



## STAFF REPORT ACTION REQUIRED

13.

### Toronto Public Library Board – 2016 Proposed Meeting Schedule

<b>Date:</b>	October 26, 2015
<b>To:</b>	Toronto Public Library Board
<b>From:</b>	City Librarian

#### **SUMMARY**

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This report provides the dates for Toronto Public Library Board meetings in 2016 for information. It also requests the Board to consider whether to continue to schedule meetings in branch locations. The schedule of 2016 Board meetings will be presented to the Board for approval in January 2016 as per the Toronto Public Library Board Procedural By-law.

#### **RECOMMENDATION**

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##### **The City Librarian recommends that the Toronto Public Library Board:**

1. considers scheduling Toronto Public Library Board meetings in branch locations in 2016.

#### **FINANCIAL IMPACT**

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There is no financial impact arising from the information in this report.

The Director, Finance and Treasurer has reviewed this financial impact statement and is in agreement with it.

#### **DECISION HISTORY**

Section 16(1) of the *Public Libraries Act* requires that a board shall hold regular meetings once a month for at least ten months each year.

In accordance with the Toronto Public Library Board Procedural By-law, the schedule of Board meetings for the year is approved each year at the January meeting. The proposed dates for meetings in 2016 are provided at this time, before official approval of the dates, to assist Board members and staff in making long-range plans.

The City provides a proposed meeting schedule for Council and its Committees allowing time for the City's agencies and special purpose bodies to schedule their own meetings. The Board's 2016 schedule provides for the requirement to hold regular meetings once a month for at least ten months each year.

At the September 23, 2013 meeting, the Board approved the scheduling of two Board meetings in alternate branches to the Toronto Reference Library (TRL), locating meetings in each of the four quadrants of the city over the course of a two-year period.

## COMMENTS

The following dates, start times and locations are proposed for meetings of the Toronto Public Library Board in 2016:

Date	Time	Location	Date	Time	Location
Monday <b>Jan. 25</b>	6:00 p.m.	TRL	Monday <b>Jun. 27</b>	6:00 p.m.	TRL
Monday <b>Feb. 22</b>	6:00 p.m.	TRL	Monday <b>Sep. 26</b>	6:00 p.m.	TRL
Monday <b>Mar. 21</b>	6:00 p.m.	TRL	Monday <b>Oct. 24</b>	6:00 p.m.	TRL
Monday <b>Apr. 25</b>	6:00 p.m.	TRL	Monday <b>Nov. 21</b>	6:00 p.m.	TRL
Monday <b>May 30</b>	6:00 p.m.	TRL	Monday <b>Dec. 19</b>	6:00 p.m.	TRL

The City Council 2016 Proposed Schedule of Meetings (Attachment 1) was used to establish the Toronto Public Library Board Meeting Schedule for 2016.

The proposed dates for meetings in 2016 are provided at this time, before official approval of the dates, to assist Board members and staff in making long-range plans.

In response to the Board's request to schedule Board meetings in alternate branches, the following meetings were scheduled in branch locations in 2014 and 2015:

Mount Dennis Branch on April 28, 2014;  
Malvern on September 8, 2014;  
Bloor/Gladstone on April 20, 2015;  
North York Central Library scheduled for November 23, 2015.

Potential branch locations for Board meetings include: Brentwood, Cedarbrae, Fairview, Northern, Riverdale and S. Walter Stewart.

## **CONTACT**

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## **SIGNATURE**

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Vickery Bowles  
City Librarian

## **ATTACHMENTS**

Attachment 1: 2016 City Council Proposed Schedule of Meetings