



STAFF REPORT ACTION REQUIRED

Toronto Public Library Board – 2014 Meeting Dates and Locations Schedule

Date:	January 20, 2014
To:	Toronto Public Library Board
From:	City Librarian

SUMMARY

In accordance with the Toronto Public Library Board Procedural By-law, the schedule of Board meetings is approved each year at the January meeting.

RECOMMENDATIONS

The City Librarian recommends that the Toronto Public Library Board:

1. approves the Toronto Public Library Board 2014 meetings and locations schedule.

FINANCIAL IMPACT

There is no financial impact arising from the information in this report.

The Director, Finance and Treasurer has reviewed this financial impact statement and is in agreement with it.

ISSUE BACKGROUND

Section 16(1) of the *Public Libraries Act* states:

“A board shall hold regular meetings once a month for at least ten months each year and at such other times as it considers necessary.”

At the September 23, 2013 meeting, the Board approved the scheduling of two Board meetings in alternate branches to the Toronto Reference Library (TRL), locating meetings in each of the four quadrants of the city over the course of a two-year period. The Board reviewed a 2014 proposed meeting and location schedule at the October 21, 2013 meeting. At that time, staff was requested to consider rescheduling the proposed October 20, 2014

meeting at the Malvern Branch to September 22nd, in light of the municipal election on October 27, 2014. This requested change has been made.

COMMENTS

The following dates, start times and locations are proposed for meetings of the Toronto Public Library Board in 2014:

Date	Time	Location	Date	Time	Location
Monday Jan. 20	6:00 p.m.	TRL	Monday Jun. 23	6:00 p.m.	TRL
Monday Feb. 10	6:00 p.m.	TRL	Monday Sep. 22	6:30 p.m.	Malvern Branch
Monday Mar. 24	6:00 p.m.	TRL	Monday Oct. 20	6:30 p.m.	Malvern Branch
Monday Apr. 28	6:30 p.m.	Mt. Dennis Branch	Monday Nov. 17	6:00 p.m.	TRL
Monday May. 26	6:00 p.m.	TRL	Monday Dec. 15	6:00 p.m.	TRL

The City provides a proposed meeting schedule for Council and its Committees allowing time for the City's special committees, agencies and special purpose bodies to schedule their own meetings. The Board's 2014 schedule provides for the requirement to hold regular meetings once a month for at least ten months each year, however, it was not always possible that they be scheduled during the week set aside for meetings.

The meetings on April 28th at Mount Dennis Branch and on September 22nd at Malvern are scheduled to start at 6:30 p.m. to facilitate Library Board member attendance.

Once approved, the dates of Library Board meetings in 2014 will be publicized.

CONTACT

Nancy Marshall; Administrative Coordinator, City Librarian's Office;
Tel: 416-393-7215; Fax: 416-393-7083; Email: nmarshall@torontopubliclibrary.ca

SIGNATURE

Jane Pyper
City Librarian

ATTACHMENTS

Attachment 1: 2014 City Council Proposed Schedule of Meetings