



To: Toronto Public Library Board – June 10, 2002

From: City Librarian

Subject: **Applicability and Implementation Plan for Recommendations Contained in the City Auditor's Report (June 28, 2001) – Selection and Hiring of Professional and Consulting Services Review**

Purpose:

To advise the Toronto Public Library Board on the applicability and implementation plan for recommendations of the City Auditor in the *Selection and Hiring of Professional and Consulting Services Review* report dated June 28, 2001.

Funding Implications and Impact Statement:

None.

Recommendation:

It is recommended that the Toronto Public Library Board:

- (1) Receive the *Applicability and Implementation Plan for Recommendations contained in the City Auditor's Report (June 28, 2001) – Selection and Hiring of Professional and Consulting Services Review* report for information; and
- (2) Forward this report to the City Audit Committee.

Background:

At its meeting on April 8, 2002, the Board adopted the Policy for the Selection and Hiring of Professional and Consulting Services. The Library's policy was consistent with the City's policy that was included in Report #10, Clause #10 of the Audit Committee entitled *Policy for the Selection and Hiring of Professional and Consulting Services; Use of Consultants and Expenditures Reduction Strategies; Hiring of Professional and Consulting Services Review* which was adopted by the Council of the City of Toronto at its meeting held on December 4, 5 and 6, 2001. This Report #10 was presented to the Board at its meeting on April 8, 2002.

Contained in the report was the following recommendation #30:

“...in view of the fact that the recommendations contained in the report (June 28, 2001) from the City Auditor, titled, *Selection and Hiring of Professional and Consulting Services Review*, contained in Administration Committee report No. 11, Clause No.1, may be relevant to the City’s Agencies, Boards and Commissions, the General Manager of each of these entities be required to report to their respective Boards by June 30, 2002, on such recommendations and their applicability in relation to their operations. In addition, the respective Boards be requested to forward such reports to the City Audit Committee.”

This report complies with the above recommendation.

Comments:

The Library has already implemented or is in the process of implementing all the applicable recommendations contained in the City Auditor’s report *Selection and Hiring of Professional and Consulting Services Review*.

Attachment 1 – *Applicability and Implementation Plan for Recommendations contained in the City Auditor’s Report (June 28, 2001) Selection and Hiring of Professional and Consulting Services Review* outlines the recommendations of the City Auditor along with the Library’s implementation plan where applicable.

Conclusion:

This applicability and implementation plan will ensure that the Library is in compliance with the recommendations of the City Auditor on the selection and hiring of professional and consulting services.

Contact:

Larry Hughsam, Acting Director of Administration; Tel: 416-397-5946; Fax: 416-393-7115,  
E-mail: [lhughsam@tpl.toronto.on.ca](mailto:lhughsam@tpl.toronto.on.ca)

---

City Librarian

List of Attachments:

Attachment 1: Toronto Public Library – Applicability and Implementation Plan for Recommendations contained in the City Auditor’s Report (June 28, 2001) – Selection and Hiring of Professional Consulting Services Review