



**Toronto Public Library Board – December 2016 and  
January 2017 Meeting Dates**

<b>Date:</b>	November 21, 2016
<b>To:</b>	Toronto Public Library Board
<b>From:</b>	City Librarian

**SUMMARY**

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This report proposes revised meeting dates for the December 2016 and January 2017 meetings for Toronto Public Library Board approval.

**RECOMMENDATIONS**

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**The City Librarian recommends that the Toronto Public Library Board:**

1. approves rescheduling the December 8, 2016 Toronto Public Library Board meeting to December 12, 2016; and
2. approves rescheduling the January 23, 2017 Toronto Public Library Board meeting to January 30, 2017.

**FINANCIAL IMPACT**

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There is no financial impact arising from this report.

The Director, Finance and Treasurer has reviewed this financial impact statement and is in agreement with it.

**DECISION HISTORY**

At the January 25, 2016 meeting, the Board approved the schedule for meetings in 2016, including December 8, 2016.

At the October 24, 2016 meeting, the Board was provided with the proposed schedule for meetings in 2017, including January 23, 2017 for approval at the January 2017 meeting.

## COMMENTS

Library staff have recently reviewed the City’s updated budget schedule. The Library Board meeting in December is not well aligned with the City’s schedule. A later December date would provide the Board with more opportunity to be informed and kept up-to-date on the 2017 budget, as well as to participate in the process. As a result, the rescheduling of the December 8, 2016 meeting to Monday, December 12 is being recommended. Board members were canvassed and quorum is attainable for a meeting on December 12, 2016.

As the same scenario is also a possibility for the proposed January 23, 2017 meeting, it is recommended that the date be changed to January 30, 2017.

Key dates for the 2017 budget process are shown below:

### 2017 Budget Timetable

Date	Political Review	TPL Board
<b><u>2016</u></b>		
Nov 21		<b>Board meeting</b>
Dec 2	Budget Committee launch	
<b>Dec 12 (from 8)</b>		<b>Board meeting</b>
Dec 16,19,20 (21)	Budget Committee presentations	
<b><u>2017</u></b>		
Jan 5, 9,10	Budget Committee public deputations	
Jan 12	Budget Committee wrap-up	
Jan 24	Budget Committee final	
<b>Jan 30 (from 23)</b>		<b>Board meeting</b>
Feb 7	Executive Committee	
Feb 15, 16 (17)	Council approval	
<b>Feb 21</b>		<b>Board meeting</b>

## CONTACT

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## **SIGNATURE**

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Vickery Bowles  
City Librarian