



STAFF REPORT ACTION REQUIRED

13.

Cliffcrest Branch – Award of Tender

Date:	October 15, 2007
To:	Toronto Public Library Board
From:	City Librarian

SUMMARY

To request Toronto Public Library Board approval to employ the services of a General Contractor for the construction of the new Cliffcrest Branch, as per Toronto Public Library's (TPL's) drawings and specification, commencing November 2007.

RECOMMENDATIONS

The City Librarian recommends that the Toronto Public Library Board:

1. Awards the contract to the lowest bidder, Brown Daniels Associates Inc., for the construction of the new Cliffcrest Branch, at a cost not to exceed \$639,354.90 (GST included); and
2. Authorizes and directs the appropriate staff to take the necessary action to give effect thereto.

FINANCIAL IMPACT

The tender amount of \$603,165.00, plus applicable taxes of \$36,189.90 (6% GST) is part of the TPL's approved capital funding.

The Director, Finance and Treasurer has reviewed this report and agrees with the financial impact information.

DECISION HISTORY

The new Cliffcrest Branch was approved as a capital project at the June 2007 Toronto Public Library Board meeting, with a total budget of \$750,000. McKinnon Design was subsequently hired to provide architectural design for the new Cliffcrest Branch.

COMMENTS

On July 18, 2006, an advertisement was placed in the Daily Commercial News for General Contractor's interested in bidding on TPL's leasehold improvement construction projects. Upon evaluation of the bidders' submissions, nine (9) General Contractors were identified as the best qualified for leasehold improvement construction projects.

On September 27, 2007, the TPL received bids from eight (8) of the pre-qualified General Contractors.

The tender documentation submitted by the recommended bidder, Brown Daniels Associates Inc., was reviewed by the Toronto Public Library and the firm of McKinnon Design, and was found to be in conformance with the tender requirements.

CONCLUSION

Library staff is to negotiate a contract with Brown Daniels Associates Inc, being the lowest tender received to complete the Cliffcrest construction, in accordance with drawings and specifications.

CONTACT

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SIGNATURE

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