



## STAFF REPORT ACTION REQUIRED

14.

### Holiday Closures 2013 and January 2014

<b>Date:</b>	November 29, 2012
<b>To:</b>	Toronto Public Library Board
<b>From:</b>	City Librarian

#### **SUMMARY**

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The purpose of this report is to recommend and receive approval for the schedule of holiday closures for 2013 and January 2014.

#### **RECOMMENDATIONS**

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**The City Librarian recommends that the Toronto Public Library Board:**

1. approves the schedule of holiday closures for 2013 and January 2014 as provided in Attachment 1.

#### **FINANCIAL IMPACT**

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There is no financial impact to the 2013 operating budget arising from the recommendation in this report. The recommended closures are included in the proposed 2013 operating budget.

The Director, Finance & Treasurer has reviewed this financial impact statement and is in agreement with it.

#### **DECISION HISTORY**

Where Library Board approval is required to establish holiday closures, the matter comes before the Board in the preceding year to ensure adequate notice to the public and staff.

#### **COMMENTS**

At its meeting on December 12, 2011, the Library Board approved the Library closure for New Year's Day 2013, on Tuesday, January 1, 2013.

The Library is open for regular service on Remembrance Day, Monday, November 11, 2013.

The Library will be closed on Wednesday, December 25, 2013 for Christmas Day and Thursday, December 26, 2013 for Boxing Day.

In 2014, New Year's Day falls on a Wednesday and the Library will be closed.

In accordance with the collective agreement, those Library locations that are scheduled to be open on Tuesday, December 24 and Tuesday, December 31, 2013, will be open from 9:00 a.m. to 1:00 p.m.

It is the practice of the Library to close on many of the Sundays adjacent to public holidays.

The schedule of holiday closures for 2013 and January 2014 is Attachment 1.

## **CONTACT**

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## **SIGNATURE**

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Jane Pyper  
City Librarian

## **ATTACHMENTS**

Attachment 1: Toronto Public Library Holiday Closures, 2013 and January 2014 and Adjacent Sunday Closures