



## STAFF REPORT ACTION REQUIRED

### 2023 Roofing Construction – Award of Contracts

**Date:** April 24, 2023

**To:** Toronto Public Library Board

**From:** City Librarian

#### SUMMARY

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The purpose of this report is to seek Toronto Public Library Board approval to enter into a commitment for the award of contracts under the 2023 annual roofing program.

Roofing specifications for the six branches were prepared by Toronto Public Library's (TPL's) roofing consultant and an open, competitive procurement process was followed. Four companies were selected to provide materials and labour for six new branch roof systems with a total value of the commitment of \$1,989,592.58, excluding Harmonized Sale Tax (HST).

Work is slated to start in the summer of 2023 and temporary branch closures may be necessary during construction.

## RECOMMENDATIONS

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### **The City Librarian recommends that the Toronto Public Library Board:**

1. approves entering into a commitment with a value of \$1,989,592.58, excluding HST, for the award of contracts to supply materials and labour to replace six branch roofs comprised of the following:
  - a. Proteck Roofing and Sheet Metal Inc. for:
    - i Eatonville \$675,155.00
    - ii Evelyn Gregory \$335,588.00
    - iii McGregor Park \$489,134.00
  - b. Sinclair Industrial Roofing Inc. for:
    - i Humber Bay \$182,934.33
  - c. Semple Gooder Roofing Corporation for:
    - i Richview: \$48,274.00
  - d. Tectra Group Inc. for:
    - i Runnymede: \$258,507.25

## FINANCIAL IMPACT

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The total value of commitment for six branch roofing contracts is \$1,989,592.58 excluding HST, for roofing projects at six branches, and is funded from the roofing program, which is part of the Multi Branch Renovation Program (SOGR) capital budget.

The Director, Finance & Treasurer, has reviewed this financial impact statement and is in agreement with it.

## ISSUE BACKGROUND

TPL plans State of Good Repair work over a three to five-year horizon, consolidates projects by type (e.g., roofing, HVAC systems etc.), and bundles the procurements. This is an efficient and economical way to procure materials and services, and execute capital projects.

## COMMENTS

Roofs at six TPL branches are showing signs of failure due to age and are due for replacement. This is consistent with the Property Condition Assessments for these six branches. TPL's roofing consultant, Tri-Tech Pinnacle Group Inc., assessed these six roofs, confirmed replacement and select upgrades are required, and prepared specifications for the work.

TPL issued an open Request for Tender (RFT) for the provision of materials and labour for the replacement of six branch roofs. Thirteen bidders submitted compliant bids for select branches and the following are the recommended awards as they represent the low bids based on the requirements as specified in the RFT:

Proteck Roofing and Sheet Metal Inc. for:

- Eatonville \$675,155.00
- Evelyn Gregory \$335,588.00
- McGregor Park \$489,134.00

Sinclair Industrial Roofing Inc. for:

- Humber Bay \$182,934.33

Semple Gooder Roofing Corporation for:

- Richview \$48,274.00

Tectra Group Inc. for:

- Runnymede \$258,507.25

Work is slated to start in the summer of 2023 and temporary branch closures may be necessary during construction.

## CONTACT

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## **SIGNATURE**

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Vickery Bowles  
City Librarian