is approved each year at the January meeting. The proposed dates for meetings in 2014 are provided at this time, before official approval of the dates, to assist Board members and staff in making long-range plans.

The City provides a proposed meeting schedule for Council and its Committees allowing time for the City's special committees, agencies and special purpose bodies to schedule their own meetings. The Board's 2014 schedule provides for the requirement to hold regular meetings once a month for at least ten months each year, however, it was not always possible that they be scheduled during the week set aside for meetings.

At the September 23, 2013 meeting, the Board approved the scheduling of two Board meetings in alternate branches to the Toronto Reference Library (TRL), locating meetings in each of the four quadrants of the city over the course of a two-year period.

COMMENTS

The following dates, start times and locations are proposed for meetings of the Toronto Public Library Board in 2014:

Date	Time	Location	Date	Time	Location
Monday Jan. 20	6:00 p.m.	TRL	Monday Jun. 23	6:00 p.m.	TRL
Monday Feb. 10	6:00 p.m.	TRL	Monday Sep. 22	6:00 p.m.	TRL
Monday Mar. 24	6:00 p.m.	TRL	Monday Oct. 20	6:30 p.m.	Malvern Branch
Monday Apr. 28	6:30 p.m.	Mt. Dennis Branch	Monday Nov. 17	6:00 p.m.	TRL
Monday May. 26	6:00 p.m.	TRL	Monday Dec. 15	6:00 p.m.	TRL

The City Council 2014 Proposed Schedule of Meetings (Attachment 1) was used to establish the Toronto Public Library Board Meeting Schedule for 2014.

The proposed dates for meetings in 2014 are provided at this time, before official approval of the dates, to assist Board members and staff in making long-range plans.

The meetings on April 28th at Mount Dennis Branch and on October 20th at Malvern are scheduled to start at 6:30 p.m. to facilitate Library Board member attendance.

CONTACT

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SIGNATURE

Jane Pyper
City Librarian

ATTACHMENTS

Attachment 1: 2014 City Council Proposed Schedule of Meetings